

Town of
SWAMPSCOTT
ELIHU THOMSON
ADMINISTRATION
BUILDING



112th Annual Report Town of Swampscott

For the Year Ending
December 31, 1963

COVER

Administration Building (formerly Elihu Thomson Residence)

Opened July 1945

Cover Photo by Robert G. Byrne, Jr.

Town Report Editor — Leonard H. Bates, Jr.

ONE HUNDRED AND TWELFTH
ANNUAL REPORT
OF THE TOWN OFFICERS
SWAMPSCOTT
MASSACHUSETTS



for the year ending December 31, 1963

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In Memoriam

CHARLES H. ADGURSON

Board of Public Works — Water Department, 1950-1963

Died March 3, 1963

EDWARD F. BURKE

Public Works Department —

Superintendent, Sewer Department, 1943-1963

Died August 1, 1963

WALTER C. BURRILL

Engineering Department, 1913-1955

Truant Officer

Sealer of Weights and Measures, 1920 - 1955

Died July 2, 1963

GEORGE D. HORTON

Police Department, 1925 - 1963

Died February 21, 1963

BENJAMIN T. M. JOHNSON

Public Works Department — Park Department

1946 - 1952

Died March 30, 1963

WILLIAM H. SUTHERLAND, JR.

Assistant Building Inspector

1929 — 1931-1935 — 1946 — 1948 and 1949

1951 and 1955

Died March 7, 1963

We are grateful for the years of faithful service to the Town of Swampscott

TOWN OFFICERS - 1963

ELECTED

Moderator:

Richard B. Johnson

Selectmen:

Henry R. Mayo, Jr., Chairman
George B. Thomson
Edward K. Hempel

Collector of Taxes:

Oliver W. Coughlin (1965)

Town Clerk:

Oliver W. Coughlin (1964)

Town Treasurer:

Robert G. Byrne (1965)

Assessors:

Anthony F. Pierre (1964)
Thomas F. Collins, Chairman (1965)
Ernest Manchin, Secretary (1966)

Board of Public Works:

Alfred N. Frazier, Chairman (1964)
George J. Burke (1965)
Roger A. Williams (1966)

School Committee:

Jacob Shactman (1964)
Theodore C. Sargent, Chairman (1965)
Philip H. Stafford (1965)
Charles F. Buckland (1966)
George A. Chadwell (1966)

Trustees of Public Library:

George W. Howe, Chairman (1964)
Andrew R. Linscott (1965)
Ruth M. Barry, Secretary (1966)

Board of Public Welfare:

Paul C. Curtis (1964)
Richard Chambers, Chairman (1965)
Norbert A. Ulman (1966)

Board of Health:

E. Wallace Donald, Chairman (1964)
Dr. Robert H. Bessom (1965)
Dr. Edward L. Cashman, Jr. (1966)

Constables:

Leonard H. Bates (1965)
Herbert C. Ellis (1965)
Joseph P. Ryan (1965)

Planning Board:

Ralph L. Williams (1964)
Alexander B. Way, Jr. (1965)
John F. Milo (1966)
James R. Maddock, Secretary (1967)
Glenn W. Bartram, Chairman (1968)

Swampscott Housing Authority:

Leonard H. Bates, Jr., Chairman (1964)
Richard T. McIntosh, Vice Chairman (1965)
David F. Doherty, Treasurer (1966)
Martin C. Goldman (State Appointee) (1966)
John A. Massey, Assistant Treasurer (1968)
Austin D. Mosco, Director-Secretary

Commissioner of Trust Funds:

Armand Leone (1964)
Harold R. Austin, Chairman (1965)
John R. Cooper (1966)

APPOINTED BY SELECTMEN

Secretary of Selectmen:

Richard A. Wales

Town Counsel:

Richard Coughlin
Martin C. Goldman

Acting Town Counsel:

Malcolm F. MacLean, Jr.

Special Counsel to the Planning Board:

Israel Bloch

Town Accountant:

I. Murray Adams

Assistant Town Accountant:

Anne M. Dougherty

Director of Civil Defense:

Forrest E. Mason, Jr.

Building Inspector:

John F. Burke

Custodian of Administration Building:

John G. MacLearn

Assistant Custodians:

Leonard H. Bates
John Cameron

Constable to Post Warrants and for Similar Work:

Leonard H. Bates

Town Officer:

John J. Mattera

Finance Viewers:

John F. Burke
George H. Melcher
George B. Thomson

Forest Warden:

Walter M. Champion, Jr.

Harbormaster:

Thomas E. Andresen

Inspector of Wires:

Fred D. Sargent

Measurer of Lumber:

A. Hall Stiles, Jr.

Sealer of Weights and Measures:

George A. Holt, Sr.

Shellfish Constables:

Stanley G. Potier
Joseph C. Cardillo

Smoke Inspector:

John F. Burke

Director of Veterans' Services and Burial Agent:

David F. Doherty

Chief of Police and Keeper of Lockup:

Francis P. Wall

Workmen's Compensation Agent:

Douglas F. Allen

Board of Appeals:

T. Paul Corcoran, Jr. (1964)
C. Glover Bowes, Chairman (1965)
Eustis Grimes (1966)
Kathleen F. Way, Associate Member
Israel Bloch, Associate Member

Board of Election Commissioners:

Donald L. Sawyer, Chairman (1964)
Dorothy M. Collins (1965)
Lewis H. Berry (1966)
Everett C. Howe (1967)

Building Code Advisory Board:

Edward Weinshanker (1964)
John Didio, Chairman (1965)
John F. Milo (1966)
Donald C. Goss (1966)
John F. Burke

Citizens' Traffic Safety Committee:

Lewis Athanas (1964)
Dr. Charles E. Donovan (1964)
Stanley G. Potier (1964)
Barbara MacGregor (1965)
Harold Norton (1965)
Maxwell Field (1966)
John J. Halloran (1966)
Dr. Lincoln A. Palmer (1966)

Civil War Centennial Committee:

Robert B. Hegarty, Co-Chairman
Harry E. Cahoon, Co-Chairman
George E. Hutchinson, Co-Chairman
John I. McLaughlin
Edith N. Snow
Richard A. Spence
Alfred N. Frazier
A. Richard Stone
Robert M. Leonard
David W. Callahan

Committee to Investigate Hazards:

Philip A. Brine, Jr.
Albert DeLisio
Ralph L. Williams
Saul Gilberg
Frederick D. Greehan

*Committee to Plan the Erection
of an Honor Roll:*

Edward K. Hempel
Otto W. Friedman
Herbert C. Ellis
Robert M. Leonard
Howard H. Vatcher

*Committee to Study Erection of
Memorial for Veterans of Korean War:*

Donald J. Stinson
Charles E. Snow, Jr.

Francis J. Cassidy
Irving Bloom
Harold Janakas

Conservation Commission:

Douglas F. Allen (1964)
Peter Beatrice, Jr. (1964)
Mrs. Ellen Bond, Secretary (1964)
‡Robert L. Yasi (1964)
John A. Gregory, Jr., Chairman
(1965)
John F. Milo (1965)
Robert G. Byrne, Jr. (1966)
‡Otto W. Friedman (1966)
Mrs. Carlyle Holt (1966)

Contributory Retirement Board:

Harold R. Austin (1964)
Edward P. Carroll, Chairman (1966)
(elected by employees)
I. Murray Adams, Secretary

Economy and Revenue Committee:

Robert C. Hunt, Chairman
R. W. Hubbs
Donald Sullivan
Richard Breed, Jr.
Samuel Freedman
Edward Weinshanker
John P. Thompson
Donald S. Warnock
Herbert Gold
John P. Ingalls
John P. Drislane
Harrison J. Lesses
William J. McGettrick
Gerald J. Kaloust
John Der Bogosian
Austin Mosco
David F. Doherty
Chester E. Bond
‡Walter H. Forbes

Essex Street Bridge Advisory Committee:

Alfred N. Frazier, Chairman
Alfio Cerone
Philip H. Kitfield
Edward T. Lotti
Harold Norton

Birth of July Committee:

Forrest E. Mason, Jr., Chairman
Stanley Bondelevitch
Frederick C. Burk
John R. Cooper
William J. Carlin
Carl J. Pagano
Michael A. Palleschi

Group Insurance Advisory Committee:

Harold P. Willett
Joseph C. Cardillo
Edward D. Flynn, Jr.
John G. McLearn
Walter L. Ranger

Harbor Committee:

John J. Foley, Chairman
Cedric L. Arnold
Paul A. Polisson
Joseph A. Cardillo
Louis J. Williams
Mrs. Phyllis M. Blanchette

Historical Sites Committee:

Edith N. Snow
Margaret C. Tatro
A. Dick Stone
Frank L. Mansur
Vera F. Gould

*Insurance Advisory Committee
(General Insurance):*

David Eigner
Richard P. Breed, Jr.
Daniel W. Wormwood
Felix E. Dine
Martin Sylvester

*Massachusetts Transportation
Commission, Community Council,
Swampscott Representatives:*

Howell E. Estey
John F. Milo
John F. Burke

Memorial Day Committee:

Howard M. Vatcher, Chairman
Fred Tirabassi
Jack Ralph
Philip H. Stafford
Joseph E. Shanahan

*Trustees of World War II
Memorial Fund:*

Benjamin Goldberg (1964)
Richard B. Johnson (1964)
David F. Doherty (1965)
Clement Kennedy (1965)
Ernest Manchin, Chairman (1965)
John R. Cooper (1966)
Philip H. Stafford, Secretary (1966)

Veterans' Day Committee:

Austin Mosco
Jack Ralph
Robert M. Leonard
Mrs. Louise Benevento
Mrs. Gladys M. Newhall

*Waste Collection and Disposal
Committee:*

Douglas F. Allen
Thomas E. Burke, Jr.
John P. Ingalls, Jr.
Roger A. Williams, Jr.

APPOINTED BY MODERATOR

Finance Committee:

Harry G. Davis, Chairman (1966)
Howell E. Estey, O.D. (1964)
Paul C. Miller (1966)
Douglas F. Allen (1965)
Bernard L. Baker (1965)

Otto W. Friedman (1965)
Israel Bloch (1965)
‡Martin C. Goldman (1965)
Lester B. Farwell (1966)
Selden D. Hulquist (1966)
Roger N. Hawes (1966)

Fire Apparatus Purchase Committee:

Donald J. Warnock, Chairman
Harvey P. Newcomb
Edward N. Ludlow
John F. Grynkrant
Chief Walter M. Champion, Jr.

Hadley School Building Committee:

Burt Harding
Lillian White
Roger G. Skinner, Chairman

High School Building Committee:

Theodore C. Sargent
Charles F. Buckland
George A. Chadwell
Jacob Shactman
Philip H. Stafford

Macdon School Building Committee:

Sidney A. Simmons
Donald C. Goss
Frederick Small
Michael A. Palleschi
George A. Chadwell
Selden D. Hulquist

Thomson Memorial Committee:

Edith Snow
Donald J. Warnock
Henry R. Mayo, Jr.

Committee to Study and Investigate the Possibility of Removal of the Railroad Bridges Over Stetson and Bradlee Avenues and Walker and Paradise Roads:

Bradlee M. Backman
John F. Burke
Herbert D. Klein

Committee to Study Drainage Conditions on Juniper and Tupelo Roads:

George C. Lyons
John H. Thomson

Committee to Study Drainage Conditions on Eastman Avenue, Fairview Avenue, and Brookview Road:

John J. Palleschi

Michael A. Palleschi
Roger A. Williams, Jr.
George J. Burke
Alfred N. Frazier

Committee to Study Possible Acquisition of the New Ocean House Garage:

Glenn W. Bartram
Stanley W. Bondelevitch
Richard P. Breed, Jr.
Charles F. Buckland
Alfio Cerone
Nathan N. Challant
‡Oliver W. Coughlin, Chairman
Virginia Ellis
Martin C. Goldman
Ann Hughes
Martin Kirkpatrick
Edward I. Robinson
George B. Thomson
Roger A. Williams, Jr.

Committee to Study the Possibility of a Addition to the Field House:

Glenn W. Bartram
Stanley W. Bondelevitch
Richard P. Breed, Jr.
Charles F. Buckland
Alfio Cerone
Nathan N. Challant
‡Oliver W. Coughlin, Chairman
Virginia Ellis
Martin C. Goldman
Ann Hughes
Martin Kirkpatrick
Edward I. Robinson
George B. Thomson
Roger A. Williams, Jr.

Committee to Study Taking of Land on Ocean Avenue for Beach Purposes:

Alfred N. Frazier
Otto W. Friedman
Robert L. Yasi
Nelson J. Darling, Jr.
Charles E. Donovan
John F. Milo
Vincent P. O'Brien

APPOINTED BY SELECTMEN AND MODERATOR

Central Fire Station Committee:

George J. Burke
J. Dane Chandler
Chester E. Bond

Frederick C. Burk (1964)
Walter H. Forbes, Jr. (1965)
‡Raymond A. Harriman (1965)
Edward I. Robinson, Chairman
(1966)
John G. McLearn, Clerk

Pensions Committee:

Jacob Shactman, Chairman
Frank G. Williams, Jr., Secretary
Martin P. Sylvester
Gerald H. Pashby
Mary A. Clapp

Transportation Study Committee:

Howell E. Estey, Chairman
Edward K. Hempel, Secretary
Nelson J. Darling, Jr.
Edwin D. Crowley
Samuel Freedman
David H. Smith

Personnel Board:

Frederick N. Balsor (1964)

APPOINTED BY THE BOARD OF PUBLIC WELFARE

Bureau of Old Age Assistance:

Norbert A. Ulman, Chairman
Paul C. Curtis
Richard Chambers

*Deceased

‡Moved

‡Resigned

TOWN MEETING MEMBERS

PRECINCT ONE

Adams, I. Murray
Balsor, Frederick N.
Balsor, Gertrude P.
Bates, Leonard H.
Pates, Leonard H., Jr.
Berry, William H.
Bisegna, Reno S.
Bradley, Chester E.
Cappuccio, Mary A.
Chandler, J. Dane
Cole, Laura M.
Corcoran, Lawrence R.
Corcoran, Pauline H.
Copley, John H., Jr.
Crowell, Frank E.
Crowell, Virginia E.
D'Agnesse, Ralph J.
Douglas, Thomas

Fiore, Joseph
Flynn, Edward F., Jr.
Foglietta, Geremia
‡Francis, Marilyn E.
Frazier, Alfred N.
Friedman, Lillian T.
Friedman, Otto W.
Gallo, Ann M.
Gallo, Bennett
Hathaway, C. Frank
Hawley, Juliet C.
‡Hegarty, Robert B.
Hinch, William A.
Holmgren, Eric A.
Holt, George A.
Hulquist, Selden D.
Jackson, Ralph H.
Johnson, Karl V.

‡Johnson, Kenneth T.
Lotti, Mary R.
Lougee, Carlton T.
‡Mackey, William E.
Maitland, J. Richard
Norton, Harold
Picariello, Laurence F.
‡Promise, George A.
Rodrick, Joseph S.
Rodrick, Woodbury L., Jr.
Simmons, Sidney A.
Smith, Clayton W.
Snow, Charles E., Jr.
Snow, Mary E.
Thornton, Charles E.
Videtta, Antonetta M.
Whitten, Norman C.
Williams, Frank, Jr.

*Deceased

‡Moved

‡Resigned

PRECINCT TWO

Blatchford, Charles L.
 Boyce, Thomas J., Jr.
 Burns, Laurence
 Cahill, Thomas J.
 Carlin, William J.
 Cassidy, Francis J.
 Chadwell, George A.
 Champion, Marjorie C.
 Craig, Harvey A.
 Daley, John R.
 Denahy, John F.
 Doane, Raymond O.
 Doherty, David F.
 Ellis, Lyndon W.
 Emery, Clementine L.
 Estey, Howell E.
 Flynn, Cecelia H.
 Flynn, Joseph F.

Frechette, Leo M.
 Genest, Edmond A.
 Graham, Stuart W.
 Gregory, John A., Jr.
 Gross, Israel H.
 Healy, William S.
 Heggie, Herbert C.
 Hempel, Edward K.
 Janvrin, Philip E.
 Keating, Harold J.
 Klein, Herbert D.
 Klein, Semah M.
 †LaPlante, John E.
 Leawood, Cleo
 Loring, Robert P.
 Ludlam, Edward N.
 Massey, John A.
 Mattera, John J.

McCarriston, James D.
 McManus, Charles J.
 Miller, John R.
 Miller, Paul C.
 Milo, John F.
 Morley, Pearl D.
 O'Shea, John J.
 Patten, Irvin R.
 Polisson, Paul A.
 Ranger, Walter L.
 Ryan, Joseph P.
 Stafford, Philip H.
 Stone, John
 Ulman, Norbert A.
 Warnock, Donald J.
 Warnock, Dorothy F.
 Watts, John H.
 Whitten, Philip M.

PRECINCT THREE

Andelman, Ezra
 Atkins, George B.
 Baker, Marvin J.
 Bogardus, Deborah M.
 Bogardus, Frederic R., III
 Brine, Philip A., Jr.
 Byrne, Robert G.
 Caswell, Orville G.
 Chapman, Charles F.
 Devitt, Roland N.
 Doherty, Warren J.
 Dow, Howard E.
 Enholm, Ann V.
 Enholm, Harold G.
 Farwell, Lester B.
 Foye, Edwin I.
 Gould, Ralph E.
 Gallo, Nicholas

Hawkins, Vernon M., 3rd
 Hayden, William V., Jr.
 Henry, Roger W.
 Howard, Joseph P.
 Hudson, Harold C.
 Kane, John Clarke
 Kane, Katherine L.
 Kessel, Abraham
 Kline, Bernard M.
 Lally, John J.
 ‡Lees, Arthur T.
 Losano, Francis A.
 Manchin, Ernest
 Maston, Ester I.
 McCarriston, James J.
 McLearn, John G.
 Mosco, Austin D.
 Myers, Daniel J.

Newcomb, Harvey P.
 Newcomb, Priscilla O.
 Pedrick, Edna
 Pedrick, James H.
 Rappoli, Peter M.
 Rice, Ashley W.
 Scanlon, Margaret M.
 Scanlon, Thomas M.
 Skinner, Roger G.
 Smith, George W.
 Snow, Arnold L.
 Snow, Carole A.
 Snow, Pearl A.
 Theisen, Ellen Dunn
 Wales, Richard A.
 Witter, Lawrence O.
 Worthy, George H.

PRECINCT FOUR

Ackerman, Edward D.
 Benford, Robert L.
 Benson, Benjamin M.
 Bickford, Charles H.
 *Burke, Edward F.
 Burke, George J.
 Butterworth, Edward R.
 Carey, William E.
 Carroll, Edward P.
 Carroll, Edward P., Jr.
 Champion, Walter M., Jr.
 Coletti, Frank G. W.
 Cooper, John R.
 Corcoran, Francis J., Jr.
 Coughlin, Richard
 Curtis, Paul C.
 Davis, Harry G.
 Dilk, Joseph W.

Dillon, James A.
 Doane, Albert G.
 Dwyer, Charles W.
 Earle, Virginia E.
 Earle, Ralph B.
 Ellis, Virginia T.
 Farber, Irving L.
 Frazier, Loring R.
 Gould, Vera F.
 Hanley, James E.
 Harding, Burt F.
 Hughes, John J.
 Hutchinson, George E.
 Ingalls, John P., Jr.
 Kraft, Robert W.
 Leonard, Robert M.
 Linscott, Andrew R.
 Linscott, Harry D.

Ludlam, William A.
 Maddock, James R.
 Martin, Vernon A.
 McHugh, Joseph A.
 Phinney, Harris T.
 Power, Harold I.
 Robinson, Edward I.
 Sargent, Fred D.
 Smith, Robert C.
 Snow, Robert W.
 Stoddard, Hatherley A., Jr.
 Stowell, Frank S.
 Summers, James I.
 Thomson, George B.
 Tisdell, John W.
 Waite, Herbert R.
 Williams, Roger A., Jr.
 Yasi, Robert L.

*Deceased

†Moved

‡Resigned

PRECINCT FIVE

Ackermann, Carl A.
 Baker, Bernard L.
 Bartow, William L.
 Beckert, William C.
 Bloch, Edith M.
 Bloch, Israel
 Bond, Chester E.
 Booma, Dorothy M.
 Booma, Roland C.
 Bowes, C. Glover
 Broadbridge, Leslie L.
 Buchanan, James W.
 Buckland, Charles F.
 Burk, Frederick C.
 Cardillo, Joseph
 Collins, Thomas F.
 Costin, Donald E.
 Easterbrooks, Vincent B.

Freedman, Myron
 Grimes, Eustis B.
 Grynkrut, John F.
 Howes, Roger N.
 Johnson, Warren A.
 Kennedy, Leonard N., Jr.
 Kirkpatrick, Marion
 Kirkpatrick, Martin
 Lang, Francis N.
 Lipka, Sherman J.
 Loveday, Edward D.
 Maitland, Francis H.
 Mattera, Joseph M.
 Maxwell, Ralph S.
 Mayo, Ralph
 McKenna, Charles A.
 Morse, June
 Morse, Marion Doen

O'Brien, Vincent P.
 Pagano, Carl J.
 Remick, Ervin D., Jr.
 †Rothwell, James M., II
 Rothwell, William H., 2nd
 Santry, James W., Jr.
 Sargent, Theodore C.
 Shactman, Jacob
 Smith, Samuel
 Soutter, J. Campbell, III
 Stevenson, Richard D.
 Symmes, Harold P.
 Way, Kathleen
 Weiner, Maurice M.
 Whidden, Donald S.
 White, Kenneth T.
 White, Lillian I.
 White, Thomas B., Jr.

PRECINCT SIX

Allen, Douglas F.
 Allen, Louise B.
 Allison, Dorothy K.
 Appel, Richard G., Jr.
 Backman, Bradlee M.
 Backman, Ruth
 Blodgett, Donald W.
 Blodgett, John H., Jr.
 Breed, Dorothy S.
 Breed, Richard P., Jr.
 Darling, Nelson J., Jr.
 Deveney, J. Campbell
 Donovan, Charles E.
 Durkee, Donald D.
 Ewing, Charles M.
 Fitzpatrick, Paul W.
 Garland, Paul E.
 Goldberg, Theodore

Goldman, Martin C.
 Hanson, Josephine E.
 Harrington, George J.
 Howe, George W.
 Ingalls, Robert U.
 Jacobs, Bertram C.
 Johnson, Chloe
 Johnson, Harold A.
 Kane, E. Leonard
 Lilly, John M.
 Mayo, Henry R., Jr.
 McCarty, Jeanne W.
 McCarty, William H., Jr.
 McKenney, John S.
 Murray, Richard F.
 Myers, Allen
 Myers, Lois
 Nevils, Thomas

Newth, Thomas M.
 Nylander, Arnold L.
 O'Keefe, Edward S.
 O'Neill, Robert F.
 Pierre, Anthony F.
 Powers, Lawrence W.
 Prichard, William W.
 Reynolds, Arnold C.
 Reynolds, Joel W.
 Rothermel, Albert N.
 Shectman, Moses
 Sites, Marjorie C.
 Stiles, A. Hall, Jr.
 Stocker, Crawford H., Jr.
 Waldo, John A.
 Wallis, Frank B.
 Weinshanker, Edward M.
 Williams, Ralph L.

*Deceased

†Moved

‡Resigned



BOARD OF SELECTMEN

HENRY R. MAYO, JR., *Chairman*

GEORGE B. THOMSON

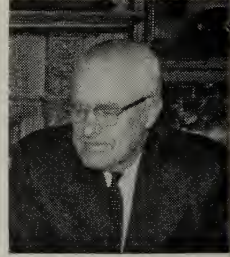
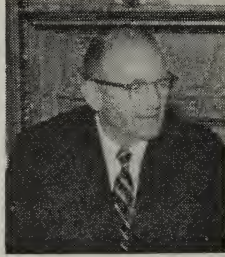
EDWARD K. HEMPEL

To the Citizens of Swampscott:

The Selectmen are pleased to submit to you our annual report for the past year.

Every effort has been made during the year to carry on the business of the Town in as objective, thorough and effective manner as possible within the limitations restricting the operational powers and duties of our office.

aspects of this vexing problem. While the Department is active and alert, we are fortunate not to have experienced major serious crime within the Town during the year. As in prior years and as in neighboring communities, cases of



At the outset, we would like to express our appreciation to those generous citizens and officials of the Town who have given us such splendid assistance and cooperation throughout the year. The inter-departmental relationship of the various Town departments with the Board of Selectmen is the best that it has been within the memory of any members of the present Board, and we believe that this harmonious spirit of mutual cooperation is reflected in improved teamwork and efforts in your behalf on the part of all Town employees.

Additional increases in the through traffic load have added to the problems of the Police Department, and the Board of Selectmen believes that it has helped to alleviate this situation to some extent by the appointment of an additional Lieutenant, which made it possible for an officer to be assigned specifically to traffic and to coordinate all the various

breaking and entering and larceny from dwellings continue to plague us. However, steps in furtherance of the final State Police plan for our Department were taken by this Board and Chief Wall which should reduce this problem.

Automobile accidents are also on the increase due in large part to the additional traffic flow through our Town. A member of our Board and Mr. George Burke, of the Board of Public Works, have been named to represent Swampscott in a joint effort to insure that North Shore highway planning meets our Town's needs.

The long-standing program, updated by this Board, for the improvement of the Town's street lighting has been continued and several streets have been improved as envisioned by the early programming. This will continue with the streets which need the most attention receiving it first.

The same long range program of prior

ity for street and sidewalk construction and reconstruction under the supervision of the Public Works Department has been continued and provides an orderly, economical procedure, although some citizens in various parts of the Town become understandably impatient. The order of work is limited to a priority system based on traffic load, date of acceptance and condition of the street surface. This has proven to be the best way for the work to proceed.

The effective date of the new State law on the so-called conflict of interest was May 1st, 1963, and this necessitated several changes in practices and procedures among some Town officials. The Selectmen, as required by law, have classified all Town employees, boards and officers, both elected and appointed, and we believe we have carried out not only the letter but also the spirit of the law relating to the conflict of interest and protection of the Town. Participation in the Town's business has been denied to some employees who fall within the prohibition of the statute, and this has resulted in resignations from official positions in some instances and relinquishing Town business in others.

By far the most serious matter to confront not only the Board of Selectmen but the entire Town was the unexpectedly large increase in the tax rate. After some preliminary study, the Board appointed a committee to investigate possible causes, and their report was received February 5, 1964, and is printed elsewhere in this Town Report for all citizens to read. We have examined the report and we have met with the committee, weekly, since the report was filed, in an effort to see if some action can be

taken which may result in some reduction in our tax rate. As of the date of this writing, it is still too early to predict what if any action may be taken and what its effect might be.

As in 1963, we again point out that in Swampscott, unlike some neighboring towns, the Selectmen's powers have been curtailed to such an extent that the Selectmen are reduced in many instances to acting as an unofficial liaison between departments and as a placating agency to console and advise with citizens who naturally but mistakenly assume that we have a central administrative responsibility which unfortunately we do not have. We can and do, however, serve as a clearing house for some information and the channeling of inquiries and complaints to the proper source and also act in an advisory capacity to point out where possible what matters are believed to require attention of the Town. The Town meeting in the last analysis makes the determination and historically have not always agreed with the proposals of Boards of Selectmen. This is to be expected and is the democratic process.

We believe that the participation and interest shown by many of our citizens in serving on formal and informal advisory boards, committees and groups indicates a sincere and conscientious effort toward improvement and striving to make our Town a better place for all of us. It is also our belief that, though the Town is indebted to those able and conscientious volunteer citizens who give so freely of their time and effort to accomplish this result, they deserve more public appreciation than the small expression of gratitude we are able to extend to them here — as do our colleagues in the Town service.

TOWN CLERK

OLIVER W. COUGHLIN, *Town Clerk*

TOWN WARRANT

Monday, March 18, 1963

ARTICLE 1. To choose a Moderator for one (1) year.

To choose three members of the Board of Selectmen for one (1) year.

To choose one member of the Board of Assessors for three (3) years.

To choose one member of the Board of Public Works for three (3) years.

To choose two members of the School Committee for three (3) years.

To choose one member of the Board of Trustees of the Public Library for three (3) years.

To choose one member of the Board of Public Welfare for three (3) years.

To choose one member of the Board of Health for three (3) years.

To choose one member of the Planning Board for five (5) years.

To choose one member of the Board of Commissioners of Trust Funds for three (3) years.

To choose one member of the Swampscott Housing Authority for five (5) years.

To choose eighteen (18) representative Town Meeting Members in each precinct for three (3) years.

To choose one (1) representative Town Meeting Member in Precinct 1 for two (2) years.

To choose one (1) representative Town Meeting Member in Precinct 2 for two (2) years.

To choose two (2) representative Town Meeting Members in Precinct 3 for one (1) year.

To choose three (3) representative Town Meeting Members in Precinct 3 for two (2) years.

To choose one (1) representative Town Meeting Member in Precinct 4 for one (1) year.

To choose three (3) representative Town Meeting Members in Precinct 6 for (1) year.

To vote on the question: "Shall the Town pay one-half the premium costs payable by a retired employee for Group Life Insurance and for Group general or blanket hospital, surgical and medical insurance?"

ADJOURNED ANNUAL TOWN MEETING

Tuesday, March 26, 1963

In accordance with the adjournment of Monday, March 18, 1963, the Town Meeting Members were called to order at 8:09 P.M., the necessary quorum being present. The following is the list of Town Meeting Members present.

PRECINCT 1 — I. Murray Adams, Gertrude P. Balsor, Leonard H. Bates, Leonard H. Bates, Jr., Reno S. Bisegna, Chester E. Bradley, Mary A. Cappucio, J. Dane Chandler, Laura M. Cole, Lawrence R. Corcoran, John H. Copley, Jr., Frank E. Crowell, Virginia E. Crowell, Ralph J. D'Agnese, Thomas Douglas, Joseph Fiore, Edward F. Flynn, Jr., Geremia Foglietta, Marilyn E. Francis, Alfred N. Frazier, Otto W. Friedman, Ann M. Gallo, Bennett Gallo, Juliet C. Hawley, William A. Hinch, Eric A. Holmgren, George A. Holt, Selden D. Hulquist, Ralph H. Jackson, Karl V. Johnson, Mary R. Lotti, Carlton T. Lougee, William E. Mackey, J. Richard Maitland, Harold Norton, Laurence F. Picariello, George A. Promise, Joseph S. Rodrick, Woodbury L. Rodrick, Jr., Sidney A. Simmons, Clayton W. Smith, Charles E. Snow, Jr., Mary E. Snow, Antonetta M. Videtta, Norman C. Whitten, Frank Williams, Jr., Charles E. Thornton.

PRECINCT 2 — Charles L. Blatchford, Thomas J. Boyce, Jr., Thomas J. Cahill, William J. Carlin, Francis J. Cassidy, George A. Chadwell, Marjorie C. Champion, Harvey A. Craig, John R. Daley, John F. Denahy, Raymond O. Doane, David F. Doherty, Lyndon W. Ellis, Clementine L. Emery, Howell E. Estey, Cecelia H. Flynn, Joseph F. Flynn, Leo M. Frechette, Edmond A. Genest, Stuart W. Graham, John A. Gregory, Jr., Israel H. Gross, William S. Healy, Herbert C. Heggie, Edward K. Hempel, Philip E. Janvrin, Harold J. Keating, Semah M. Klein, John E. LaPlante, Cleo Leawood, Robert P. Loring, Edward N. Ludlam, John A. Massey, James D. McCarriston, Charles J. McManus, John R. Miller, Paul C. Miller, John F. Milo, Pearl D. Morley, John J. O'Shea, Irvin R. Patten, Paul A. Polisson, Walter L. Ranger, Joseph P.

Ryan, Philip H. Stafford, John Stone, Nobert A. Ulman, Donald J. Warnock, Dorothy F. Warnock, John H. Watts, Philip M. Whitten.

PRECINCT 3 — Ezra Andelman, George B. Atkins, Deborah M. Bogardus, Frederick R. Bogardus, III, Philip A. Brine, Jr., Robert G. Byrne, Charles F. Chapman, Roland N. Devitt, Warren J. Doherty, Howard E. Dow, Ann V. Enholm, Harold G. Enholm, Lester B. Farwell, Edwin I. Foye, Ralph E. Gould, Nicholas Gallo, Vernon M. Hawkins, III, William V. Hayden, Jr., Roger W. Henry, Joseph P. Howard, Harold C. Hudson, John Clarke Kane, Katherine L. Kane, Abraham Kessel, Bernard M. Kline, John J. Lally, Arthur T. Lees, Francis A. Losano, Ester I. Maston, John G. McLearn, Austin D. Mosco, Daniel J. Myers, Harvey P. Newcomb, Priscilla O. Newcomb, Edna Pedrick, Peter M. Rappoli, Ashley W. Rice, Margaret M. Scanlon, Thomas M. Scanlon, Roger G. Skinner, Arnold L. Snow, Carole A. Snow, Pearl A. Snow, Lawrence O. Witter, George H. Worthy, Orville G. Caswell.

PRECINCT 4 — Edward D. Ackerman, Robert L. Benford, Charles H. Bickford, George J. Burke, Edward R. Butterworth, Edward P. Carroll, Edward P. Carroll, Jr., Frank G. W. Coletti, John R. Cooper, Francis J. Corcoran, Jr., Richard Coughlin, Paul C. Curtis, Harry G. Davis, James A. Dillon, Albert G. Doane, Charles W. Dwyer, Virginia E. Earle, Ralph B. Earle, Virginia T. Ellis, Irving L. Farber, Vera F. Gould, James E. Hanley, John J. Hughes, John P. Ingalls, Jr., Andrew R. Linscott, Harry D. Linscott, William A. Ludlam, James R. Maddock, Vernon A. Martin, Joseph A. McHugh, Harris T. Phinney, Harold I. Power, Edward I. Robinson, Fred D.

Sargent, Robert C. Smith, Robert W. Snow, Hatherley A. Stoddard, Jr., Frank S. Stowell, James I. Summers, George B. Thomson, John W. Tisdell, Herbert R. Waite, Roger A. Williams, Jr., Robert L. Yasi.

PRECINCT 5 — Carl A. Ackermann, Bernard L. Baker, William L. Bartow, William C. Beckert, Israel Bloch, Chester E. Bond, Dorothy M. Booma, Roland C. Booma, Leslie L. Broadbridge, James W. Buchanan, Charles F. Buckland, Frederick C. Burk, Joseph Cardillo, Thomas F. Collins, Donald E. Costin, Vincent B. Easterbrooks, Myron Freedman, Eustis B. Grimes, John F. Gynkraut, Roger N. Howes, Warren A. Johnson, Leonard N. Kennedy, Jr., Marion Kirkpatrick, Martin Kirkpatrick, Francis N. Lang, Sherman J. Lippa, Edward D. Loveday, Francis H. Maitland, Joseph M. Mattera, Ralph S. Maxwell, Ralph Mayo, Charles A. McKenna, June Morse, Marion Doen Morse, Vincent P. O'Brien, Carl J. Pagano, Ervin D. Remick, Jr., William H. Rothwell, 2nd, James W. Santry, Jr., Theodore C. Sargent, Jacob Shactman, Samuel Smith, J. Campbell Soutter, III, Richard D. Stevenson, Harold P. Symmes, Kathleen Way, Maurice M. Weiner, Donald S. Whidden, Kenneth T. White, Lillian I. White, Thomas B. White, Jr.

PRECINCT 6—Douglas F. Allen, Louise B. Allen, Dorothy K. Allison, Richard G. Appel, Jr., Bradlee M. Backman, Ruth Backman, Donald W. Blodgett, John H. Blodgett, Jr., Dorothy S. Breed, Richard P. Breed, Jr., Nelson J. Darling, Jr., J. Campbell Deveney, Charles E. Donovan,

Donald D. Durkee, Charles M. Ewing, Paul W. Fitzpatrick, Paul E. Garland, Theodore Goldberg, Martin C. Goldman, Josephine E. Hanson, George J. Harrington, George W. Howe, Robert U. Ingalls, Bertram C. Jacobs, Chloe Johnson, Henry R. Mayo, Jr., Jeanne W. McCarty, William H. McCarty, Jr., John S. McKenney, Richard F. Murray, Allen Myers, Lois Myers, Thomas Nevils, Thomas M. Newth, Arnold L. Nylander, Edward S. O'Keefe, Robert F. O'Neill, Anthony F. Pierre, William W. Prichard, Arnold C. Reynolds, Joel W. Reynolds, Albert N. Rothermel, Marjorie C. Sites, A. Hall Stiles, Jr., Crawford H. Stocker, Jr., John A. Waldo, Edward M. Weinshanker, Ralph L. Williams.

All new Town Meeting Members were sworn in by the Town Clerk, Oliver W. Coughlin.

The warrant with the return thereon, was read by the Town Clerk.

The Rabbi Robert Shapiro offered the Invocation.

The Moderator, Richard B. Johnson, appointed Howell E. Estey and Donald J. Warnock as tellers to serve at the Town Meeting and they were duly sworn in.

Except as otherwise indicated the action taken by the Town Meeting followed the recommendations of the Finance Committee. In some cases, the final recommendations of the Committee varied somewhat from the preliminary recommendations contained in the printed report.

A

GENERAL

ARTICLE 2. To hear and act on the reports of Town Officials, Boards, and Committees.

Sponsored by the Board of Selectmen.

Voted: The reports of the Transportation Study Committee, Machon School Building Committee, High School Building Committee, Fire Apparatus Committee were read and accepted.

The report of the Beach Study Committee was read and accepted unanimously and the Committee was continued.

That the Moderator appoint a committee OTHER THAN THE FINANCE COMMITTEE to further study and to negotiate with the Massachusetts Electric Company the desirability of acquiring the B&M right of way along the abandoned Marblehead branch, said committee to report to the next Annual Town Meeting.:

ARTICLE 3. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time, in anticipation of the revenue for the financial year beginning January 1, 1964, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws.

Sponsored by the Board of Selectmen and the Town Treasurer.

Voted: That the Town authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the financial year beginning January 1, 1963, and to issue a note or notes therefor, payable within one

year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 4, Chapter 44 of the General Laws. Unanimous.

ARTICLE 4. To see what action the Town will take in relation to the recommendations calling for the appropriation or expenditure of money, and creation of debt, or the disposition of town property as set forth in the report of officers, boards, or committees.

Sponsored by the Board of Selectmen.

Voted: That action on this article be indefinitely postponed.

ARTICLE 5. To see what action the Town will take in relation to salaries of elected town officials for the ensuing year.

Sponsored by the Board of Selectmen.

Voted: That the Town fix the salary and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41, General Laws, as amended.

SELECTMEN (3)

Chairman	\$ 900.00
Another Member	750.00
Another Member	750.00

MODERATOR 150.00

TOWN CLERK 2,800.00

COLLECTOR OF TAXES 3,200.00

ASSESSORS (3)

Chairman	1,500.00
Another Member	1,000.00
Another Member	1,000.00

TREASURER 4,000.00

BOARD OF PUBLIC WELFARE (3)

Chairman	165.00
Another Member	110.00
Another Member	110.00

BOARD OF HEALTH (3)		Another Member	500.00
Chairman	220.00		
Another Member	165.00	CONSTABLE (one of three)	100.00
Another Member	165.00	All effective from January 1, 1963.	
BOARD OF PUBLIC WORKS (3)		The appropriations necessary to provide	
Chairman	650.00	for the payment of these salaries were	
Another Member	500.00	recommended in the budgets of the vari-	
		ous departments under Article 6.	

ARTICLE 6. To see what action the Town will take in relation to the appropriation of money for departmental and other expenses for the year 1963.

Sponsored by the Board of Selectmen.

The Finance Committee recommended: That the following amounts of money be appropriated, for the several purposes hereinafter itemized, each numbered item being considered as a separate appropriation and that the same be expended only for such purposes as follows.

BUDGET 1963

GENERAL GOVERNMENT

	Explanatory Detail	Total of Each Appropriation
1. Moderator	\$ 150.00	\$ 150.00
FINANCE COMMITTEE		
2. Secretary	600.00	
3. Expenses	150.00	
4. Town Meeting	300.00	
SELECTMEN		
5. Salaries		
Chairman	900.00	
Associates (2)	1,500.00	
Clerk	3,712.80	
Secretary	1,200.00	
		7,312.80
6. Office Expense	1,200.00	
7. Travel Expense	100.00	
8. Contingent Account	600.00	
		1,900.00
PERSONNEL BOARD		
9. Clerical Assistance	150.00	150.00
10. Office Expense	100.00	
11. Contingent Account	50.00	
TOWN ACCOUNTANT		
12. Salaries		
Accountant	6,200.48	
Clerk	3,712.80	
*Clerk (Half Time)	1,856.40	
		11,769.68

*See Contributory Retirement

13. Office Expense	570.00	
14. Travel in State	100.00	
		<hr/> 670.00
TREASURER		
15. Salaries		
Treasurer	4,000.00	
Clerk	3,712.80	
Clerk (Part Time)	1,800.00	
Extra Clerical (Vacation)	200.00	
		<hr/> 9,712.80
16. Office Expense	3,535.00	3,535.00
COLLECTOR OF TAXES		
17. Salaries		
Collector	3,200.00	
Clerk	3,712.80	
		<hr/> 6,912.80
18. Office Expense	2,850.00	
19. Furniture and Fixtures	100.00	
20. Insurance and Protection	1,000.00	
21. Conferences, Associations and Publications.....	150.00	
22. Tax Title Costs	150.00	
23. Travel — In State	100.00	
		<hr/> 4,350.00
TOWN CLERK		
24. Salaries		
Town Clerk	2,800.00	
Clerk	3,487.12	
Vital Statistics	400.00	
		<hr/> 6,687.12
25. Office Expense	1,320.00	
26. Travel — In State	250.00	
27. Insurance and Protection	25.00	
		<hr/> 1,595.00
ELECTION COMMISSIONERS		
28. Salaries		
Commissioners	750.00	
Clerk	3,712.80	
Election Officers	465.00	
Census Workers	500.00	
School Custodians	65.00	
Office Tabulators	85.00	
		<hr/> 5,577.80
29. Office Expense	2,150.00	2,150.00
LAW DEPARTMENT		
30. Salaries		
Town Counsel	5,000.00	
Legal Assistance	500.00	
		<hr/> 5,500.00
31. Office Expense	1,650.00	1,650.00

BOARD OF ASSESSORS

32. Salaries		
Chairman	1,500.00	
Associates (2)	2,000.00	
Clerks (2)	6,618.00	
Canvassers	300.00	
Secretary to Board	50.00	
	<hr/>	10,468.00
33. Office Expense	2,700.00	
34. Travel — In State	300.00	
35. Conventions	150.00	
	<hr/>	3,150.00

ADMINISTRATION BUILDING

36. Salaries		
Custodian	5,597.28	
Assistants (2)	9,235.20	
	<hr/>	14,832.48
37. Building Expense (Adm. Bldg.)	5,541.00	
38. Building Expense (Old Fire Sta.)	2,000.00	
	<hr/>	7,541.00

BOARD OF APPEALS

39. Clerk Salary	400.00	
40. Office Expense	900.00	
	<hr/>	1,300.00

PLANNING BOARD

41. Clerk Salary	100.00	
42. Expenses	850.00	
	<hr/>	950.00

PENSIONS

CONTRIBUTORY RETIREMENT

43. Salaries		
Secretary	500.00	
*Clerk (Half Time)	1,856.40	
	<hr/>	2,356.40
*See Town Accountant		
44. Office Expense	445.00	
45. Medical Expense	150.00	
46. Travel — In State	250.00	
47. Surety Bonds	175.00	
48. Investment Service	550.00	
49. Pension Accumulation Fund	41,951.00	
	<hr/>	43,521.00

NON-CONTRIBUTORY PENSIONS

50. Pensions (Non-Contributory)		
Public Works	15,342.00	
Fire	25,545.00	
Police	19,679.00	

Schools	8,826.00
Building Inspector	1,820.00

71,212.00

PROTECTION OF LIFE AND PROPERTY

POLICE DEPARTMENT

51. Salaries

Chief	7,406.88
Clerk	3,712.80
Extra Clerical	1,000.00
Captains (2)	13,607.36
Lieutenants (3)	18,601.44
Patrolmen (19)	106,348.32
Patrolmen (2)	10,591.36
Reserves and Specials	14,795.00
Policewomen	12,704.00
Holiday Pay	5,718.50
Vacations	2,130.50

196,616.14

52. Office Expense	3,472.00
53. Building Expense	1,977.00
54. Travel — Out of Town	100.00
55. Travel — Out of State	150.00
56. Maintenance	5,580.00
57. Supplies	800.00
58. Mobile Radio System	674.00
59. State Police Training School	475.00
60. Uniforms	2,500.00

15,728.00

FIRE DEPARTMENT

61. Salaries

Chief	7,406.88
Deputy Chief	6,803.68
Captains (4)	25,801.92
Firefighters	160,089.84
Fire Alarm Assistant	381.60
Office Clerk	381.60
Extra Labor	3,500.00
Vacations	8,323.70
Holiday Pay	7,312.86

219,002.08

62. Office Expense	1,150.00
63. Travel — In State	200.00
64. Travel — Out of State	150.00
65. Building Expense	6,250.00
66. Communications	2,200.00
67. Uniforms	850.00
68. Maintenance	5,800.00

16,600.00

HARBORMASTER

69. Salary	325.00	325.00
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CIVIL DEFENSE

71. Director — Salary	1,533.00	
72. Municipal Protection	6,400.00	
		7,933 00

CONSTABLE

73. Wages	100.00	100.00
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WEIGHTS AND MEASURES

74. Sealer — Wages	950.00	
75. Office Expense	230.00	
76. Travel — In Town	180.00	
77. Travel — Out of Town	75.00	
		1,435.00

BUILDING INSPECTOR

78. Salaries		
Building Inspector	2,800.00	
79. Office Expense	300.00	
80. Travel — In State	300.00	
		3,400.00

WIRE INSPECTOR

81. Salary — Inspector	1,400.00	
82. Office Expense	175.00	
83. Travel — In State	335.00	
		1,910.00

DOG OFFICER

84. Dog Officer — Salary	880.00	
85. Office Expense	125.00	
86. Maintenance — Transportation	200.00	
87. Maintenance — Pound	400.00	
		1,605.00

CONSERVATION COMMISSION

88. Office Expense	200.00	
89. Conservation Fund	500.00	
		700.00

INSURANCE

92. Insurance		
a. Fire Insurance	11,876.28	
b. Automobile Liability	8,936.58	
c. Automobile Physical Damage	400.00	
d. Marine Ins. (Sealer W.&M.)	110.85	
f. Employee Group Ins.	27,000.00	
g. Fire Insurance (Town Pier)	281.40	
i. Boiler Insurance (3 years)	5,572.74	
j. Miscellaneous	344.25	
		55,000.00

HEALTH AND SANITATION

93. Salaries		
Board Members	550.00	
Health Officer	6,200.48	
Health Nurse	5,070.00	
Senior Clerk	3,712.80	
Extra Clerical	200.00	
Clerk of Board	260.00	
Physicians	200.00	
	<hr/>	16,293.28
94. Office Expense	894.50	
95. Travel — In State	1,190.00	
96. Travel — Out of State	150.00	
97. Inspections and Tests	7,259.00	
98. Mosquito and Noxious Weeds	1,650.00	
99. Rubbish and Garbage	86,881.00	
	<hr/>	98,024.50

PUBLIC WORKS

100. Salaries and Wages		
Board Members		
Chairman	650.00	
Associates (2)	1,000.00	
	<hr/>	1,650.00
A. Administrative		
Superintendent	9,216.48	
Administrative Assistant	6,803.68	
Sr. Clerk and Typist	3,712.80	
	<hr/>	19,732.96
B. Garage Maintenance Shop		
Head Mechanic	5,597.28	
Motor Equip. Repairman	5,070.00	
	<hr/>	10,667.28
C. Engineering		
Town Engineer	7,406.88	
Assistant Engineer	6,803.68	
Junior Civil Engineer	6,200.48	
Senior Engineering Aid	5,597.28	
Junior Engineering Aids (2)	8,085.00	
	<hr/>	34,093.32
D. Sewer Division		
Department Head	6,656.00	
Foreman	5,597.28	
P.W. Maint. — Cr. MEO-H (2)	10,140.00	
Standby	2,000.00	
	<hr/>	24,393.28
E. Cemetery Division		
Department Head	6,656.00	
Working Foreman	5,597.28	
P.W. Maint. — Cr. MEO	4,617.60	
P.W. Maint. — Craftsman	4,617.60	

Overtime	500.00	
		21,988.48
F. Highway Division		
Department Head	6,656.00	
Working Foreman (3)	16,791.84	
P.W. Maint. — Cr. MEO-S (4)	25,890.80	
P.W. Maint. — Cr. MEO-H (9)	40,560.00	
P.W. Maint. — Craftsman (5)	21,538.80	
Overtime	1,000.00	
		112,329.28
G. Traffic Division		
Working Foreman	5,295.68	5,295.68
H. Park Division		
Department Head	6,656.00	
Working Foreman	5,597.28	
Working Fore. — Tr. Cl. and Sur.	5,597.28	
Working Fore. — P.W. Maint. Cr.	5,597.28	
Tree Climber (2)	10,140.00	
P.W. Maint. Craftsman MEO (1)	5,070.00	
P.W. Maint. Craftsman (5)	22,426.32	
Overtime	1,100.00	
		62,084.16
I. Park — Summer Service Program		
Special	5,051.00	
Tree Climb. — and Surgeon	600.00	
Summer Help	1,500.00	
Beach Cleaners	2,600.00	
		9,751.00
J. Extra Labor — Summer	5,000.00	5,000.00

PUBLIC WORKS EXPENSES
(Exclusive of Water)

101. Office Expense	2,100.00	2,100.00
102. Travel — In Town	1,880.00	1,880.00
103. Travel — In State	200.00	200.00
105. Building Expense	13,300.00	13,300.00
106. Insurance	10.00	10.00
107. Equipment Maintenance	14,379.00	14,379.00
108. Supplies	30,500.00	30,500.00

WATER DIVISION

109. Salaries and Wages		
Department Head	6,656.00	
Senior Clerk and Typist (2)	7,425.60	
Working Foreman	5,597.28	
P.W. Maint, Cr. MEO-S	5,178.16	
P.W. Maint. Cr. MEO-H	10,140.00	
P.W. Maint. Cr. Meter Repair	5,070.00	
P.W. Maint. Cr. Meter Reader	4,617.60	
P.W. Maint. Craftsman	4,617.60	
Standby	2,000.00	
		51,302.24

10. Office Expense	2,000.00	2,000.00
11. Travel — Within State	890.00	890.00
11a. Travel — Out of tState	150.00	150.00
12. Building Expense	350.00	350.00
13. Equipment Maintenance	1,200.00	1,200.00
14. Supplies and Material	15,000.00	15,000.00
15. Emergency Water	7,500.00	7,500.00
16. M.D.C. Water	49,984.00	49,984.00

SPECIAL ACCOUNTS

17. Emergency Sewer	2,000.00	
18. Snow and Ice Wages	20,000.00	
19. Snow and Ice Expenses	25,000.00	
20. Moth Control	6,300.00	
21. Dutch Elm	5,000.00	
22. Shade Trees	2,500.00	
23. Recreation Program	3,500.00	
		64,300.00

PUBLIC WORKS SUMMARY

Salaries and Wages Exclusive of Water	307,093.60	
Water Salaries and Wages	51,302.24	
Expenses Exclusive of Water	62,360.00	
Water Expenses	77,074.92	
Special Accounts	64,300.00	
		562,130.76

The Finance Committee recommends that the sum of \$113,377.16 be appropriated from the Water Division Receipts for the year 1963, and that the sum of \$15,000.00 be transferred from the Water Available Surplus Account for Items #109 through 116 inclusive; and that the sum of \$18,000.00 be transferred from Cemetery Receipts to Cemetery Wages, Item #100E.

PUBLIC WELFARE

24. Salaries		
Director	7,020.00	
Senior Clerk Stenographer (2)	8,055.24	
Board Members	385.00	
Secretary to Board	200.00	
Social Worker	5,597.28	
Social Worker	4,741.64	
		(1) 25,999.16

(1) \$12,000.00 to be paid from Fed. U.S. Grant Administration Funds, and remainder from tax levy.

25. Public Assistance	94,000.00	94,000.00
26. Old Age Assistance		
Board Members	1,340.00	1,340.00
Secretary to Board	200.00	200.00

VETERANS' SERVICES

27. Administrator's Salary	1,580.00	
28. Office Expense	350.00	
29. Travel — In State	220.00	
30. Assistance	15,000.00	
		17,150.00

WORKMEN'S COMPENSATION

131. Agent's Salary	500.00	
132. Clerk — Part Time	200.00	
	<hr/>	700.00
133. Office Expense	50.00	
134. Chapter 152 Benefits	7,700.00	
	<hr/>	7,750.00

SCHOOLS

135. Salaries		
Superintendent	15,500.00	
Assistant Superintendent	11,500.00	
Secretarial	27,685.00	
Teachers	1,037,500.00	
Custodians	102,725.00	
Health (Nurse and Physicians)	8,235.00	
	<hr/>	1,203,145.00
136. Office Expense	15,950.00	
137. Travel Expense	2,360.00	
138. Building Expense	77,425.00	
139. Insurance	2,350.00	
	<hr/>	98,085.00
140. Miscellaneous		
Instruction	85,600.00	
Adult Education	4,000.00	
Summer School	3,500.00	
Cafeteria	4,000.00	
Transportation	5,850.00	
Others	7,250.00	
	<hr/>	110,200.00
141. Travel — Out of State	2,500.00	2,500.00
142. Federal Aided Projects	5,000.00	5,000.00

MATURING DEBT

143. Interest		
General Debt	84,356.25	
Temporary Loans	10,000.00	
	<hr/>	94,356.25
*Less sum to be transferred to this account under Art. #13		—6,450.00
Total appropriated under this item		87,906.25
144. Principal		
General Debt for 1963	291,000.00	291,000.00
*Less sum to be transferred to this account under Art. #13		—30,000.00
Total to be appropriated under this item		261,000.00
145. Certification of Notes and Bonds	75.00	75.00

LIBRARIES

146. Salaries		
Librarian	6,200.48	
Children's Librarian	5,070.00	
Reference Librarian	5,070.00	
Library Secretary — Adult's	3,712.80	
Library Secretary — Children's	3,487.12	
Library Secretary — Office	3,712.80	
Senior Building Custodian	5,070.00	
Junior Building	2,358.72	
Extra Services	350.00	
Assistants Paid by Hour	5,000.00	
		39,031.92
147. Office Expense	2,635.00	2,635.00
148. Travel — Out of State	150.00	150.00
149. Travel — In State	62.00	62.00
150. Building Expense	3,592.00	3,592.00
151. Library Materials	9,600.00	9,600.00
		\$56,070.92
Total Budget		

UNCLASSIFIED

152. Legion Lease	1,750.00	
153. Town Reports	2,500.00	
154. Lighting Streets	60,000.00	
155. Reserve Funds	20,000.00	
156. Fourth of July Observance	1,500.00	
157. Memorial Day Observance	1,500.00	
158. Veterans Day Observance	250.00	
159. Christmas Lights	1,000.00	
		88,500.00

The Finance Committee further recommended that the sum of \$20,000.00 be appropriated from the Overlay Reserve Account for Item #155.

VOTED: To accept the recommendation of the Finance Committee and appropriate \$20,000.00 from the Overlay Reserve Account for Item #155.

On the motion of Mr. Andrew R. Linscott, the recommendation of the Finance Committee was amended as follows:

Item #146. Assistants paid by hour	\$5,000.00
Item #147. Office expense	2,635.00
Item #151. Library Materials	9,600.00

As amended, the recommendation of the Finance Committee was adopted.

ARTICLE 7. To see if the Town will authorize the Board of Assessors to appoint a member of said Board to act as secretary thereof and receive pay therefor, as provided by Chapter 41, Section 4A of the General Laws (Ter. Ed.).

Sponsored by the Board of Assessors.

Voted: That the Town authorize the Board of Assessors to appoint a member of the Board to act as Secretary thereof and that the salary of the Secretary be fixed at \$50.00 per year as provided by Section 4, Chapter 41, General Laws. The appropriation necessary to pay this salary having been provided for in Article 6. Unanimous.

ARTICLE 8. To see if the Town will authorize the Planning Board to appoint a member of such Board to act as secretary thereof and receive pay therefor, as provided by Chapter 41, Section 4A of the General Laws (Ter. Ed.).

Sponsored by the Planning Board.

Voted: That the Town authorize the Planning Board to appoint a member of such Board to act as secretary thereof and receive pay therefor, as provided by Chapter 41, Section 4A of the General Laws (Ter. Ed.). Unanimous.

ARTICLE 9. To see what action the Town will take on the matter of transferring the unexpended balances as shown on the books of the Town Accountant as of December 31, 1962, to the Surplus Revenue Account, or take any action relative thereto.

Sponsored by the Board of Selectmen.

Voted: That the Town vote to transfer to the Surplus Revenue Account the following unexpended balances as shown on the Town Accountant's books as of December 31, 1962. Unanimous.

Conservation Committee \$ 38.00

Conservation Committee:

Expenses	625.00
Dues	25.00
Travel	150.00

Administration Bldg.

Parking Lot	1.77
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Essex Street Lights	105.00
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Monument Avenue	2,300.00
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\$3,244.77

ARTICLE 10. To see if the Town will appropriate and transfer a sum of money to the existing Stabilization Fund for any of the uses provided and authorized under Sections 7 or 8 of Chapter 44 of the General Laws.

Sponsored by the Board of Selectmen.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 11. To see if the Town will vote to carry on the Sidewalk Construction Program under the provision of General Laws, Chapter 83, Sections 25 and 26, and to appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Selectmen.

Voted: That the Town vote to carry on the Sidewalk Construction program under the provisions of General Laws, Chapter 83, Sections 25 and 26. Unanimous.

ARTICLE 12. To see if the Town will vote to authorize the Board of Selectmen to execute a lease with the Veterans of Foreign Wars for such space as is available, and upon terms as may be determined by the Board, and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Selectmen.

Voted: That the Town authorize the Board of Selectmen to execute a lease with the Veterans of Foreign Wars for such space as is available, and upon terms as may be determined by the Board. Unanimous.

ARTICLE 13. To see if the Town will vote to transfer a sum of money from Water Receipts and/or Water Available Surplus to the Maturing Debt and Interest Account for the purpose of meeting obligations due during 1963 on account of the Water Bonds Issue dated June 1, 1960, or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town transfer the sum of \$6,450.00 from Water Receipts to the Maturing Debt Interest Account (Item 143 in Budget), and the sum of \$30,000.00 from Water Receipts to the Maturing Debt Principal Account (Item 144 in Budget). Unanimous.

ARTICLE 14. To see if the Town will vote to transfer from the Surplus Revenue Account of the Town to the account of Current Revenue a sum of money to be used and applied by the Board of Assessors in the reduction of the tax levy or take any action relative thereto.

Sponsored by the Board of Selectmen.

Voted: That the Town transfer from the Surplus Revenue Account to the Current Revenue Account the sum of \$40,000.00, said sum to be used and applied by the Board of Assessors in the reduction of the tax levy for the year 1963. Unanimous.

ARTICLE 15. To see if the Town will vote to petition the General Court for legislation to allow the Board of Assessors to include the following items pertaining specifically to schools in the portion of the tax rate labelled "Schools" and remove them from the "General Government" category: principal and interest costs of school construction; insurance costs on school property; group insurance costs for school personnel; and costs of work or services performed specifically for the School Department by all other Town departments.

Petitioned for by Town Government Study Committee.

Voted: The Finance Committee recommended favorable action in the words of the article.

Mr. Blatchford moved to amend by substituting: That the Town vote to authorize and direct the Town Accountant to assemble in a segregated section of his annual report to the Town a breakdown separating all direct and indirect costs applicable to "General Government" and to "Schools".

On Mrs. Klein's motion, the words, "and receipts" were inserted after "costs".

The amended substitution was adopted, and the Town voted: To authorize and direct the Town Accountant to assemble in a segregated section of his report to the Town a breakdown separating all direct and indirect costs and receipts applicable to "General Government" and to "Schools". Unanimous.

ARTICLE 16. To see if the Town will vote to continue the Town Government Study Committee and appropriate the necessary funds therefor.

Petitioned for by Town Government Study Committee.

Voted: That the Town continue the Town Government Study Committee, and that the sum of \$250.00 be appropriated therefor.

ARTICLE 17. To see if the Town will vote to purchase six (6) additional voting machines and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Election Commissioners and the Board of Selectmen.

Voted: That the Town authorize the Board of Election Commissioners to rent six (6) additional voting machines for the calendar

year 1964 and that the sum of \$1,065.00 be appropriated therefor. Unanimous.

ARTICLE 18. To see if the Town will vote that a general 5% increase in all salaries, retroactive to January 1, 1963, be granted to all full time employees presently employed under the Job Classification and Salary Plan, including Division Superintendents within the Public Works Department, and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Personnel Board.

Voted: That the Town grant a general 5% increase in all full time employees presently employed under the job classification and salary plan, including division superintendents within the Public Work Department, five (5) Welfare and Old Age Assistance employees and the Town Clerk and Tax Collector and that the sum of \$46,552.03 be appropriated as follows:

That the sum of \$44,064.36 be appropriated from the tax levy.

That the sum of \$2,487.67 be transferred from water receipts for the purpose of this article.

For: 160; Against: 66.

The Finance Committee was opposed.

Further Voted: On the motion of Mr. Sargent: I move this amendment to Item #135, listing salaries in the school budget; that the appropriation of \$102,725.00 for full time custodial salaries be increased by \$5,136.00 to \$107,861.00, and the appropriation of \$27,685.00 for full time secretarial salaries be increased by \$1,000.00 to \$28,685.00, making the total for salaries \$1,209,281.00 and the total for the budget \$1,425,066.00.

Further Voted: On the motion of

Mr. Ulman, Moved to reconsider Article #18 for the purpose of Amending vote of the town to include the five (5) employees of the Welfare Dept. and appropriate the sum of \$1,125.62.

Further Voted: On the motion of Mr. Martin Goldman, I move to reconsider Article #18 for the purpose of amending the vote of the Town to include the Tax Collector and Town Clerk and appropriate \$300.00 therefor.

ARTICLE 19. To see if the Town will vote to authorize and direct a committee of three to consist of the Chairman of the Election Commissioners, Planning Board, and Selectmen, to restudy existing precinct lines, taking into account present and future population trends and submit by June 1, 1963, a recommendation for revision of said lines to the proper authority, or take any action relative thereto.

Petitioned for by Board of Selectmen and Board of Election Commissioners.

Voted: That the Town authorize and direct a committee of three to consist of the Chairman of the Election Commissioners, Planning Board, and Selectmen, to restudy existing precinct lines, taking into account present and future population trends and submit by June 1, 1963 a recommendation for revision of said lines to the proper authority. Unanimous.

ARTICLE 20. To see if the Town will vote to require peddlars to have a Town license if they do not have a State license since they no longer require a County license.

Sponsored by the Sealer of Weights and Measures.

Voted: That this article be indefinitely postponed.

ARTICLE 21. To see if the Town will vote to petition the General Court for

legislation to combine the offices of Town Clerk and Tax Collector or take any action relative thereto.

Petitioned for by Town Government Study Committee.

Voted: That the Town petition the General Court for legislation to combine the offices of Town Clerk and Tax Collector.

B

BY-LAWS

ARTICLE 22. To see if the Town will vote to petition the General Court for legislation to transfer the office of Town Accountant *upon the retirement of the present incumbent* to the jurisdiction of the Finance Committee and combine the office with that of the Secretary of the Finance Committee or take any action relative thereto.

Petitioned for by Town Government Study Committee.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 23. To see if the Town will vote to put questions on ballot for 1964 of whether or not Board of Selectmen shall act as Board of Public Works and, if so, increase number of Selectmen to five with staggered three year terms.

Petitioned for by Town Government Study Committee.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 24. To see if the Town will vote to amend its By-Laws to extend the terms of the Selectmen to three years as of March, 1964, by electing one for three years, one for two years, and one for one year initially and petition the General Court for necessary legislation if any, or take any action relative thereto.

Petitioned for by Town Government Study Committee.

Voted: The Finance Committee recommended: That the Town vote

to amend the General By-Laws by inserting, at the end of Section 1 of Article 11, the following:

“At the Annual Town Meeting for 1964 the Town shall elect three Selectmen on one ballot: the candidate receiving the highest number of votes to serve for three years; the candidate receiving the second highest number of votes to serve for two years, and the candidate receiving the third highest number of votes to serve for one year. Thereafter the Town shall elect one Selectman each year for a term of three years.”

The Town voted that action on this Article be postponed.

ARTICLE 25. To see if the Town will vote to amend its By-Laws to transfer the Engineering Division from the Board of Public Works to the Board of Selectmen or take any action relative thereto.

Petitioned for by Town Government Study Committee.

Voted: That this article be referred back to the Town Government Study Committee for further study, and that said Committee is to report back to the next Annual Town Meeting.

ARTICLE 26. To see if the Town will vote to petition the legislature to repeal or to amend Chapter 300 of the Acts of 1927 by:

(A) Reducing the number of Town Meeting Members.

(B) Authorizing Moderator to appoint

members of the Finance Committee from the registered voters of the town without restriction to Town Meeting Members.

(C) Require the Town Clerk in the event that a member fails to attend two successive meetings, to call a meeting of the members from his precinct for the purpose of considering a motion to declare his seat vacant and filling the vacancy or take any action relative thereto.

Petitioned for by Town Government Study Committee.

Voted: The Finance Committee made no recommendation on this article. The Town Government Study Committee moved that the Town vote to petition the Legislature to repeal Chapter 300 of the Acts of 1927. On the motion of Mr. Buchanan; the Town voted: That this article be referred back to the Town Government Study Committee for further study.

ARTICLE 27. To see if the Town will vote to change or include a By-Law to prohibit any Boards or Committees from changing or altering original plans or specifications re: any construction work or exceeding an original appropriation of Capital Investment as voted by the Town Meeting without first securing approval of the Town Meeting for said additional changes in plans or specifications or additional expenditures to be made. And further to amend the By-Laws to require the return to the Town Treasurer all previously appropriated funds not spent for specific purposes under articles, and that this requirement shall be effective forthwith, or take any action relative thereto.

Petitioned for by Town Government Study Committee.

Voted: The Finance Committee made no recommendation on this article. On the motion of Mr. Buchanan, the Town voted: That his

article be referred back to the Town Government Study Committee.

ARTICLE 28. To see if the Town will vote to amend the Zoning By-Law of the Town by providing that in a business B-1 district and in a residence A-3 district the maximum height of buildings may be eight (8) stories and seventy-two (72) feet, or will otherwise amend and adopt said proposed amendment, or take any action relative thereto.

Petitioned for by Philip L. Ross, et al.

The Finance Committee made no recommendation on this article.

The Planning Board's report and recommendation was unfavorable, and the Moderator ruled that no action would be taken under this article.

ARTICLE 29. To see if the Town will vote to accept Chapter 740 of the Acts of 1950, an act authorizing pay-roll deductions on account of Union dues in the case of certain State, County, or Municipal employees.

Petitioned for by Swampscott Firefighters Local #1459.

Voted: That action on this article be indefinitely postponed.

ARTICLE 30. To see if the Town will vote to adopt the following By-Law for regulating the installation of Gas Appliances and Gas Piping, or take any action relative thereto:

Town of Swampscott By-Laws
for Installation of Gas Appliances
and Gas Piping

Section 1. The Swampscott By-Laws regulating the installation of Gas Appliances and Piping shall be the Massachusetts Code for Gas Appliance and Piping as established by the General Court of Massachusetts under Chapter 737 of the Acts of 1960 and any amendment thereto.

Section 2. The local authority having

jurisdiction and responsibility for administering this By-Law shall be the Board of Health acting through the Gas Inspectors who shall be the Plumbing Inspectors.

Section 3. All Gas Fitters installing Gas Appliances and Piping in the Town of Swampscott must obtain a permit from the Gas Inspector, except those instances where gas heated plumbing fixtures or appliances are installed by the same plumber who installs the Gas Piping.

Section 4. A fee of \$5.00 (five dollars) will be charged for all Gas permits.

Section 5. The invalidity of any portion of this By-Law shall not affect the validity of any other portion thereof.

Sponsored by the Board of Health.

Voted: That this article be referred to the Town Government Study Committee and that said committee shall report to the next Annual Town Meeting. Unanimous.

ARTICLE 31. To see if the Town will vote to amend its Building By-Laws to require each new dwelling hereafter constructed to be equipped with an approved fire detection system.

Sponsored by the Board of Selectmen and Fire Chief.

Voted: That action on this article be indefinitely postponed.

ARTICLE 32. To see if the Town will vote to amend the Job Classification and Salary Plan by inserting therein the following provisions:

To strike out Paragraph 1 of Section 8 and insert in place thereof the following:

Section 8 — Classification of Present Town Employees

An employee promoted or reclassified to a higher rated position or grade shall enter it at the minimum rate of the range for the appropriate compensation

grade; however, if his existing rate is the same or higher than the minimum for the higher rated position, he shall be moved to the next higher step above his present salary.

By adding to Section 6 of the General By-Laws the following:

Full time employees selected for Jury Duty shall be granted leave for the duration of such duty. Upon presentation of an affidavit of jury pay granted, the Town will pay the difference between jury pay and the employee's regular salary.

Sponsored by the Personnel Board.

Voted: To accept the reports of the Personnel Board and the Finance Committee and adopt their recommendations.

That the Town amend the Job Classification and Salary Plan by striking out Paragraph 1 of Section 8 of the General By-Laws and inserting in place thereof the following:

"An employee promoted or reclassified to a higher rated position or grade shall enter it at the minimum rate of the range for the appropriate compensation grade; however, if his existing rate is the same or higher than the minimum for the higher rated position, he shall be moved to the next higher step above his present salary." And adding to Section 6 of the General By-Laws the following:

"Full time employees selected for Jury Duty shall be granted leave for the duration of such duty. Upon presentation of an affidavit of jury pay granted, the Town will pay the difference between jury pay and the employee's salary." Unanimous.

ARTICLE 33. To see if the Town will vote to amend Article 9, Section eleven of the General By-Laws by changing the classifications of the following positions:

Junior Clerks and General Library Assistants from Grade 1 to Grade 2.

Senior Clerks and Library Secretaries from Grade 2 to Grade 3.

Health Nurse from Grade 5 to Grade 6.

Police Lieutenant be added to Grade 7.

Town Accountant and Head Librarian from Grade 7 to Grade 8.

Superintendent of Public Works from Grade 12 to Grade 13.

Grade 13 to be: Step 1, \$8,613.28; Step 2, \$8,912.80; Step 3, \$9,216.48; Step 4, \$9,518.08; Step 5, \$9,819.68.

Public Works Craftsmen MEO-L and Public Works Craftsmen MEO-M be placed in Grade 4A — such grade to consist of five steps, each step to be \$104.00 per year more than the corresponding step in Grade 4.

And appropriate the necessary money therefor or take any active relative thereto.

Sponsored by the Personnel Board.

Voted: To accept the reports of the Personnel Board and the Finance Committee and adopt their recommendations:

That the sum of \$4,378.32 be appropriated from the tax levy, and that the sum of \$451.36 be appropriated from Water Receipts for the year 1963.

ARTICLE 34. To see if the Town will vote to amend Article IV, Section 3, paragraph 4, sub-paragraphs (a) and (b) of the Zoning By-Law by striking out in sub-paragraph (a) in line four the word "fifteen", in line five the word "twenty" and in line six the word "twenty" and

insert in place thereof in line four the word "twenty", in line five the word "thirty" and in line six the word "thirty", and strike out in sub-paragraph (b) in line four the word "ten", in line five the word "fifteen", and in line six the word "fifteen", and insert in place thereof in line four the word "fifteen", in line five the word "twenty" and in line six the word "twenty", — so as to read as follows:

(a) In the Residence A-1 or A-2 District, a dwelling need not set back more than the average of the set-backs of the buildings on the lots adjacent thereto on either side, but in no case may any part of a building extend nearer to any street line than twenty feet. A vacant lot or lot occupied by a building set back more than thirty feet shall be considered as though occupied by a building set back thirty feet.

(b) In the residence A-3 District, a dwelling need not set back more than the average of the set-backs of the buildings on the lots adjacent thereto on either side, but in no case may any part of a building extend nearer to any street line than fifteen feet. A vacant lot or a lot occupied by a building set back more than twenty feet shall be considered as though occupied by a building set back twenty feet.

Sponsored by the Planning Board.

Voted: The Finance Committee made no recommendations on this article.

To accept the report of the Planning Board and adopt their recommendations.

That Article IV, Section 3, paragraph 4, sub paragraphs (a) and (b) of the Zoning By-Laws be amended as described in the Article. Unanimous.

C

FIRE DEPARTMENT

ARTICLE 35. To see if the Town will express its will in the following resolve:

Be it resolved that the Board of Selectmen shall act as the Board of Fire Engineers if pending legislation creating such a Board is successful in the General Court this year and shall again petition for identical legislation should it be unsuccessful.

Petitioned for by Town Government Study Committee.

Voted: That the Selectmen be instructed to petition the General Court again for legislation to establish a Board of Fire Engineers, in accordance with the vote of the Town under Article 21 of the Warrant for the Annual Town Meeting of 1962.

ARTICLE 36. To see if the Town will vote to purchase a new car for the Chief of the Fire Department and to appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Selectmen and Fire Chief.

Voted: That action on this article be indefinitely postponed.

ARTICLE 37. To see if the Town will vote to install additional hydrants in certain areas of the Town in accordance with recommendations of the Fire Chief and the New England Fire Insurance Rating Bureau.

Sponsored by the Board of Selectmen and Fire Chief.

Voted: That the sum of \$1,500.00 be appropriated for the purpose of this article. Unanimous.

ARTICLE 38. To see if the Town will vote to replace the underground cables from Fire Headquarters on Burrill Street to Humphrey Street to Marblehead line and Puritan Road to Woodbine Avenue.

Sponsored by Board of Selectmen and Fire Chief.

Voted: That action on this article be indefinitely postponed.

Adjourned: 11:05 p.m.

March 27, 1963

D

LAND USE

ARTICLE 39. To see if the Town will vote to authorize and direct the Board of Selectmen and the Transportation Committee to take by eminent domain proceedings or otherwise acquire, the Boston and Maine property, land and buildings, approximately 40,000 square feet of land on Railroad Avenue, and 20,000 square feet on Columbia Street, and authorize disposal of the land and buildings by the Selectmen should Boston and Maine passenger service at a later date be discontinued, or take any action relative thereto.

Sponsored by Board of Selectmen and Transportation Committee.

Voted: That this article be referred back to the Transportation Study Committee for further study,

said committee to report at the next Town Meeting.

ARTICLE 40. To see if the Town will vote to authorize and direct the Board of Selectmen to transfer control and management of the following parcels of town-owned land in accordance with the provisions of M.G.L. Chapter 40, Section 8C as amended, Plate 8, Lots 5, 7, 8, 9, and 10; Plate 8, Lot 11, to the Conservation Commission, or take any action relative thereto.

Sponsored by Conservation Commission.

Voted: That the Town authorize and direct the Board of Selectmen to transfer control and management of the following parcels of town-owned land in accordance with the

provisions of M.G.L. Chapter 40, Section 8C as amended, Plate 8, Lots 5, 7, 8, 9, and 10; Plate 8, Lot 11, to the Conservation Commission. Unanimous.

ARTICLE 41. To see if the Town will vote to petition the General Court for legislation to transfer control of the Great Pond known as Palmer's Pond to the Town of Swampscott and control and management thereof, to the Swampscott Conservation Commission for the purposes of Chapter 40, Section 8C of the General Laws.

Sponsored by the Conservation Commission.

Voted: That the Town petition the General Court for legislation to transfer control of the Great Pond known as Palmer's Pond to the Town of Swampscott and control and management thereof, to the Swampscott Conservation Commission for the purposes of Chapter 40, Section 8C of the General Laws. Unanimous.

ARTICLE 42. To see if the Town will vote to amend the Zoning By-Laws by extending the retail business section so as to permit within the following described area the construction, maintenance, and use of buildings for retail business under the provisions, and for any of the uses referred to in Article III, Section 4, Business B-1 District of said Zoning By-Laws and subject to the provisions of the By-Laws applicable thereto:

The area containing approximately 50 acres, bounded northeasterly by Vinnin Street, northwesterly by Essex Street, and easterly and southeasterly by Paradise Road and shown as Lots 9, 12, 13, 14, 15, 16, 17, 18, 19, 20, and 21 on Plate 17 of the plans of the Board of Assessors of Swampscott, and also on plan entitled "Plan of Lillian A. Little Trust", dated November 19, 1960, Bradford & Weed, Civil Engineers.

Petitioned for by Mary G. K. Regan, et al.

The Finance Committee made no recommendation on this article.

Voted: The Planning Board recommended favorable action on this article. On the motion of Mr. Bloch, by a vote of 127 For — 89 Against: This article was referred back to the Planning Board for further study.

On motion of Mrs. Earle, the Planning Board was instructed to report to the next Special or Annual Town Meeting.

ARTICLE 43. To see if the Town will vote to authorize and direct the Moderator to appoint a committee to study the acquisition by the Town of the New Ocean House Garage for possible use as Town Field House, auditorium and/or other Town purposes and a portion of the New Ocean House golf course area for parking for sports events and users of Blaney Beach, both to be under the jurisdiction of the Board of Selectmen for restriction to use by Townspeople of either or both facilities or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: For 125 — Against 54. To take favorable action on this article.

ARTICLE 44. To see if the Town will vote to authorize and direct the Transportation Study Committee to study and investigate the possibility of removal of railroad bridges over Stetson and Bradlee Avenues and Walker and Paradise Roads and report its recommendations to the next Special or Annual Town Meeting.

Sponsored by the Board of Selectmen.

Voted: The Finance Committee recommended favorable action on this article.

On motion of the Transportation Study Committee, the recommendation was amended as follows:

"That the Moderator appoint a Committee of at least three members, one of whom should be an engineer, or refer this matter to the Department of Public Works for its study and report, whichever he deems best."

The amended recommendation was adopted.

ARTICLE 45. To see if the Town will vote to authorize the Board of Selectmen to assign custody or title to the

Board of Public Works, Conservation Committee, Waste Disposal Committee or other Town Boards or Committees when requests are made for certain parcels of tax title land for public purposes or take any action relative thereto.

Sponsored by Tax Revenue Study Committee.

Voted: That action on this article be indefinitely postponed. Unanimous.

E

MISCELLANEOUS

ARTICLE 46. To see if the Town will vote to establish an appropriate memorial to the late Professor Elihu Thomson in a conspicuous place in the Administration Building, his former home, and authorize the moderator to appoint a committee of three to effectuate the project and appropriate the necessary money therefor, or take any action relative thereto.

Petitioned for by Donald J. Warnock, et al.

Voted: That the sum of \$150.00 be appropriated for the purpose of this article.

On the motion of Mr. Warnock it was further voted; That the Town Administration Building be officially designated, "The Elihu Thomson Administration Building," and

that appropriate painted signs be placed at the entrances of the building. Unanimous.

ARTICLE 47. To see if the Town will vote to appropriate the sum of \$500.00 for the purpose of replacing the World War II Memorial destroyed at the time the Old Town Hall was demolished.

Sponsored by World War II Memorial Committee.

Voted: The Finance Committee recommended that the sum of \$300.00 be appropriated for the purpose of this article.

On the motion of Mr. Francis Cassidy, it was referred back to the World War II Memorial Committee and the Korean War Committee for further study.

F

POLICE

ARTICLE 48. To see what action the Town will take on the purchasing of two automobiles to be used as patrol cars for the Police Department and appropriate a sum of money therefor.

Sponsored by Board of Selectmen and Chief of Police.

Voted: That the Town purchase two (2) new ambulettes to be used as patrol cars for the Police Department, and that the Selectmen be authorized to sell or trade in the two ambulettes now being used by the Police Department, and that the

sum of \$3,000.00 be appropriated therefor.

ARTICLE 49. To see what action the Town will take on the purchase of an automobile to be used as the Chief's car for the Police Department and appropriate a sum of money therefor.

Sponsored by Board of Selectmen and Chief of Police.

Voted: That the Town purchase an automobile to be used as the Chief's car for the Police Department, and that the Selectmen be authorized to sell or trade in the present 1958 DeSoto now being used by the Police Chief, and that

the sum of \$2,700.00 be appropriated therefor.

ARTICLE 50. To see if the Town will vote to purchase one new motorcycle and authorize the Selectmen to trade, sell, or otherwise dispose of, the present three-wheeled vehicle.

Petitioned for by Chief of Police and Board of Selectmen.

Voted: That the Town purchase one new motorcycle, and that the Selectmen be authorized to sell or trade in the present three-wheeled vehicle now being used by the Police Department, and that the sum of \$925.00 be appropriated therefor.

G

PUBLIC WORKS

ARTICLE 51. To see if the Town will vote to acquire by eminent domain, purchase or otherwise, a parcel of land on Essex Street opposite the present cemetery, for future cemetery expansion or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That this article be referred to the Tax Revenue Study Committee, and said Committee shall report to the next annual Town Meeting.

ARTICLE 52. To see if the Town will vote to have the unaccepted part of Pleasant Street taken by eminent domain and laid out by the Selectmen as a Public Way.

Petitioned for by Ernest C. Rafey, et al.

Voted: That this article be indefinitely postponed. Unanimous.

ARTICLE 53. To see if the Town will vote to authorize the Board of Public Works to lease a portion of the land at 26/28 New Ocean Street for an un-

limited period of time, or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town authorize the Board of Public Works to lease a portion of land at 26/28 New Ocean Street for a period of not less than ten (10) years nor more than thirty (30). Unanimous.

ARTICLE 54. To see if the Town will vote to carry on a Sidewalk Replacement program and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town carry on a Sidewalk Replacement program and that the sum of \$10,000.00 be appropriated therefor.

ARTICLE 55. To see if the Town will vote to purchase approximately 1,000 bleacher seats for Blocksidge Field and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That action on this article be indefinitely postponed.

ARTICLE 56. To see if the Town will vote to appropriate a sum of money from the Chapter 782 Account for the purpose of re-surfacing Walker Road, Banks Road, Greenwood Avenue, King Street, Highland Avenue, Redington Street, Monument Avenue, and Farragut Road, or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town resurface Walker Road, Banks Road, Greenwood Avenue, King Street, Highland Avenue, Redington Street, Monument Avenue and Farragut Road and that the sum of \$33,724.04 be TRANSFERRED from the Chapter 782 Account for the purpose of this article. Unanimous.

ARTICLE 57. To see if the Town will vote to repair and/or replace all pumping equipment as needed at the Sewer Station of the Public Works Department and appropriate the necessary money therefor by transferring from available funds, by borrowing or otherwise, or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town repair and/or replace all pumping equipment as needed at the Sewer Station of the Public Works Department and that the sum of \$5,432.77 be TRANSFERRED as follows: That the sum of \$1,267.07 be transferred from the 1956 Sewer Account and that the sum of \$4,165.70 be transferred from the 1959 Sewer Account for the purposes of this article. Unanimous.

ARTICLE 58. To see if the Town will vote to reconstruct Elmwood Road and

appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 59. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by eminent domain proceedings or otherwise Plate 15, Lot 5, as shown on the Assessors Plan or take any action relative thereto.

The following is a description of Lot No. 5 on Assessors Plate No. 15 shown also on a plan by Eastman & Bradford dated December 5, 1913, and recorded in Essex South District Registry of Deeds Book 2257 Page 464:

NORTHERLY by the Massachusetts State Highway known as Paradise Road, there measuring one hundred seven and forty one-hundredths (107.40) feet;

EASTERLY by the curved line connecting said Paradise Road and Walker Road there measuring fifty-six and six one-hundredths (56.06) feet;

SOUTHERLY by said Walker Road there measuring in two courses a total of one hundred (100) feet;

WESTERLY by land now or formerly of Perry there measuring fifty-three and sixty-seven one-hundredths (53.67) feet.

Sponsored by the Board of Public Works.

Voted: That the Town take favorable action on this article, for street purposes, and that the sum of \$1.00 be appropriated therefor. Unanimous.

ARTICLE 60. To see if the Town will vote to appropriate a sum of money to paint the standpipe or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town paint the standpipe, and that the sum of \$6,000.00 be TRANSFERRED from the Water Available Surplus Account for the purpose of this article.

ARTICLE 61. To see if the Town will vote to accept Chapter 387, Acts of 1953 of the General Laws or take any action relative thereto.

Sponsored by the Board of Selectmen and Board of Public Works.

Voted: That Robert Scanlon, an employee of the Public Works Department, who retired after more than fifteen years of full-time, permanent, long and meritorious service and who is not entitled to a retirement allowance or pension under the provisions of any law, and that the public good would be promoted by granting said Robert Scanlon; an annuity effective January 1, 1963 and that the sum of \$2000.00 be appropriated therefor. Unanimous.

ARTICLE 62. To see if the Town will vote to authorize and direct the Board of Public Works to acquire the necessary easements in Juniper and Tupelo Roads and to install a drain from about #19 Juniper Road to Puritan Road and to appropriate the necessary funds therefor or take any action relative thereto.

Petitioned for by George C. Lyons, et al.

Voted: That this article be referred to the Board of Public Works for a complete study, and that the Moderator appoint a committee of two residents of this area to meet and confer with the Board of Public Works, said Board and Committee to report their findings and recommendations to the next Special or Annual Town Meeting. Unanimous.

ARTICLE 63. To see if the Town will

vote to install a drain in Eastman Avenue, Fairview Avenue and Brookview Road, and appropriate the necessary money therefor by borrowing or otherwise, or take any action relative thereto.

Petitioned for by Anne E. Wescott, et al.

Voted: That this article be referred to the Board of Public Works for a complete study, and that the Moderator appoint a committee of two residents of this area to meet and confer with the Board of Public Works, said Board and Committee to report their findings and recommendations to the next Special or Annual Town Meeting. Unanimous.

ARTICLE 64. To see if the Town will vote to authorize and direct the Department of Public Works to design and construct necessary additions to the Memorial Field House in accordance with Study Committee recommendations and appropriate the necessary funds therefor from the tax cost or otherwise take any action relative thereto.

Sponsored by Field House Study Committee, School Committee Boosters, Youth Fitness Committee.

Voted: That the Town direct the Moderator to appoint a committee to further study the advisability of the Town to design and construct an addition to the Memorial Field House, said committee to report to the next Annual Town Meeting.

ARTICLE 65. To see if the Town will vote to authorize the Board of Public Works to sponsor a Babe Ruth Baseball program and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Babe Ruth League.

Voted: That the Town authorize the Board of Public Works to sponsor a Babe Ruth Baseball program and that the sum of \$1,000.00 be appropriated therefor.

ARTICLE 66. To see if the Town will vote to authorize the Board of Public Works to install permanent surfaces on the tennis courts at Phillips Park and install lighting facilities and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town authorize the Board of Public Works to install permanent surfaces on the tennis courts at Phillips Park and that the sum of \$5,000.00 be appropriated and TRANSFERRED as follows: that the sum of \$616.58 be transferred from Article #46 of the 1962 Warrant, and the balance namely \$4,483.42 be appropriated from the tax levy.

ARTICLE 67. To see if the Town will vote to authorize the Board of Public Works to purchase one (1) leaf collector, one (1) spray rig, one (1) truck for traffic painting and appropriate the necessary money therefor by transferring from available funds, by borrowing or otherwise, or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town authorize the Board of Public Works to purchase one (1) leaf collector, one (1) spray rig, one (1) truck for traffic painting and that the sum of \$10,000 be TRANSFERRED from the Stabilization Fund.

For 135; Against 13; Abstaining 24.

ARTICLE 68. To see if the Town will vote to appropriate a sum of money to supplement funds under Article 52, 1960, for Roy Street widening or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town appropriate the sum of \$1,000.00 to supplement funds under Article 52 of the 1960 Warrant for the Roy Street widening. Unanimous.

ARTICLE 69. To see if the Town will vote to appropriate and transfer a sum of money to the Chapter 90 Account, or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town appropriate the sum of \$410,000.00 to the Chapter 90 Account. Unanimous.

ARTICLE 70. To see if the Town will vote to authorize the Board of Public Works to lay out a new section of the Cemetery, and grade the Avenues and Parks, and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town authorize the Board of Public Works to lay out a new section of the Cemetery, and grade the Avenues and Parks, and that the sum of \$30,000.00 be appropriated therefor.

ARTICLE 71. To see if the Town will vote to reconstruct Shelton Road and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the Board of Public Works.

Voted: That the Town vote to reconstruct Shelton Road and that the sum of \$10,000.00 be appropriated therefor.

H

SCHOOLS

ARTICLE 72. To see if the Town will vote to authorize the Board of Public Works to install a chain link fence at the Stanley School and appropriate the necessary money therefor or take any action relative thereto.

Sponsored by the School Committee and Board of Public Works.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 73. To see if the Town will vote to take by eminent domain for access to the Hadley School Playground, an easement for travel by foot only over a strip of land four feet in width running from Elmwood Road to the present Hadley School Playground along the westerly edge of the property of the Independent Order of Odd Fellows, being part of the premises of said Order, and appropriate money therefor.

Sponsored by William C. Chick.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 74. To see if the Town will vote to authorize the Selectmen, in case the easement referred to in the foregoing article is taken, to accept in behalf of the Town the grant of an easement of travel by foot only from William C. Chick and Mabel C. Foss over an adjoining strip of land four feet in width running from Elmwood Road to said playground, for purposes of access to said playground.

Sponsored by William C. Chick.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 75. To see if the Town, in case of favorable action on the foregoing two articles, will vote to abandon the easement of travel taken by it at the Annual Town Meeting of 1961 over land of William C. Chick and Mabel C. Foss, being an easement over a strip eight feet in width running from Elmwood Road to the Hadley School Playground, and will authorize the Selectmen to execute and deliver to said William C. Chick and Mabel C. Foss a release of said easement in the name and behalf of the Town.

Sponsored by William C. Chick.

Voted: That action on this article be indefinitely postponed. Unanimous.

ARTICLE 76. To see if the Town will vote to appropriate and raise by borrowing or otherwise, under any general or special law which authorizes the Town to raise money by borrowing or otherwise, such sum or sums of money as may be necessary for any or all of the purposes mentioned in the foregoing articles.

Sponsored by the Board of Selectmen.

Voted: That action on this article be indefinitely postponed. Unanimous.

Adjourned: 12:23 a.m.

SPECIAL TOWN MEETING

Tuesday, July 9, 1963

In accordance with the warrant the Town Meeting Members were called to order at 8:07 p.m. The necessary quorum being present. (226)

The new Town Meeting Members were sworn in by Oliver W. Coughlin, Town Clerk.

The warrant with the return thereon was read by Oliver W. Coughlin, Town Clerk.

The Moderator appointed Edward I. Robinson and Donald J. Warnock as tellers to serve at the Town Meeting, and they were sworn in by Richard B. Johnson, Moderator.

The following is the roll call listing of the Town Meeting Members present at the Meeting:

PRECINCT 1 — I. Murray Adams, Gertrude P. Balsor, Leonard H. Bates, William H. Berry, Chester E. Bradley, Mary A. Cappuccio, Laura M. Cole, Lawrence R. Corcoran, John H. Copley, Jr., Frank E. Crowell, Virginia E. Crowell, Edward F. Flynn, Jr., Geremia Foglietta, Marilyn E. Francis, Alfred N. Frazier, Otto W. Friedman, Ann M. Gallo, Bennett Gallo, C. Frank Hathaway, Juliet C. Hawley, George A. Holt, Selden D. Hulquist, Ralph H. Jackson, Mary R. Lotti, Carlton T. Lougee, William E. Mackey, J. Richard Maitland, Harold Norton, Laurence F. Picariello, Joseph S. Rodrick, Woodbury L. Rodrick, Jr., Sidney A. Simmons, Clayton W. Smith, Charles E. Snow, Jr., Mary E. Snow, Charles E. Thornton, Antonetta M. Videtta, Frank Williams, Jr.

PRECINCT 2 — Charles L. Blatchford, Laurence Burns, William J. Carlin, Francis J. Cassidy, John R. Daley, Raymond O. Doane, Edmond A. Genest, John A. Gregory, Jr., Israel H. Gross, Herbert C. Heggie, Edward K. Hempel, Philip E. Janvrin, Harold J. Keating, Herbert D. Klein, Semah M. Klein, John E. LaPlante, Cleo Leawood, Edward N. Ludlam, John A. Massey, John J. Mattera, James D. McCarriston, Paul C. Miller, John F. Milo, Pearl D. Morley, John J. O'Shea, Irvin R. Patten, Paul A. Polisson, Walter L. Ranger, Norbert A. Ulman, Donald J. Warnock, Dorothy F. Warnock, Philip M. Whitten.

PRECINCT 3—Ezra Andelman, George B. Atkins, Marvin J. Baker, Deborah M. Bogardus, Philip A. Brine, Jr., Robert G.

Byrne, Orville G. Caswell, Charles F. Chapman, Warren J. Doherty, Howard E. Dow, Ann V. Enholm, Harold G. Enholm, Edwin I. Foye, Ralph E. Gould, Vernon M. Hawkins, 3rd, Joseph P. Howard, Harold C. Hudson, John Clarke Kane, Katherine L. Kane, Abraham Kessel, John J. Lally, Ernest Manchin, Ester I. Maston, James J. McCarriston, John G. McLearn, Austin D. Mosco, Daniel J. Myers, Harvey P. Newcomb, Priscilla O. Newcomb, Edna Pedrick, Peter M. Rappoli, Ashley W. Rice, Margaret M. Scanlon, Thomas M. Scanlon, Arnold L. Snow, Richard A. Wales, Lawrence O. Witter.

PRECINCT 4 — Edward D. Eckerman, Robert L. Benford, Charles H. Bickford, George J. Burke, Frank G. W. Coletti, Francis J. Corcoran, Jr., Richard Coughlin, Paul C. Curtis, Harry G. Davis, Joseph W. Dilk, James A. Dillon, Charles W. Dwyer, Virginia E. Earle, Ralph B. Earle, Virginia T. Ellis, Irving L. Farber, Loring R. Frazier, Vera F. Gould, James E. Hanley, John J. Hughes, John P. Ingalls, Jr., Robert M. Leonard, Andrew R. Linscott, Harry D. Linscott, William A. Ludlam, James R. Maddock, Harris T. Phinney, Harold I. Power, Edward I. Robinson, Fred D. Sargent, Robert C. Smith, Hatherley A. Stoddard, Jr., Frank S. Stowell, George B. Thomson, John W. Tisdell, Herbert R. Waite, Robert L. Yasi.

PRECINCT 5 — Carl A. Ackermann, Bernard L. Baker, William L. Bartow, William C. Beckert, Edith M. Bloch, Israel Bloch, Chester E. Bond, C. Glover Bowes, Leslie L. Broadbridge, James W. Buchanan, Charles F. Buckland, Frederick C. Burk, Joseph Cardillo, Thomas F.

Collins, Donald E. Costin, Myron Freedman, John F. Grynkrout, Roger N. Howes, Warren A. Johnson, Leonard N. Kennedy, Jr., Marion Kirkpatrick, Martin Kirkpatrick, Sherman J. Lipka, Francis H. Maitland, Joseph M. Mattera, Ralph S. Maxwell, Charles A. McKenna, June Morse, Marion Doen Morse, Vincent P. O'Brien, Carl J. Pagano, William H. Rothwell, 2nd, James W. Santry, Jr., Jacob Shactman, Samuel Smith, J. Campbell Soutter, III, Richard D. Stevenson, Harold P. Symmes, Maurice M. Weiner, Kenneth T. White, Lillian I. White, Thomas B. White, Jr.

PRECINCT 6 — Douglas F. Allen, Louise B. Allen, Dorothy K. Allison, Bradlee M. Backman, Ruth Backman, John H. Blodgett, Jr., Dorothy S. Breed, Richard P. Breed, Jr., J. Campbell Deveny, Charles M. Ewing, Paul E. Garland, Theodore Goldberg, Martin C. Goldman, Josephine E. Hanson, George W. Howe, Robert U. Ingalls, Bertram C. Jacobs, Chloe Johnson, Harold A. Johnson, E. Leonard Kane, Henry R. Mayo, Jr., Jeanne W. McCarty, William H. McCarty, Jr., John S. McKenney, Richard F. Murray, Allen Myers, Lois Myers, Thomas M. Newth, Arnold L. Nylander, Robert F. O'Neill, Lawrence W. Powers, Arnold C. Reynolds, Joel W. Reynolds, Moses Shectman, A. Hall Stiles, Jr., Crawford H. Stocker, Jr., John A. Waldo, Frank B. Wallis, Edward M. Weinshanker, Ralph L. Williams.

ARTICLE 1. To hear and act on the Reports of Town officials, boards, and committees.

Sponsored by the Board of Selectmen.

Voted: The reports be read and acted upon.

ARTICLE 2. To see if the Town will vote to amend the Zoning By-Laws as follows, or take any action relative thereto:

Amendments of Zoning By-Law and Zoning Map to add a new Business B-3 District.

The Zoning By-Law is hereby amended as follows:

(Part 1) Section 1 of **ARTICLE I** — **DISTRICTS** is hereby amended by adding immediately following the designation, "Business B-2 District," the following designated class of district:

"Business B-3 District"

(Part 2) **ARTICLE III** — **USE REGULATIONS** is hereby amended by inserting immediately following Section 5, a new section designated, "Section 6. Business B-3 District," to read as follows:

Section 6. Business B-3 District

1. Use Regulations

In the Business B-3 District, no building, or land shall be used for any purpose other than a use permitted in a Residence A-1. Residence A-2. Residence A-3 or Business B-1 District. A clinic, medical building, nursing home, hospital, other than a veterinary hospital, and a use in any of said districts which requires permission from the Board of Appeals, is permissible in this district provided approval of the same is obtained from the Board of Appeals in accordance with the provisions of this Section and of Article VI, Section 4.

2. Area, Yard, and Height regulations

a. A building hereafter erected in this district shall be located on a lot having not less than the minimum requirements set forth below, except as otherwise herein provided. No more than one dwelling shall be built upon any such lot.

(1) **Area:** Single or two-family use: 15,000 square feet: all other principal uses: 40,000 square feet.

(2) **Street Frontage:** Single — or two-family use: 100 feet: all other principal uses: 200 feet.

(3) **Front yard:** Single — or two-family use: 25 feet: all other principal uses: 100 feet.

(4) Side Yard: Single — or two-family use: 10 feet: all other principal uses: 40 feet.

(5) Rear Yard: Single — or two-family use: 25 feet: all other principal uses: 40 feet.

(6) Maximum height of building in stories: Single — or two family use: $2\frac{1}{2}$: all other principal uses: 3.

(7) Maximum height of building in feet: Single — or two-family use: 35 feet: all other principal uses: 40 feet.

(8) Maximum percent of lot that may be covered, including accessory buildings or structures: Single — or two-family use: 25% all other principal uses: 20%.

b. Side and rear yard dimensions for principal uses, other than single — or two-family dwellings, shall be forty (40) feet when adjacent to a Residence District, or to a lot being used for residential purposes.

c. No accessory building or structure shall be located within the required front yard area except free standing signs as herein specified, or appropriate fencing.

d. No yard, court, or other open space required for a building by this section shall during the life of such building be occupied by, or counted as open space for another building.

e. Exceptions may be granted from the above area, frontage, set back or lot coverage restrictions if the Board of Appeals finds that compliance with such requirements would be impracticable or unreasonable because of area width, depth or share of the lot, provided the lot was duly recorded in the Registry of Deeds and was held in ownership separate from that of adjoining land located in this district on June 8, 1963.

3. Landscaping

a. Along all boundaries of an area developed for business, except along any

portion of such area which is immediately adjacent to land used for business, there shall be a continuous strip of at least twenty feet in width suitably landscaped with grass and shrubs or trees, broken only where necessary to provide appropriate access or egress. Where such developed area adjoins land developed for residential use, suitable landscaping shall be interpreted as requiring a sight-impervious screen of foliage at least eight feet in height, of which at least one-third shall be evergreens or less dense planting of shrubs or trees complemented by a sight-impervious fence at least 5 feet and not more than 8 feet in height. Landscaped areas shall be properly maintained thereafter in a sightly and well-kept condition.

b. The Board of Appeals may waive or modify screening requirements when in its judgment the strict application of such requirements would result in peculiar or exceptional difficulties or exceptional and undue hardship; or in a specific instance where for topographic reasons fences, walls and screening as herein required could not possibly screen the activities conducted at ground level on the lot from view from the normal level of a first story window on any lot in a residence district either abutting such business area or abutting on a street across from such business area.

4. Parking

a. With respect to the following uses at least one off-street parking space shall be provided for:

(1) Residential: Each dwelling unit.

(2) Rooms for rent in a residence. Each 2 rented rooms.

(3) Hotels: Each Bedroom.

(4) Place of public assembly or restaurant: Each 4 seats of rated capacity.

(5) Recreation Club or similar use: Each 3 persons normally expected on the premises at the time of maximum use.

(6) Retail business or service establishment: Each 75 square feet of gross floor area.

(7) Clinic, medical building, nursing home, hospital, professional or general office: Each 150 square feet of gross floor area.

(8) Where a use is not specifically provided for, the regulations for the most nearly comparable specified use shall apply as determined by the Board of Appeals to the end that adequate space shall be provided to accommodate the motor vehicles used by all persons likely to be gathered at the premises at any one time.

b. In computing parking space requirements no space shall be counted which is needed for circulation or loading of vehicles.

c. Required spaces may be provided on the same lot with the principal use or on a contiguous or nearby lot, provided that no space is counted as meeting the requirements of more than one use and provided further that the distance between such parking lot and the entrance to the use it serves shall not exceed 200 feet.

d. In computing gross floor area, the entire floor area of each structure shall be included, according to the appropriate intended use, except that floors, including basements, of principal buildings or accessory structures which are intended for storage and other uses from which customers or clientele are to be excluded shall not be included in computing gross floor area.

e. A parking space shall mean an area of not less than 10 feet by 25 feet, accessible from the street, suitable and intended for the parking of a passenger motor vehicle.

5. Access from Highway

A reasonable number of entrances from, and exits to, the highway shall be provided for the lots to be served by

such highway and shall be located with proper regard to the proposed use of the developed area and safety to the pedestrian and vehicular traffic. Where appropriate, paved turn-off areas leading to and from entrances and exits shall also be provided.

6. Signs

No outdoor sign or advertising device shall be erected or maintained in the district, except non-flashing, non-moving and non-animated signs in one or more of the following categories:

(1) Signs attached flat against the wall of the building.

(2) One free-standing sign, at any entrance to the premises, not to exceed 60 square feet in area.

(3) Directional and traffic signs.

7. Lighting

All exterior lighting, except that incorporated as part of a permitted sign, shall be so shielded as not to cast direct light on any street or on any dwelling.

8. Outdoor Storage and Waste Disposal

a. All outdoor facilities for fuel, goods, materials and products shall be enclosed by a fence or wall adequate to conceal such facilities from adjacent property and public view.

b. No materials or wastes shall be deposited upon a lot in such form or manner that they may be transferred off the lot by natural causes or forces.

c. All materials or wastes, which might cause objectionable odors, fumes or dust, or which constitute a fire hazard or which may be edible by, or otherwise be attractive to rodents or insects shall be stored outdoors only in suitable and appropriate containers.

9. Site Plan

With each application for permission

of the Board of Appeals under the provisions of this section, there shall be submitted a site plan for the proposed development or use, drawn to scale, showing the actual dimensions and shape of the lot to be used, the sizes and locations on the lot of all existing and proposed buildings, structures, parking spaces, driveway openings, driveways, service areas, and other open uses, all facilities for surface water drainage, sewage, refuse and other waste disposal, all landscape features (such as wall, fences, planting areas and walks) on the lot, and such other information as may be lawfully required by the Board of Appeals. Twenty copies of the site plan shall be filed with the Town Clerk, six of which shall be forwarded forthwith to the Planning Board, five to the Board of Public Works, four to the Board of Appeals, three to the Board of Selectmen, and two to the Building Inspector.

10. Exercise of Rights under a permit

The rights under any permit granted as herein provided shall be exercised within such period of time as may be specified by the Board of Appeals, or, if no period is so specified, within six months from the time the building or structure to which such permit appertains is or becomes available for use under the permit. The Board of Appeals may extend the period of time for exercising rights under any permit granted by it without the necessity of a new or further application and public hearing thereon, unless the Board shall so require.

11. Conditions on a Use Permit

a. Before granting a special permit for exceptions under this section, the Board of Appeals shall consider its probable effects on the neighborhood and the Town, and such exception shall be denied if in the judgment of the Board of Appeals it will tend substantially to derogate from the intent or purpose of this By-Law.

b. The Board shall impose such appro-

priate conditions and safeguards in granting a permit as may be deemed necessary for the general welfare.

c. In imposing any conditions on a use permit, the Board of Appeals shall take into account, among other considerations, the following:

(1) Protection of adjoining premises and the general neighborhood from any detrimental use of the lot or tract.

(2) Convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets, properties or improvements.

(3) Responsibility for, and adequacy of the methods of disposal of sewage, refuse and other wastes.

(4) Provision for the loading and unloading of vehicles incidental to the servicing of the buildings and related uses of the lot or tract.

(Part 3) Section 6. General of ARTICLE III — USE REGULATIONS is hereby amended by striking out the numeral “6” and by substituting therefor the numeral “7”, so that said Section as amended shall be numbered 7 and be designated, as follows:

“Section 7. General”

(Part 4) Section 1. General Regulations of ARTICLE IV — HEIGHT, AREA AND YARD REGULATIONS is hereby amended by inserting in the first line, immediately following the word “district,” the words, “except a Business B-3 District,” so that the first line of Section 1 as amended shall read as follows: “Section 1. General Regulations. For each class of district, except a Business B-3 District, the regulations . . .”

(Part 5) Paragraph (f) of sub-section 4 of Section 3. Additional Area and Yard Regulations and Exceptions, of ARTICLE IV — HEIGHT, AREA AND YARD REGULATIONS is hereby amended by inserting in the first line immediately following the word “district,” the words, “except

as otherwise provided in Section 6. Business B-3 District," so that the first line of paragraph (f) as amended shall read, as follows:

"(f) In any district except as otherwise provided in Section 6. Business B-3 District, all place of public assembly such as a church, . . ."

(Part 6) Sub-section 5 of Section 3. Additional Area and Yard Regulations and Exceptions of ARTICLE IV—HEIGHT, AREA AND YARD REGULATIONS is hereby amended by inserting in the third line, immediately following the word "apply," the words "to the Residence A-1, Residence A-2, Residence A-3, Business B-1, or Business B-2 Districts," so that the third line of Sub-section 5 as amended shall read, as follows: "need not apply to the Residence A-1, Residence A-2, Residence A-3, Business B-1, or Business B-2 Districts, except as to set back, to lots of less than the required area for . . ."

(Part 7) Section 6. Access to Commercial or Industrial Buildings of ARTICLE V — General PROVISIONS is hereby amended by inserting in the fourth line, immediately following the words, "Business B-1 or B-2," the words, "or B-3," so that the fourth line of Section 6 as amended shall read, as follows: "servicing of a commercial or industrial building in the Business B-1 or B-2 or B-3 . . ."

(Part 8) Sub-section 3 of Section 3. Board of Appeals, of ARTICLE VI — ADMINISTRATION AND ENFORCEMENT is hereby amended by striking out in the seventh line the numeral "21" and by substituting therefor the numeral "14."

(Part 9) Paragraph (b) of Sub-section 5 of Section 3. Board of Appeals, of ARTICLE VI — ADMINISTRATION AND ENFORCEMENT is hereby amended by striking out said paragraph and by substituting therefor the following paragraph (b): "(b) To hear and decide requests for permits or exceptions upon which the Board is required to pass under Section 4 and under Section 6. Business B-3 District, of this Article."

(Part 10) Section 4. Special Exceptions, of ARTICLE VI — ADMINISTRATION AND ENFORCEMENT is hereby amended by inserting immediately following sub-section (d) the following sub-section (e):

"(e) Permit in the Business B-3 District any of the uses mentioned in Article III, Section 6, where permits are required for any such uses."

(Part 11) Sub-section 2 of Section 5. Amendments, of ARTICLE VI — ADMINISTRATION AND ENFORCEMENT is hereby amended by striking out in the eighth line the word, "twenty-one," and by substituting therefor the word, "fourteen."

(Part 12) Sub-section 8 of Section 2, Sub-section 3 of Section 3, Sub-sections 2, 3, and 4 of Section 4, and Sub-section 2 of Section 5 of ARTICLE III, and Sub-section 2 of Section 3 of ARTICLE V are hereby amended by striking out the numeral "5" wherever the same appears in the phrase, "Board of Appeals as provided in Article VI Section 5" and by substituting therefor the numeral "4," so that said phrase as amended shall read, as follows: ". . . Board of Appeals, as provided in Article VI, Section 4."

Sponsored by the Planning Board.

Voted: Article 2. Moved to accept the report of the Planning Board and adopt their recommendations by amending the Zoning By-Laws as set forth in Article 2 of the Warrant.

Vote: 144 Yes; 70 No.

ARTICLE 3. To see if the Town will vote to amend the Zoning By-Law and Zoning Map by providing that the following-described areas shall be included in the Business B-3 District, or otherwise be rezoned to permit the use of the same for any of the uses referred to in the Zoning By-Law, under Article III, Section 6, as amended, or take any action relative thereto:

(Part 1) The area presently zoned as Residence A-2 District, containing approximately 43 acres bounded NORTHWESTERLY by Essex Street and Loring Avenue, NORTHEASTERLY by Vinnin Street, EASTERLY and SOUTHEASTERLY by Paradise Road, and SOUTHWESTERLY by land now or formerly of Morris J. Ullian and John D. Russell, said area being shown as lots 9, 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21 on Plate 17 of the plans of the Board of Assessors of Swampscott, and also on plan entitled, "PLAN OF LAND BELONGING TO LILLIAN A. LITTLE TRUST SITUATED IN SWAMPSCOTT, MASS." dated November 19, 1960, drawn by Bradford & Weed, Civil Engineers.

Sponsored by the Planning Board.

(Part 2) The area presently zoned as Business B-1 District, bounded as marked on plan hereinafter mentioned, WESTERLY by Paradise Road, 1908.48 feet; NORTHERLY by Vinnin Street, 121.26 feet; NORTHEASTERLY by Salem Street, 424.40 feet; SOUTHEASTERLY, EASTERLY and NORTHWESTERLY by a 40-foot right of way designated as Lot B on said plan, 977.10 feet; SOUTHEASTERLY by land of Tedesco Country Club, 1352.22 feet; SOUTHERLY by land of Tedesco Country Club, 108.58 feet; NORTHWESTERLY by land of Tedesco Country Club, 137.74 feet; and SOUTHWESTERLY by land of Tedesco Country Club, 86.19 feet, to the point of beginning.

Said area is shown as Lot A on Plan of Land Surveyed for Louis H. Salvage, situated in Swampscott, Mass., September 27, 1956. Bradford and Weed, Civil Engineers, and contains according to said plan, 678,380 square feet.

Said area is also shown as part of Plate 17, Lot 24 on the Assessors' Plans of the Town of Swampscott.

Sponsored by the Planning Board.

Voted: Article 3. Moved to accept the report of the Planning Board

and adopt their recommendation by rezoning the areas described in Article 3 so as to include them in the new Business B-3 District.

Mr. Harry D. Linscott asked the Moderator for a ruling as to whether the Town could vote on Article 3 before Article 2 had been approved by the Attorney General. The Moderator ruled that it could and called for a vote. The motion was declared carried by a vote of 156 Yes to 20 No.

After Articles 4 and 5 had been acted upon, Mr. Buchanan moved, at the request of the Moderator, to reconsider Article 3 for the purpose of hearing Mr. Lloyd D. Tarlin, a non-resident, one of the trustees of Pine Realty Trust, who had requested permission to speak on Article 3 and had been inadvertently overlooked by the Moderator. The motion was carried, and Mr. Tarlin spoke. Mr. Santry then moved that the Town vote to amend the Zoning By-Law and Zoning Map by providing that the area described in Part 1 of Article 3 be included in the Business B-3 District. Mr. McKenney moved to amend Mr. Santry's motion to include the area described in Part 2 also. The amendment was declared carried, and the main motion, as amended, was declared carried by a vote of 148 Yes to 19 No.

ARTICLE 4. To see if the Town will vote to amend the Zoning By-Laws by extending the retail business section so as to permit within the following described area the construction, maintenance, and use of buildings for retail business under the provisions, and for any of the uses referred to in Article III, Section 4. Business B-1 District of said Zoning By-Laws and subject to the provisions of the By-Laws applicable thereto; or take any action relative thereto:

The area containing approximately 50 acres, bounded northeasterly by Vinnin Street; northwesterly by Essex Street, and easterly and southeasterly by Paradise Road and shown as Lots 9, 12, 13, 14, 15, 16, 17, 18, 19, 20, and 21 on Plate 17 of the plans of the Board of Assessors of Swampscott and also on plan entitled "Plan of Lillian A. Little Trust." dated November 19, 1960, Bradford & Weed, Civil Engineers.

Sponsored by H. D. Linscott.

Voted: Article 4. Moved to accept the report of the Planning Board and adopt their recommendation by voting against the rezoning of the area described in Article 4 as a Business B-1 district under the present Zoning By-Law.

Unanimous.

ARTICLE 5. To see if the Town will authorize and direct the Board of Public Works to extend the main sewer within the easement granted the Town by Louis H. Salvage by instrument dated July 16, 1956, recorded with the Essex South District Registry of Deeds in Book 4387, Page 409, or any other easement the Town may have from the present terminus of such sewer on land of the Pine Realty Trust to the line of Paradise Road, upon the condition that the cost of the same be paid by the owners or developers of the land on the Westerly side of Paradise Road now owned by Lillian A. Little Trust, and that arrangement for such payment satisfactory to the Board of Public Works be made; or take any action relative thereto.

Sponsored by H. D. Linscott.

Voted: Article 5. To accept this article after the deletion of the word "direct" thus reading: To see if the Town will authorize the Board of Public Works, etc. . . .

ARTICLE 6. To see if the Town will vote to amend the Zoning By-Laws, Subsection 1 of Section 3 of Article 6 by

substituting therefor the following section:

"In accordance with the provisions of Section 14 of Chapter 40A of the General Laws, as amended, a Board of Appeals is hereby established and shall consist of five (5) members to be appointed by the Board of Selectmen. Members first appointed shall serve the terms of one (1), two (2), three (3), four (4) and five (5) years, respectively, so that the term of one member shall expire each year thereafter. Each subsequent appointment shall be for the term of five (5) years. Vacancies shall be filled for the balance of any unexpired term in the same manner in which original appointments are made. The Board of Appeals shall annually elect a Chairman from its own members. No member shall act in a case in which he or she is in any way interested.

"The Board of Selectmen shall appoint five associate members of the Board of Appeals. Associate members first appointed shall serve for terms of one (1), two (2), three (3), four (4), and five (5) years, respectively, so that the term of one associate member will expire each year thereafter. Each subsequent appointment of an associate member shall be for the term of five (5) years. Associate members shall be sworn and shall qualify in the same manner as regular members. The chairman of the Board of Appeals may designate any such associate member to sit on the Board in case of absence, inability to act, or interest on part of a member thereof, or in the event of a vacancy on said Board may designate any such associate member to sit as a member of the Board until said vacancy is filled in the manner provided herein

"The Board of Appeals shall also act as the Board of Appeals under the Building and Planning By-Laws of the Town of Swampscott.

"Members and Associate Members of the Board of Appeals shall serve without compensation.

"Any By-Laws inconsistent herewith is hereby rescinded."

Sponsored by Board of Selectmen.

Voted: Article 6. Not to accept this article.

ARTICLE 7. To see if the Town will vote to amend the Zoning By-Laws, Article 3, entitled "Use Regulations," Section 4, Business B-1 District, Subsection 2, by adding after the words "Personal Service Establishment," the words "clinic, medical building, nursing home," so that Subsection 2 reads as follows:

2. Retail store, personal service establishment, clinic, medical building, nursing home, bowling alleys, hotel, restaurant, theatre, moving picture house, refreshment stand, bank, office, studio or funeral parlor, provided permission is obtained from the Board of Appeals as provided in Article 6, Section 5, or take any action relative thereto.

Sponsored by William P. Saunders, et al.

Voted: Article 7. To accept the report of the Planning Board and adopt their recommendation by voting to amend the Zoning By-Law as proposed in Article 7 as printed in the warrant with the omission of the words "nursing home" so that Article 7 as amended will now read as follows:

Article 7: To see if the Town will vote to amend the Zoning By-Laws, Article 3, entitled "Use Regulations," Section 4, Business B-1 District, Subsection 2, by adding after the words "Personal Service Establishment" the words "clinic, medical building so that Subsection 2 reads as follows:

2. Retail store, personal service establishment, clinic, medical building, bowling alleys, hotel, restaurant, theatre, moving picture house, refreshment stand, bank, office, studio or funeral parlor, provided

permission is obtained from the Board of Appeals as provided in Article 6, Section 5, or take any action relative thereto.

Unanimous.

ARTICLE 8. To see if the Town will vote to petition the legislature to amend Chapter 300 of the Acts of 1927 by: authorizing the Moderator to appoint members of the Finance Committee from registered voters of the town without restriction except that each precinct shall have one representative and there shall be two members appointed at large on said Finance Committee, or take any action relative thereto.

Sponsored by the Town Government Study Committee.

Voted: Article 8. That action on this article be postponed indefinitely.

Unanimous.

ARTICLE 9. To see if the Town will vote to petition the legislature to amend Chapter 300 of the Acts of 1927 by: requiring the Town Clerk in the event that a Town Meeting Member fails to attend two successive meetings, to call a caucus of the members from his precinct for the purpose of considering a motion to declare his seat vacant and filling the vacancy, or take any action relative thereto.

Sponsored by the Town Government Study Committee.

Voted: Article 9. Not to accept this article. Yes 77; No 94.

ARTICLE 10. To see if the Town will vote to amend its Building By-Laws by adopting the following clarifying section to insure that this protective service is operated in the best interests of the Town and its people, substituting under "Article 1, Building Department" the following new Section 1:

The Town's Building Department is

forthwith to be re-established formally in accordance with the following:

a. The Building Code Advisory Committee is to retain its exact present status and function, except that a member of the Board of Health shall be appointed to serve on the committee, by the Selectmen, forthwith, for the balance of a regular four year term, until 1967, and Article 1, Section 2-c of the Building By-Law is hereby so amended.

b. The Building Inspector is hereby specifically (rather than by implication as before) designated as head of the Building Department and Zoning By-Law enforcement officer.

c. Serving under the Building Inspector, and appointed by the Selectmen, notwithstanding any contrary provisions of any other town by-law or section thereof, shall be an Assistant, when, and if appointed, under provisions of the present Building By-Law, the Wiring Inspector, the Plumbing Inspector, appropriate Board of Public Works personnel, in cases relating to water supply, sewage disposal, etc., Fence Viewers, Measurer of Lumber, Smoke Inspector, the Fire Chief or his designee for oil installations, and any other inspectors who may later be designated where, as in the above cases, their functions are related to construction of any type.

d. There shall be a single permit issued by the Building Inspector in the name of the Town of Swampscott for any installation or construction work or part thereof including remodeling.

e. The single application and permit shall be drafted as to form by a representative from each of the following Boards and the Building Inspector and the Fire Chief:

- The Board of Selectmen
- The Board of Public Works
- The Board of Health
- The Planning Board
- The Building Code Advisory Board

This seven man committee shall from

time to time review these forms for suitability.

f. Fees to be charged for the issuance of such permits shall be established by a committee of three including the Building Inspector and one representative from the Finance Committee who shall be Chairman, and one representative of the Board of Selectmen. This Committee shall duly consider the cost of operating the Building Department and fees charged in comparable communities, in initially establishing permit fees, and shall review them from time to time to insure that they realistically reflect said costs without being unreasonable relative to other communities.

g. The Building Department shall be furnished with office room and such supplies as are necessary for the transaction of its business.

Sponsored by the Town Government Study Committee.

Voted: Article 10. To refer back to the Town Government Study Committee.

ARTICLE 11. To see if the Town will vote to amend its By-Laws by adopting the following in accordance with Chapter 217 of the Acts of 1963:

Town of Swampscott By-Law
for Regulation of Installation
of Gas Appliances and
Gas Piping

Section 1. The Swampscott By-Laws regulating the installation of gas appliances and piping, shall be the Massachusetts Code for Gas Appliances and Piping as established under Chapter 737 of the Acts of 1960 and any amendments thereto and rules and regulations promulgated thereunder by the Gas Regulatory Board.

Section 2. The local authority having jurisdiction and responsibility for administering this By-Law, shall be a licensed Master Gas Fitter or a licensed Master Plumber, with extensive gas fitting experience, serving in the Building Depart-

ment under the Building Inspector, said licensed Gas Fitter or licensed Plumber to be appointed by the Board of Selectmen.

Section 3. All Gas Fitters and Plumbers installing gas appliances and piping in the town must obtain a permit from the Gas Inspector, except in those instances where gas heated plumbing fixtures or appliances are installed by the same licensed and registered plumber who installs the gas piping.

Section 4. The Board of Health and its Agent shall consult with and advise the Gas Inspector from time to time as the latter may require.

Sponsored by the Town Government Study Committee.

Voted: Article 11. To accept the recommendation of the Finance Committee and refer this article back to the Town Government Study Committee, said Committee to report at the Annual Town Meeting of 1964.

ARTICLE 12. To see if the Town will vote to appropriate a sum of money to the account of unpaid bills for the purpose of settling all bills contracted prior to January 1, 1963 and remaining unpaid at the time of the closing of the Town's books for the year 1962 according to the records of the Town Accountant.

Sponsored by the Board of Selectmen.

Voted: Article 12. To accept the recommendation of the Finance Committee and appropriate the sum of \$435.68 for the purpose of settling all bills contracted prior to January 1, 1963 and remaining unpaid at the time of the closing of the Town's books for the year 1962 according to the records of the Town Accountant as follows:

Dr. J. D. C. Gowans	\$50.00
Dr. R. H. Bessom	50.00
Dr. S. N. Paly	25.00
N.E. Tel. & Tel. (Police)	25.00

Essex Oil Co. (Police)	126.88
I. G. Miller Co. (Fire)	14.10
Lynn Hospital (Fire)	124.70
Dr. Charles H. White (Fire)	20.00
	<hr/>
	\$435.68

Unanimous.

ARTICLE 13. To see if the Town will vote to replace the underground cables from Fire Headquarters on Burrill Street to Humphrey Street to Marblehead Line and Puritan Road to Woodbine Avenue, or take any action relative thereto.

Sponsored by the Board of Selectmen and the Chief of the Fire Department.

Voted: Article 13. To accept the recommendation of the Finance Committee and indefinitely postpone action on this article.

Unanimous.

ARTICLE 14. To see if the Town will vote to install additional hydrants in certain areas of the town, or take any action relative thereto.

Sponsored by the Board of Selectmen and the Chief of the Fire Department.

Voted: Article 14. To accept the recommendation of the Finance Committee and indefinitely postpone action on this article.

Unanimous.

ARTICLE 15. To see if the Town will vote to authorize and direct the Traffic Safety Committee to have the Town's Traffic and Parking By-Laws published as part of their report in the 1963 Annual Town Report and to report changes annually each year thereafter, or take any action relative thereto.

Sponsored by the Board of Selectmen.

Voted: Article 15. Favorable action on this article accepting the recommendation of the Finance Committee.

ARTICLE 16. To see if the Town will vote to authorize and direct the Board

of Public Works to acquire the necessary easements in Juniper and Tupelo Roads and to install a drain from about 19 Juniper Road to Puritan Road and to appropriate the necessary funds therefor or take any action relative thereto.

Sponsored by George C. Lyons, et al.

Voted: Article 16. To accept the recommendation of the Finance Committee and indefinitely postpone action on this article.

Unanimous.

ARTICLE 17. To see if the Town will vote to extend the main sewers in Puritan Road, Tupelo Road, Juniper Road, and appropriate the necessary money therefor, or take any action relative thereto.

Sponsored by the Board of Health and Board of Public Works.

Voted: Article 17. To accept the recommendation of the Finance Committee and vote to extend the main sewers in Puritan Road, Tupelo Road, Juniper Road, and appropriate the sum of \$20,500.00 transferred as follows:

The sum of \$11,500.00 to be appropriated from the 1964 Tax Levy.

The sum of \$4,000.00 be TRANSFERRED from Article 56 of the 1961 Annual Warrant (Marshall Brook).

The sum of \$5,000.00 be TRANSFERRED from the 1962 Sewer Account for the purpose of this article.

Unanimous.

ARTICLE 18. To see if the Town will

vote to amend its By-Laws by establishing a Personnel Relations Review Board by voting to accept Section 21B of Chapter 40 of the General Laws to adjust grievances of all employees other than those appointed by the School Committee and Library Trustees and by authorizing and directing the Town's Personnel Board to act also as the Personnel Relations Review Board or take any action relative thereto.

Sponsored by Firefighters Association.

Voted: Article 18. To accept the recommendation of the Finance Committee and refer this article back to the Town Government Study Committee for study, and that said Committee report to the next Annual Town Meeting.

Unanimous.

ARTICLE 19. To see if the Town will vote to accept House Bill No. 3341 — an act increasing the amounts of pensions and retirement allowances payable to certain former public employees, or take any action relative thereto.

Sponsored by Charles L. Stover, et al.

Voted: Article 19. To accept the recommendation of the Finance Committee and accept Chapter 478 of the Acts of 1963, an act increasing the amounts of pensions and retirement allowances payable to certain former public employees, to be effective July 1, 1963, and appropriate the sum of \$2,100.00 therefor.

Dissolved: 11:35 p.m.

Oliver W. Coughlin,
Town Clerk

TOWN COUNSEL

MARTIN C. GOLDMAN, *Town Counsel*

The annual report of the Law Department is submitted herewith.

On May 9, 1963 I was appointed as Town Counsel to fill the vacancy created by the resignation of my predecessor Richard Coughlin. I am pleased to report that there was a most orderly transition in the handling of the office thanks to the many hours of time Mr. Coughlin spent with me going over all the pending files.

There were three Superior Court cases in which I represented the Town. The first of which concerned a Bill in Equity brought by the Town against an individual in violation of our zoning by-laws. This matter was terminated in a successful finding for the Town. The two other cases were appeals against the action of the Board of Appeals, and both were subsequently dismissed after hearings.

Numerous claims for injuries to the person and property of individuals were investigated and preparations were made for the legal defenses thereto. In addition two claims, on which suit had been brought against the Town, were settled and disposed of with the approval of the Board of Selectmen and the Finance Committee.

A digesting of the number of contracts dealing with the School Department, Public Works Department, and other Boards that were approved by Town Counsel, the number of conferences held with Town Officials and the number of opinions rendered to the various officers and Boards might well comprise a list totalling several pages and would serve no useful purpose. Suffice it to say that there was a day to day contact between the Town Counsel and the various persons and groups of persons comprising the government of our Town.

ACCOUNTING DEPARTMENT

I. MURRAY ADAMS, *Town Accountant*

In accordance with the provisions of Section 61, Chapter 41, of the General Laws, the following report is submitted. It is arranged in accordance with rules prescribed by the Director of Accounts. A detailed report of receipts and expenditures for the year ending December 31, 1963 is available in this office.

Where the Money Came From:

CASH ON HAND JANUARY 1, 1963	\$1,299,850.13
GENERAL REVENUE	
TAXES TOWN	
Poll	\$ 7,260.32
Personal	174,853.96
Real Estate	2,620,614.15
Tax Title Redemption	3,172.45
Lieu of Taxes	1,028.38
Sale Tax Title Land	4,175.00
Sale Land Low Value	6,214.03
TOTAL TOWN TAXES	2,817,318.29

STATE GRANTS

Income Tax	133,826.85
Corporation Tax	159,574.66
Meal Tax	5,451.88
Chapter 90 & 782	41,896.25
School Construction	38,638.80
Schools Chapt. 70	36,438.86
National Defense	8,790.82
Vocational Education	14,897.57
Smith Hughes Barton	300.00
Library	3,323.50
Child Guidance	236.72
Dog Experiment	30.00

TOTAL STATE GRANTS 443,405.91

COUNTY TAXES

Chapter 90	5,326.23
Refund Dog License	862.42
T.B. Hospital	30.71

TOTAL COUNTY TAXES 6,219.36

U.S. GRANTS

A.D.C. Administration	3,704.07
A.D.C. Assistance	3,745.50
O.A.A. Administration	6,923.35
O.A.A. Assistance	65,299.66
D.A. Administration	860.00
D.A. Assistance	3,969.18
M.A.A. Administration	3,827.72
M.A.A. Assistance	28,527.40

TOTAL U.S. GRANTS 116,856.88

MISCELLANEOUS

Court Fines	459.00
Licenses & Permits	5,261.27

TOTAL MISCELLANEOUS 5,720.27

OTHER TAXES AND ASSESSMENTS

Excise	329,834.51
Sewers	5,873.47
Sidewalks	1,384.09

TOTAL OTHER TAXES AND ASSESSMENTS 337,092.07

DEPARTMENT RECEIPTS

Town Clerk Fees	1,350.00
Collectors Fees	2,264.49
Costs	147.23
Draft Rent	90.00
Board of Appeals	480.00
Planning Board	35.20
Police	453.55

Sealer Weights & Measures	254.80
Building Inspector	944.50
Wire Inspector	524.50
Plumbing Inspector	1,814.00
Telephone	162.32
Veterans Services	8,565.93
Health	162.00
Park	679.80
Welfare	437.30
O.A.A. State	37,612.64
O.A.A. Cities & Town	2,447.03
O.A.A. Recovery	1,914.55
Public Works	415.30
Property Damage	561.80
A.D.C.	3,204.57
D.A.	7,620.10
M.A.A.	20,088.38
School Tuition	22.00
School Miscellaneous	7,217.31
School Lunch	66,637.02
School Athletic	11,422.70
Library	2,209.98
Miscellaneous	345.50
TOTAL DEPARTMENTAL RECEIPTS	180,084.50
CEMETERY RECEIPTS	
Sale of Lots	12,247.25
Fees	5,065.73
Recording	43.00
TOTAL CEMETERY FEES	17,355.98
WATER DEPARTMENT	
Rates	119,746.30
Services	16,085.02
Rents	1,375.00
Liens	
1958	47.72
1959	39.10
1961	56.10
1962	1,148.62
1963	8,315.87
TOTAL WATER DEPARTMENT RECEIPTS	146,813.73
INTEREST	
Taxes	3,576.98
Excise	631.85
Tax Title	121.33
1961 Committed Interest	34.67
1962 Committed Interest	45.27
1963 Committed Interest	368.65
TOTAL INTEREST	4,778.75

MUNICIPAL INDEBTEDNESS

Anticipation of Revenue	1,000,000.00
Fire Ladder Truck	30,000.00
Premiums	14.00
Accrued Interest	28.75

TOTAL MUNICIPAL INDEBTEDNESS 1,030,042.75

AGENCY

Federal Withholding	316,250.15
State Withholding	30,542.39
Dog Tax	1,341.00

TOTAL AGENCY 348,133.54

TRUSTS

Library	464.32
School	102.72
Cemetery	693.44
Blue Cross	6,529.00
John Hancock Insurance	1,696.00

TOTAL TRUSTS 9,485.48

REFUNDS

Welfare	632.05
U.S. Grants	1,124.20
Warrants Payable	400.00
Police Wages	34.27
School	573.72
Public Works	433.61
Dog License	65.50
Building Inspector	5.00
Veterans Services	131.31
Machon School	817.75
Blue Cross	59.05
Life Insurance	566.17
Lynn Gas (Price Adj.)	106.25

TOTAL REFUNDS 4,948.88

TOTAL RECEIPTS \$6,768,106.52

Where the Money Went:

GENERAL GOVERNMENT

Moderator	\$ 150.00
Finance Committee—	
Wages	600.00
Expenses	71.60
Town Meeting	531.96
Selectmen—	
Wages	7,735.40
Office Expense	1,142.96

Contingent Fund	2,864.85
Accountant—	
Wages	13,030.28
Office Expense	530.32
Travel	100.00
Treasurer—	
Wages	10,335.40
Office Expense	3,186.24
Tax Title Foreclosure	1,750.00
Certification of Notes	40.00
Tax Collector—	
Wages	7,335.40
Office Expense	2,762.07
Insurance	798.10
Travel	100.00
Tax Title Costs	2,050.76
Furniture & Fixtures	22.97
Law—	
Salary	5,500.00
Expenses	2,430.00
Town Clerk—	
Wages	7,163.00
Office Expense	1,157.17
Travel	223.00
Insurance	10.00
Election—	
Wages	6,050.40
Office Expense	2,100.00
Assessors—	
Wages	11,509.54
Office Expense	2,228.30
Travel	210.00
Conventions	142.76
Administration Building—	
Wages	15,574.10
Expenses	4,859.29
Old Fire House Expenses	1,834.23
Planning Board—	
Wages	100.00
Expenses	1,370.50
Board of Appeals—	
Wages	400.00
Expenses	743.45
Contributory Retirement	46,088.70

Personnel Board—	
Wages	150.00
Expenses	70.25
Contingent	50.00

TOTAL GENERAL GOVERNMENT	165,103.00
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PROTECTION OF PERSONS AND PROPERTY

POLICE

Wages	206,526.46
Office Expense	3,322.43
Travel	32.00
Building Expense	1,696.05
Maintenance	5,608.28
Supplies	950.06
Uniforms	2,457.10
Radio	704.12
State School	456.74
New Cars	4,990.38
Motorcycle	920.90

TOTAL POLICE	227,664.52
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FIRE

Wages	230,772.45
Office Expense	1,005.03
Travel	200.00
Building Expenses	5,046.49
Uniforms	849.73
Maintenance	6,269.57
Communications	1,490.91
Out of State Travel	128.00
Apparatus	43,329.00
Hydrants	859.01

TOTAL FIRE	289,950.19
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MISCELLANEOUS

Civil Defense—	
Wages	1,566.00
Expenses	6,391.52

Constable	100.00
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Building Inspector—

Wages	2,800.00
Office Expense	300.00
Travel	300.00

Wire Inspector—

Wages	1,400.00
Office Expense	173.02
Travel	335.00

Dog Officer—

Wages	880.00
Office Expense	125.00

Transportation	200.00	
Supplies Pound	316.00	
Insurance	52,132.10	
Harbormaster—Wages	325.00	
Sealer Weights & Measures—		
Wages	950.00	
Office Expense	229.00	
Travel	180.00	
Out of Town Travel	75.00	
TOTAL MISCELLANEOUS		68,777.64
TOTAL PROTECTION OF PERSONS AND PROPERTY		586,392.35

HEALTH AND SANITATION

HEALTH AND SANITATION

Wages	17,321.36
Office Expense	894.50
Travel	1,190.00
Inspections	6,347.11
Mosquitoes	1,379.14
Refuse & Garbage	86,780.96

TOTAL HEALTH AND SANITATION	113,913.07
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PUBLIC WORKS

Wages	306,328.44
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PUBLIC WORKS

Office Expense	1,989.22
Travel Out of Town	159.10
Travel in Town	1,880.00
Building Expense	13,773.81
Supplies	29,595.55
Maintenance	13,931.95
Equipment	8,208.13
Insurance	10.00

HIGHWAY

Chapter 90	24,908.07
Snow & Ice Wages	19,579.56
Snow & Ice Expenses	16,635.29
Sidewalk Replacement	4,759.67
Continuous Sidewalks	896.69
Lighting Streets	59,257.22
Millett Road	284.49
Roy Street	3,788.75
Essex Street Bridge Repairs	3,001.59
Highway State Subsidy	29,048.29
Shelton Road	9,311.43

SEWER

Emergency	766.38
Marshall Brook	230.54
Construction 1962	6,317.35
Little's Point	5,276.28
Station Equipment	1,299.05
Juniper Road	641.83

PARK

Moth	6,273.04
Dutch Elm	3,606.08
Shade Trees	2,475.00
Recreation	3,153.45
Babe Ruth League	1,384.09
Tennis Courts	5,130.39

CEMETERY

Improvement	28,089.19
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TOTAL PUBLIC WORKS	611,989.92
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WATER

Wages	52,890.48
Office Expense	1,986.30
Travel in Town	840.00
Out of State	142.42
Building Expense	331.24
Maintenance	962.24
Supplies	14,526.83
Emergency	3,259.86
Metropolitan	49,984.92
Main Loan	32,368.31
Painting Standpipe	5,389.50

TOTAL WATER	162,682.10
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CHARITIES

PUBLIC WELFARE

Wages	15,075.67
Assistance	84,537.65

U.S. Grant—

O.A.A. Adm.	11,032.39
O.A.A. Asst.	96,427.40
A.D.C. Adm.	1,610.20
D.A. Asst.	2,227.88
M.A.A. Adm.	4,702.22
M.A.A. Asst.	12,340.53

Old Age Assistance—Wages	1,540.00
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Veterans Services—

Wages	1,580.00
Office Expense	313.05

Travel	220.00	
Assistance	14,897.62	
Pensions	72,146.87	
Workmen's Comp.—		
Wages	500.00	
Expenses	4,499.74	
TOTAL CHARITIES		323,651.22

SCHOOLS

SCHOOLS

Wages	1,209,158.55	
Office Expense	15,515.69	
Travel	2,334.26	
Building Expense	77,027.45	
Miscellaneous	104,734.31	
Insurance	2,350.00	
Federal Aided Projects	5,503.30	
Out of State Travel	2,490.64	
Lunch	66,018.89	
Athletics	12,613.92	
Federal Education	965.33	
Hadley Playground	869.10	
Adult Education	1,443.33	
High School Addition	448,354.44	
Machon School Addition	150,082.27	
TOTAL SCHOOLS		2,099,461.48

LIBRARY

LIBRARY

Wages	41,058.26	
Office Expense	2,487.73	
Travel	24.75	
Building Expense	3,433.22	
Materials	9,581.96	
TOTAL LIBRARY		56,585.92

TRUST FUNDS

TRUST FUNDS

Library—		
Morse	126.38	
Ingalls	30.20	
Cemetery Trust Funds	128.03	
School—Phillips Medal	76.92	

TOTAL TRUST FUNDS		361.53
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UNCLASSIFIED

UNCLASSIFIED

Legion Lease	1,750.00
Town Reports	2,841.00
Memorial Day	1,494.64
Fourth of July	356.25
Veterans Day	187.76
Christmas Lights	1,000.00
Transportation Study Comm.	53.34
Conservation Committee	25.00
Town Study Committee	67.58
Greene Estate (Hadley Play Area)	15,000.00
Thomson Memorial	122.00
Unpaid Bills	432.68

TOTAL UNCLASSIFIED	23,330.25
O.A.A. Recovery	334.34
County Tax	134,943.20
T.B. Hospital	24,677.82
State Audit	4,074.46
Retirement Audit	101.40
State Parks	40,550.52
Dog Licenses	1,400.00
TOTAL	206,081.74

DEBT

DEBT

Anticipation of Revenue	1,000,000.00
Debt	291,000.00
Premium	70.50

TOTAL DEBT	1,291,070.50
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INTEREST

INTEREST

Anticipation of Revenue	6,573.40
Debt	84,701.25

TOTAL	91,274.65
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WITHHOLDING TAXES

Federal	313,857.45
State	29,537.42

TOTAL WITHHOLDING TAXES	343,394.87
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REFUNDS	
Real Estate, etc.	16,226.96
Expenditures	13,113.12
TOTAL REFUNDS	29,340.08
TOTAL EXPENDITURES	6,111,024.96
CASH ON HAND DECEMBER 31, 1963	657,081.56
	<u>\$6,768,106.52</u>

BALANCE SHEET — DECEMBER 31, 1963

I. Murray Adams, Town Accountant

Cash	\$ 657,081.56	
Petty Cash	215.00	
Warrants Payable 1964		39,249.29
1957 Real Estate		26.94
1958 Poll	2.00	
1958 Real Estate		243.41
1959 Poll	46.00	
1959 Real Estate		326.07
1960 Poll	40.00	
1960 Personal	1,540.20	
1960 Real Estate	713.65	
1961 Poll	82.00	
1961 Personal	903.90	
1961 Real Estate		61.57
1962 Polls	123.00	
1962 Personal	1,144.50	
1962 Real Estate	7,660.80	
1963 Poll	117.65	
1963 Personal	6,561.30	
1963 Real Estate	122,067.83	
1959 Excise		1.00
1960 Excise		11.89
1961 Excise	3,943.32	
1962 Excise	677.73	
1963 Excise	10,233.92	
Unapportioned Sewer	6,102.02	
1958 Sewer	39.55	
1959 Sewer	301.99	
1962 Sewer	26.00	
1963 Sewer	208.84	
Apportioned Sewer Pd. Advance	355.32	
Unapportioned Sidewalks		670.72
1962 Sidewalks	91.54	
1963 Sidewalks		174.49
1958 Committed Interest	12.66	
1959 Committed Interest	12.08	
1961 Committed Interest		26.65
1962 Committed Interest	5.78	

1963 Committed Interest	82.66	
Tax Titles	1,670.26	
Tax Possessions	230.28	
Estate Deceased Persons	5,632.29	
A/R Health	2,137.14	
Welfare	1,094.55	
A.D.C.	1,034.95	
O.A.A. (C. & T.)	1,393.31	
Vets Services	5,418.01	
Schools	1,402.07	
Parks		18.00
M.A.A. Recovery		253.50
Water Rates	52,332.63	
Services		63.23
Rents		250.00
1957 Water Liens	26.94	
1958 Water Liens	19.40	
1959 Water Liens		2.20
1960 Water Liens	17.20	
1961 Water Liens	437.97	
1962 Water Liens	810.66	
1963 Water Liens	2,239.53	
Water Miscellaneous	985.49	
1957 Overlay		29.31
1958 Overlay		775.39
1959 Overlay	3,663.90	
1960 Overlay	170.00	
1961 Overlay		9,187.72
1962 Overlay	6,614.20	
1963 Overlay		21,516.85
Overlay Reserve		14,755.58
Cemetery Receipts Res. Appro.		24,949.95
Reserved for Petty Cash		215.00
Water Receipts Reserved for Appro.	6,339.96	
Water Available Surplus		4,238.81
Phillips Fund		100.64
Cemetery Trust Fund		1,826.41
Morse Trust Fund		218.32
Thomson Trust Fund		120.70
Whittle Trust Fund		128.21
Ingalls Trust Fund		191.62
Various Trust Funds		236.34
A/R State Aid to Highways		6,715.75
County Aid to Highways		3,357.88
State & County Highway Aid Revenue	10,073.63	
1963 County Tax		2,969.91
1963 Metropolitan Parks		583.24
Dog License		32.25
Federal Withholding Tax		27,758.86
State Withholding Tax		8,332.30
Tailings		778.56
Excise Revenue		15,692.58

Special Assessment Revenue		6,482.38
Tax Title Revenue		1,670.26
Tax Possession Revenue		230.28
Departmental Revenue		12,462.03
Water Revenue		56,554.39
Estate Deceased Persons Revenue		5,632.29
1962 Revenue		16.00
1963 Revenue	14,035.68	
E. & D.		222,082.68
Stabilization Fund	10,000.00	
Voting Machines		1,065.00
Police New Cars		709.62
Police Motorcycle		4.10
Fire Apparatus		738.60
Fire Hydrants		640.99
Civilian Defense Expense		4.51
Public Works Equipment		2,941.87
Chapter 90		9,326.25
Chapter 718		10.00
Sidewalk Replacement		7,887.82
Continuous Sidewalks		939.78
Millett Road		1,267.68
Roy Street		160.80
Walker & Paradise Road		2,850.00
Essex Street Bridge Repairs		342.51
Chapter 782, St. Subsidy		4,675.75
Shelton Road		1,588.57
Marshall Brook		239.00
Sewer Construction '62 Article		250.01
Little's Point Drain		25,723.72
Sewer Station Equipment		4,133.72
Juniper Road Sewer		19,858.17
Babe Ruth League		146.21
Tennis Courts		254.61
Cemetery Improvements		11,665.38
Water Main Loan '60		177,737.51
Standpipe		610.50
U.S. Grant—		
O.A.A. Adm.		8,135.99
O.A.A. Asst.		26,374.47
A.D.C. Adm.		5,012.90
A.D.C. Asst.		8,753.97
D.A. Adm.		3,079.41
D.A. Asst.		2,405.62
M.A.A. Adm.		1,996.87
M.A.A. Asst.		21,811.12
School Federal Aided Projects	503.30	
School Lunch		654.92
School Athletics	1,163.11	
School Fed. Education National Defense		11,063.24
Machon School Study		3,035.06
Hadley School Playground		3,499.13

High School Study	578.00
Chick Estate	1.00
Adult Education	510.00
Hadley School Play Area	44.47
High School Addition	77,353.30
Machon School Addition	7,498.23
Citizens Traffic Committee	204.65
V.F.W. Lease	2.00
Ocean Avenue Study	2,500.00
Conservation Committee	500.00
Conservation Comm. Expense	200.00
Incinerator Eminent Domain	1.00
Transportation Study Committee	103.84
Town Study Committee	282.42
Green Estate	15,000.00
Thomson Memorial	28.00
Eminent Domain Art. 59	1.00
1963 Unpaid Bills	3.00
Bond Premiums	6,075.46
Fire Station Balance	6,136.06
	<hr/>
	\$ 964,839.26 \$ 964,839.26

DEBT STATEMENT

PUBLIC WORKS

	Interest Rate %	Amount Outstanding
Outfall Sewer 48	2.	\$ 60,000.00
Sewer 56	2.7	5,000.00
Sewer 59	3.5	3,000.00
Water 54	1.6	15,000.00
Water 60	3.	200,000.00
		\$ 283,000.00

SCHOOLS

Clark 50	1.75	\$ 105,000.00
Clark 50	1.5	42,000.00
Clark 51	1.75	25,000.00
Stanley 53	2.	260,000.00
Hadley 56	2.25	33,000.00
Junior High 58	3.	1,205,000.00
School 62	2.7	735,000.00
		2,405,000.00

MISCELLANEOUS

Library 55	1.7	\$ 15,000.00
Fire Station 59	3.25	150,000.00
Voting Machine 62	2.	15,000.00
Fire Equipment	2.3	30,000.00
		210,000.00
 TOTAL		 \$2,898,000.00

BUILDING INSPECTOR

JOHN F. BURKE, *Building Inspector*

	Permits	Estimated Cost
DWELLINGS		
New	31	\$511,000.00
Additions and Alterations	39	118,425.00
PRIVATE GARAGES		
Attached to Dwelling	22	44,800.00
Detached	4	13,500.00
DEMOLITION		
Dwellings	1	
Garage (private)	1	
Dormitory	1	
ACCESSORY BUILDINGS	5	2,575.00
COMMERCIAL BUILDINGS — Vinnin Square	1	222,500.00
Total	106	\$912,800.00
Building Permits issued		106
Permits to Shingle		19
Number of Inspections		315
Amount of Building Fees Collected		\$963.50

All hotels and elevators have been inspected and returns made to the State.

DOG OFFICER

JOHN J. MATTERA, *Dog Officer*

I respectfully submit my annual report of Dog Officer:

687 Dogs Licensed
12 Three Kennels (4 dogs per Kennel)
699
155 Calls for Stray Dogs
623 Complaints
125 Miscellaneous Calls
903 Total Calls Received

All complaints were acted on and worked out to a mutual agreement with parties concerned.

I recommend that both telephones be listed under Town of Swampscott. Having the two telephones listed worked out very well this past year.

I wish to thank the Board of Selectmen and all others for their co-operation during the past year.

FOREST WARDEN

WALTER M. CHAMPION, JR., *Forest Warden*

During the year 130 permits for fires in the open air were issued.

INSPECTOR OF WIRES

FRED D. SARGENT, *Inspector of Wires*

I herewith submit the following report for the year ending December 31, 1963. The report covers the period from January 1, 1963 to December 31, 1963, and consists of permits issued for 284 Residential, 41 Commercial and 6 Municipal Installations classified as follows:

Standard lighting and receptacle outlets	3,689	
Fixed appliances	283	
Oil and Gas Burners	212	
Electric Service changes	152	
	<hr/>	4,336
Unclassified permits:		
Signs	12	
Air conditioners	10	
Space heaters	16	
Repairs	30	
Others	29	
Temporary Installations	35	
	<hr/>	132
		<hr/>
		4,468
Amount of Permit Fees Collected		\$547.50
Inspections of Residential Installations		522
Inspections of Commercial Installations		70
Inspections of Municipal Installations		13

The requirements of the Massachusetts State Code have been complied with in each of the above installations.

SEALER OF WEIGHTS AND MEASURES

GEORGE A. HOLT, SR., *Sealer*

This report covers from January 1, 1963 to December 31, 1963.

	Adjusted	Sealed	Not Sealed	Condemned
Scales	10	284	6	2
Weights and Measures	8	135	13	5
Gasoline and Oil Tank Meters	15	113	0	3
Miscellaneous	0	6	1	0

TRIAL REWEIGHINGS

Tested	Correct	Under	Over
1640	1576	14	50

There were 1810 Inspections and 318 Tests made after Scales, Measures, Thermometers (Clinical), also Gasoline and Oil Tank Meters were sealed, and including licensed permits of Transient Pedlars coming into Town.

DEPARTMENT OF VETERANS SERVICES

DAVID F. DOHERTY, *Director*

As the new Veterans Services Agent I am pleased to submit my first annual report for the year of 1963.

This year a total of 264 veterans were serviced through this department.

All cases receiving benefits under Veterans Services that are state approved the town receives an abatement of 50%.

All questions and problems of veterans concerning their services in the Armed Forces are urged to contact this office. Office hours are Monday, Wednesday and Friday, from 2 P.M. to 4 P.M. Office telephone number is 593-4313. Other than that my home telephone number is 593-9665.

This year was marked by the resignation of Robert Leonard as Veterans Services Agent for the town. All veterans that knew "Bob" will never forget his courtesy to them and his devotion to his position.

I wish to express my appreciation to the Board of Selectmen, to all town departments, and to all others who have cooperated in matters pertaining to this department.

PROTECTIVE DEPARTMENTS



85-FOOT AERIAL TRACTOR-TRAILER TYPE LADDER

FIRE DEPARTMENT

WALTER M. CHAMPION, JR., *Chief*

During the year 1963 this department answered a total of 670 calls.

Apparatus

A new 85 foot tractor trailer aerial ladder truck was delivered in June. This is an excellent piece of apparatus and already has proven a valuable addition to this department. I would like to express my gratitude to the fire apparatus purchasing committee consisting of Donald J. Warnock, Chairman, Harvey P. Newcomb, John F. Grynkrut and Edward N. Ludlam for their cooperation and valuable assistance.

Our three engines are in good condition. I am grateful to the citizens of the Town for providing this department with excellent apparatus and equipment which is an important factor for performing efficient operations.

Personnel

Mr. James D. Frary was appointed a permanent firefighter on January 25, 1963 having topped the eligible list for appointment.

Mr. Francis E. Delano, Jr., was appointed a permanent intermittent firefighter on January 25, 1963 having topped the eligible list for appointment to this position.

Reverend John A. Clippenger was appointed Protestant Chaplain for the Fire department on April 16, 1963.

Reverend Laurence Cedrone submitted his resignation as Catholic Chaplain for the Fire department on February 6, 1963 because of his transfer to a parish in Lowell, Mass.

Fire Drills and Inspections

Fire drills were conducted at all schools during the year. I was pleased that the students were well trained and it is a credit to the faculty that supervised them.

All mercantile, public buildings, business buildings and other buildings permitted by law were inspected. Inspection of property is a valuable branch of the fire service and any citizen who desires to have their property inspected by this department may do so by calling Fire Headquarters, 595-4050.

In the interest of fire prevention and public safety this department continued its program of spraying Christmas trees with a fire retardent solution.

Fire Alarm System

During the year additional new overhead wire was installed where required in keeping with our maintenance program. Our underground fire alarm system is in very bad condition and should be replaced.

Recommendations

I recommend that additional personnel be appointed to this department.

I recommend that new underground fire alarm cable be installed from Fire headquarters on Burrill Street to the Marblehead line via Humphrey Street and from the intersections of Humphrey Street and Puritan Road, along Puritan Road to Woodbine Avenue.

I recommend the installation of additional hydrant protection in certain areas of the Town where this protection is deficient.

I recommend the replacement of the present seven year old Fire Chief's car.

Appreciation

I wish to express my sincere appreciation to the Board of Selectmen, to the members of my department, to the members of the Auxiliary Fire Department, to all Town departments and to all others who have co-operated with the Fire department during the year.

POLICE DEPARTMENT

FRANCIS P. WALL, *Chief*

Personnel

On February 21, 1963 Officer George D. Horton, a regular patrolman of the department, passed away. He was a capable and efficient member of the department from 1925 to 1963.

During the year retired Officer Herbert F. Frazier, Sr., passed away. He served in the department in a capable and efficient manner from 1925 to 1956.

During the year Captain John P. Costin retired on pension after serving in a capable and efficient manner from 1925 to 1963.

Reserve Officers Peter J. Cassidy and Harold J. Keating, Jr., were appointed permanent Patrolmen.

Gordon E. Kelly, Jr., and Edward P. Carroll, Jr., were appointed Reserve Officers.

These appointments were made by the Board of Selectmen from certified Civil Service lists.

Patrolmen James A. Gregory and Chandler E. Marble attended and graduated from the Massachusetts State Police School. The training of these officers will prove to be beneficial both to the officers and to the department.

Auxiliary Police

The Auxiliary Police under the direction of Lieutenant Stephen J. Boraizia has been active during the year in assisting the regular force in many functions. This force is ready for immediate service at any time.

Arrests

On warrant	27
Without warrant	47
Summoned to appear in Court	42
Witness summonses served	36
Notice to parents (Juvenile cases) ..	3

Warrants served for other Police Departments	8
Summonses to appear in Court served for other Police Departments	458

Offences Charged

Assault and battery	7
Assault and battery with dangerous weapon	1
Breaking and entering and larceny..	4
Disorderly conduct	4
Disturbance of peace	1
Drunkenness	38
Illegitimacy	1
Larceny by check	1
Larceny (less than \$100)	3
Larceny (over \$100)	6
Lewd and lascivious behavior	1
Malicious damage to personal property	6
Non-support	3
Possession of burglarious tools	2
Offences charged in 1962:	
Breaking and entering and larceny in nighttime	2
Sounding false alarm of fire.....	3
Motor Vehicle Laws:	
Allowing improper person to operate motor vehicle	2
Attaching number plates assigned to other motor vehicle	3
Leaving scene of accident (property damage)	2
Operating after revocation of license	2
Operating after suspension of license	4
Operating so as to endanger.....	1
Operating under the influence of liquor	6
Operating uninsured motor vehicle	3
Operating unregistered motor vehicle	3
Operating without license	7
Using motor vehicle without authority	4

Disposition of Cases

Committed to Youth Service Board	1
Defaulted	1
Dismissed	5
Filed	18
Fined	42
Found not guilty	4
Probation	6
Released (Drunkenness, first offence)	23
Sentenced to House of Correction	1
Sentenced to House of Correction, suspended	3
Appeal cases	5
Held for Grand Jury	5
Cases continued to 1964	1
1962 Cases disposed of:	
Cases dismissed	2
Filed	3

Miscellaneous

Accidents:	
Automobile accidents reported and investigated	141
Fatalities	1
Accidents involving personal injuries	85
Property damage only	55
Personal injuries:	
Pedestrians injured	5
Bicyclists	4
Operators and passengers	130
Ambulance Service:	
To accidents	18
Persons conveyed to Hospitals	271
Persons conveyed from Hospital to Home	61
Persons conveyed from Hospital to another Hospital	4
Persons conveyed from Hospital to Nursing Home	27
Persons conveyed to Nursing Home	4
Person conveyed from Doctor's office to Nursing Home	1
Persons conveyed from Doctor's Office to Hospital	4
Person conveyed from Nursing Home to Doctor's office	1
Persons conveyed from Nursing Home to Hospital	5

Person conveyed from Field House to Hospital	1
Persons conveyed from Home to Nursing Home	13
Motor Patrol Service:	
Assistance given to sick and injured persons	41
To false alarms	23
To fires	83
Persons conveyed to Hospitals	98
Persons conveyed from Hospital to Home	12
Persons conveyed to Doctor's office	3
Person conveyed from Store to Doctor's office	1
Person conveyed from Fire Station to Home	1
Person conveyed from Doctor's office to Home	1
Persons conveyed from Doctor's office to Hospital	4
Person conveyed from Nursing Home to Home	1
Persons conveyed from Nursing Home to Hospital	3
Person conveyed from Hospital to Doctor's office	1
Person conveyed from Hospital to another Hospital	1
Person conveyed from Church to Home	1
Person conveyed from another Home to Home	1
Person conveyed from Store to Hospital	1
Person conveyed from Beach to Home	1
Auto theft	8
Breaking and entering cases investigated	34
Complaints investigated	1,361
Doors and windows found open	391
Duty calls made by patrolmen from police boxes	52,289
Larceny reports \$50 and over investigated	29
Larceny reports under \$50 investigated	77
Licenses issued:	
Bicycle licenses	189
Pistol permits	66

Lights in vacant buildings investigated	86	Windows reported broken and cases investigated	200
Manhole covers reported loose	8	Wires reported defective	17
Messages delivered for other Police Departments, etc.	155		
Motor Vehicle Moving Violations: Reported to Registrar of			
Motor Vehicles	215		
Warnings	29		
Court	18		
Odor of gas reported	3		
Parking Violations:			
Motor vehicles tagged	3,971		
Notice of violation of parking rules served	732		
Persons reported missing and located	37		
Residences temporarily closed and special attention given	485		
Sale of second-hand motor vehicle notices filed	69		
Street lamps reported out	276		
Street and sidewalk defects reported	19		
Sunday permits issued	8		
Trees reported down	15		
Trenches reported sunken	2		
Water leaks reported	18		

Department Equipment

The equipment of this department is regularly inspected and tested and no effort is spared to have it ready for instant use at all times.

Recommendation

I recommend that the Town purchase two ambulettes to replace two 1963 ambulettes.

I recommend that the Town purchase one motorcycle to replace one 1961 Harley-Davidson motorcycle.

Appreciation

I wish to express my sincere appreciation to the Board of Selectmen, to the members of my department, to the officers and members of the Auxiliary Police, to the traffic Policewomen, to all Town Departments and to all others who have co-operated with me during the year.

WORKMEN'S COMPENSATION

DOUGLAS F. ALLEN, *Workmen's Compensation Agent*

During 1963 thirty-seven claims under Workmen's Compensation involving employees of the Town were reported, including three with disability lasting more than seven days.

Compensation payments to or on behalf of the employees amounted to \$4,555.74, a high in recent years, with several cases now pending before the Industrial Accident Board that may result in further payments.

While the number of injuries does not change much from year to year, the past several years have seen several serious cases involving large payments or future liability for them. It is hoped that this uncontrollable trend will not continue.

The excellent cooperation of the Town officials permits proper handling of these claims and the Town Counsel, Town Accountant and personnel of the Board of Public Works deserve special thanks.

BOARD OF APPEALS

C. GLOVER BOWES, *Chairman*

EUSTIS B. GRIMES

T. PAUL CORCORAN

KATHLEEN F. WAY, ISRAEL BLOCH, *Associate Members*

The Board of Appeals of the Town of Swampscott herewith submits its Annual Report for the year 1963.

The Board reviewed thirty-six (36) public hearings, of which fifteen were for variances and twenty-one for Use and Business Permits.

We wish to express our sincere appreciation for the willing services of Mr. Richard Coughlin, former Town Counsel, and to Mr. Martin C. Goldman, our present Town Counsel, and to Mr. John Burke, Building Inspector, for their help and cooperation during the year.

Mr. C. Glover Bowes, Chairman, resigned in December 1963, due to the conflict of interest law. Mr. Bowes has given long and competent service to the Town since 1939, and his counsel and judgment will be missed by the other members of the Board of Appeals.

BOARD OF ELECTION COMMISSIONERS

DONALD L. SAWYER, *Chairman*

EVERETT C. HOWE

DOROTHY M. COLLINS

LEWIS H. BERRY

The Annual Town Census was begun on January 7, 1963 and was completed on January 28, 1963. 9150 residents, twenty years of age or over, were counted.

The Annual Town Meeting was held on Monday, March 18, 1963. The following number of votes in each precinct were cast:—

Precinct 1	323
Precinct 2	377
Precinct 3	326
Precinct 4	317
Precinct 5	350
Precinct 6	332

TOTAL VOTES CAST	2025
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Precinct	1	2	3	4	5	6	Total
Precinct	1	2	3	4	5	6	Total

Moderator for 1 Year

Richard B. Johnson (E)	236	249	242	226	254	261	1468
Blanks							557

Selectmen for 1 Year

Edward K. Hempel (E)	230	250	244	193	245	238	1400
Henry R. Mayo, Jr. (E)	243	260	244	217	270	263	1497
George B. Thomson (E)	226	231	222	230	266	273	1448
James J. McCarriston	91	118	83	101	74	58	525
Blanks							3230

Assessor for 3 Years

Ernest Manchin (E)	253	281	257	223	271	243	1528
Blanks							497

Board of Public Works for 3 Years

Roger A. Williams, Jr. (E)	229	252	245	227	264	250	1467
Blanks							558

School Committee for 3 Years

Charles F. Buckland (E)	231	252	241	219	266	256	1465
George A. Chadwell (E)	243	256	247	211	252	236	1445
Blanks							1140

Trustee Public Library for 3 Years

Ruth M. Barry (E)	246	266	253	233	268	268	1534
Blanks							491

Board of Public Welfare for 3 Years

Norbert A. Ulman (E)	255	278	256	223	255	235	1502
Blanks							523

Board of Health for 3 Years

Edward L. Cashman, Jr. (E)	242	270	260	239	274	248	1533
Blanks							492

Planning Board for 5 Years

Glenn W. Bartram (E)	241	248	240	219	245	242	1435
Blanks							590

Commissioners Trust Funds for 3 Years

John R. Cooper (E)	236	248	242	225	248	233	1432
Blanks							593

Swampscott Housing Authority for 5 Years

John A. Massey (E)	250	278	256	225	256	242	1507
Blanks							518

Question: "Shall the Town pay one-half the premium cost payable by a retired employee for Group Life Insurance and for Group general or blanket hospital, surgical and medical insurance?"

YES	114	139	110	103	101	58	625
NO	62	75	91	77	92	115	512
Blanks							888

Town Meeting Member for 3 Years — Precinct One

Reno S. Bisegna	(E) 195	Lawrence F. Picariello	(E) 206
Mary A. Cappucio	(E) 191	Sidney A. Simmons	(E) 180
Lawrence R. Corcoran	(E) 204	Charles E. Snow, Jr.	212
Joseph Fiore	(E) 210	Antonetta M. Videtta	(E) 203
Eric A. Holmgren	(E) 199	Norman C. Whitten	(E) 196

George A. Holt	(E)	204	Carlton T. Lougee	(E)	166
Seldon D. Hulquist	(E)	206	Joseph S. Rodrick	(E)	213
Ralph H. Jackson	(E)	192	Clayton W. Smith	(E)	196
Mary R. Lotti	(E)	218	Charles E. Thornton	(E)	195

Town Meeting Member for 2 Years — Precinct One

Juliet C. Hawley	(E)	11
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Town Meeting Member for 3 Years — Precinct Two

John R. Daley	(E)	207	Donald J. Warnock	(E)	189
David F. Doherty	(E)	204	John H. Watts	(E)	180
Leo M. Frechette	(E)	175	Philip M. Whitten	(E)	194
Edmond A. Genest	(E)	179	Thomas J. Boyce, Jr.	(E)	191
John A. Gregory, Jr.	(E)	188	Francis J. Cassidy	(E)	215
Israel H. Gross	(E)	129	Joseph W. Duggan		86
Herbert C. Heggie	(E)	198	Kenneth G. Hartwell		108
Semah M. Klein	(E)	141	Adelinda B. Maston		81
Cleo Leawood	(E)	193	Roy E. Maston		101
Charles J. McManus	(E)	159	Richard T. McIntosh		108
Philip H. Stafford	(E)	206	Grace Pope		117
John Stone	(E)	205			

Town Meeting Member for 2 Years — Precinct Two

Dorothy J. Warnock	(E)	14
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Town Meeting Member for 3 Years — Precinct Three

Roland N. Devitt	(E)	201	Priscilla O. Newcomb	(E)	207
Lester B. Farwell	(E)	202	Margaret M. Scanlon	(E)	196
Nicholas Gallo	(E)	183	Roger G. Skinner	(E)	206
Ralph E. Gould	(E)	193	George W. Smith	(E)	209
Vernon M. Hawkins	(E)	188	Deborah M. Bogardus	(E)	195
Joseph P. Howard	(E)	191	Frederic R. Bogardus, III ..	(E)	198
John Clarke Kane	(E)	205	George H. Worthy	(E)	8
Francis A. Losano	(E)	201	Edwin I. Foye	(E)	25
John G. McLearn	(E)	199	Carol A. Snow	(E)	7

Town Meeting Member for 1 Year — Precinct Three

Bernard M. Kline	(E)	14	James H. Pedrick	(E)	2
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Town Meeting Member for 2 Years — Precinct Three

Thomas M. Scanlon	(E)	192	Peter N. Rappoli	(E)	1
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Town Meeting Member for 3 Years — Precinct Four

Edward R. Butterworth	(E)	199	Joseph A. McHugh	(E)	183
Harry G. Davis	(E)	187	Harris T. Phinney	(E)	151
Joseph W. Dilk	(E)	172	Harold I. Power	(E)	195
Virginia E. Earle	(E)	170	Hatherley A. Stoddard, Jr.	(E)	170
Virginia T. Ellis	(E)	178	Roger A. Williams, Jr.	(E)	181
Loring R. Frazier	(E)	172	Francis J. Corcoran, Jr.	(E)	186
Robert W. Kraft	(E)	158	James A. Dillon	(E)	161
Robert M. Leonard	(E)	184	Edward I. Robinson	(E)	177
James R. Maddock	(E)	157	Irving L. Farber	(E)	8

Town Meeting Member for 1 Year — Precinct Four

Herbert R. Waite	(E)	204
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Town Meeting Member for 3 Years — Precinct Five

Bernard L. Baker	(E) 137	Richard D. Stevenson	(E) 171
William C. Beckert	(E) 140	Harold P. Symmes	(E) 180
Edith M. Bloch	(E) 148	Thomas B. White, Jr.	(E) 149
Frederick C. Burk	(E) 215	Donald S. Whidden	(E) 148
Maxwell Field	132	Merrill I. Feldman	93
Michael M. Ingalls	135	Jacob M. Gross	96
Warren A. Johnson	(E) 152	Roger N. Howes	(E) 155
Martin Kirkpatrick	(E) 182	Judith S. Lippa	85
Sidney R. Lewis	121	Richard S. Rawding	73
Carl J. Pagano	(E) 136	Theodore C. Sargent	(E) 163
Ervin D. Remick, Jr.	(E) 155	John H. Thomson	124
James M. Rothwell, II	(E) 190	Kenneth T. White	(E) 147
Jacob Shactman	(E) 157	Lillian I. White	(E) 146

Town Meeting Members for 3 Years — Precinct Six

Dorothy K. Allison	(E) 166	Harold A. Johnson	(E) 164
Richard G. Appel, Jr.	(E) 194	Richard F. Murray	(E) 187
Bradlee M. Backman	(E) 146	Thomas Nevils	(E) 156
Ruth Backman	(E) 133	Anthony F. Pierre	(E) 149
Donald D. Durkee	(E) 208	Arnold C. Reynolds	(E) 162
Charles M. Ewing	(E) 183	Marjorie C. Sites	(E) 192
Theodore Goldberg	(E) 160	Frank B. Wallis	(E) 176
George J. Harrington	(E) 180	Edward S. O'Keefe	(E) 187
Robert U. Ingalls	(E) 185	Leola R. Potash	78
Bertram C. Jacobs	(E) 167		

Town Meeting Members for 1 Year — Precinct Six

Martin C. Goldman	(E) 110	Philip Reimer	87
E. Leonard Kane	(E) 128	Philip L. Ross	65
Lois Myer	(E) 123	Herbert G. Schiff, Jr.	78

CONSERVATION COMMISSION

JOHN A. GREGORY, JR., *Chairman*

MRS. CHESTER E. BOND, *Secretary*

MRS. CARLYLE H. HOLT

DOUGLAS F. ALLEN

JOHN F. MILO

ROBERT G. BYRNE, JR.

PETER BEATRICE, JR.

The following is our annual report for your consideration and inclusion in the Town's Annual Report.

Your Conservation Commission has held nine meetings during 1963. We are pleased to report progress on establishing the Muskrat Pond area as an outdoor laboratory. Boy Scouts from Troop 54 spent two Saturdays cleaning up the area. During 1964, we plan to plant native plants along the banks to act as a ground cover. Plans are also in progress to hold a workshop for teachers in cooperation with the State Department of Education in order to derive the maximum benefits from the pond.

Steps have been taken in accordance with Town Meeting's wishes to place control of Palmers Pond and certain Tax Title land under the control and management of the Commission.

The Commission thanks the citizens of Swampscott for their help and support during the past year. True Conservation requires the support of all citizens. It returns protection and pleasure to all.

CONTRIBUTORY RETIREMENT SYSTEM

EDWARD P. CARROLL, *Chairman*

HAROLD R. AUSTIN

I. MURRAY ADAMS, *Secretary*

	1963	1962
Assets	\$740,836.21	\$679,653.74
Active Members	203	190
Pensioners	31	31

Two pensioners died during 1963, and two were added. There is available in this office a detailed financial statement and a listing of all investments.

SWAMPSCOTT ECONOMY AND REVENUE COMMITTEE TAX RATE STUDY REPORT

AUTHORITY AND PURPOSE

The Economy and Revenue Committee was formed by combining the Economy Planning Committee and the Tax Revenue Study Committee. This Committee was charged by the Swampscott Board of Selectmen in their letter of August 26, 1963 to investigate the reasons for Swampscott's \$11.00 increase in the tax rate.

SCOPE OF THE REVIEW

The Committee *has not* sought to challenge the appropriation action of the Town Meeting on the belief that such monies so appropriated are a reflection of the wishes of the majority of Town Meeting Members and for fully discussed purposes.

The Committee *has* sought to determine other reasons that were not discussed at Town Meeting that would significantly affect the tax rate.

CONCLUSION

I. Regarding the Past:

A major cause of our current tax rate increase is the appropriation action of the Town Meeting. We feel, however, that such action should only be construed as the desires of the majority of the people as the Town Meeting Members are its representatives to do its bidding. We assume that the citizens of Swampscott made their thoughts known on the various Articles to their respective Town Meeting Members *prior* to the Town Meeting. This is a civic-minded citizen's duty. If this was not done — one should not now complain.

The Committee did not have the time to analyze all of the Town's departments and functions to the extent it would desire. However, we sought the significant and completed several studies of areas contributing to the tax rate increase. The results, offered for your evaluation and action, are in the Section entitled "Results of the Review".

As you will note, the majority of comments pertain to the operation of the Board of Assessors, and we feel rightly so. The Committee, by analyzing data pertaining to the years 1961 and 1962, has calculated that if the assessment practices used in 1963 were even *consistent* with the preceding two years, the 1963 taxable valuation base would be greater than that reported by \$992,619.

II. Regarding the Future:

One of the two main areas where our tax rate is determined is by the action of the Town Meeting. We must make certain that the members fully understand the cost of the commitments they sanction. For that reason, we recommend, that each Article in the Town Warrant have a footnote denoting the cost of its adoption expressed both in terms of total dollar amount and estimated affect on the tax rate of the current year and future years, if applicable.

The second main area is dependent on the degree of efficiency, knowledgeability, leadership, and integrity, displayed and practiced by those charged with implementation of the Town's many functions.

The Committee, plus capable and conscientious volunteers, has worked long hours (and in one instance under an incomprehensible situation) with complete objectivity — that of the interests of *all* of the citizens of our Town.

We *know* that the Board of Selectmen wanted and we *believe* the vast majority of Swampscott citizens wanted a report that laid the facts on top of the table. This we have done. We anxiously await the next step — "What's going to be done about it?" It will be interesting to see whether Swampscott citizens are genuinely concerned about Town affairs every day of the year or only during the 24 hour period that the tax rate is announced.

If the citizens demonstrate sincere interest, the Committee offers to continue our efforts. If not, the Committee's efforts cease and the "24 hour citizens" should pay the resultant tax.

The Committee Recommends:

1. That the assessed valuations and abatements other than those under statutes, be immediately published for the years 1962 and 1963 and thereafter annually and made available to the citizens of the Town of Swampscott at a price that will defray the cost of printing.
2. That the Board of Selectmen take action to attain compliance with the spirit of the Conflict of Interest Law as well as the statute by all Town officials.
3. That the Board of Selectmen act under the authority of Chapter 98 of the Acts of 1959 and investigate the practices of the Board of Assessors.

Respectfully submitted,

ECONOMY & REVENUE COMMITTEE

Robert C. Hunt, *Chairman*

RESULTS OF THE REVIEW

A. Foreword

The following is a summary comparison of expenditures and receipts (with dollars in thousands) of the figures taken from the Assessor's Recapitulation Sheets which were the basis of the 1962 and the 1963 tax rate calculations:

	1962	1963	<i>Increase</i>	
			<i>Amount</i>	<i>Percentage</i>
Estimated Expenditures:				
Appropriations	\$3,412	\$3,644	\$ 232	7%
State and County				
Assessments	242	258	16	7
Assessor's Fund for				
Abatements	46	96	50	107
Miscellaneous	3	1	(2)	—
Total	<u>\$3,703</u>	<u>\$3,999</u>	<u>\$ 296</u>	<u>8%</u>
Estimated Receipts and				
Available Funds	<u>1,246</u>	<u>1,151</u>	<u>(95)</u>	<u>(8)</u>
Net Amount to be Raised....	<u><u>\$2,457</u></u>	<u><u>\$2,848</u></u>	<u><u>\$ 391</u></u>	<u><u>16%</u></u>
Memo:				
		1962	1963	<i>Increase</i>
Swampscott Tax Rate		\$70.00	\$81.00	\$11.00
Massachusetts State Average				
Tax Rate		\$70.09	\$70.70	\$.61

The source of the average tax rate for the entire Commonwealth of Massachusetts noted above is the Massachusetts Federation of Taxpayers Association, 11 Beacon Street, Boston, Mass.

B. Debt and Interest Costs

The Committee feels that the following should be brought to the attention of the Swampscott taxpayers to assure their recognition of the impact on the tax rate of the maturing debt and associated interest expense:

Maturing Debt and Interest Table of Payments

<i>Department</i>	1962		1963	
	<i>Principal</i>	<i>Interest</i>	<i>Principal</i>	<i>Interest</i>
School	\$156,000.00	\$ 52,508.75	\$196,000.00	\$ 69,506.25
Public Works	70,000.00	10,772.50	70,000	8,960.00
Fire	10,000.00	5,525.00	10,000.00	5,200.00
Library	10,000.00	510.00	10,000.00	340.00
Election Comm.	None	200.00	5,000.00	350.00
Totals	<u>\$246,000.00</u>	<u>\$ 69,516.25</u>	<u>\$291,000.00</u>	<u>\$ 84,356.25</u>

Note: During 1962 the Town voted to transfer the sum of \$7,350.00 from Water Receipts to Interest Account as well as sum of \$30,000.00 from Water Receipts to Principal account.

During 1963 the Town voted to transfer the sum of \$6,450.00 from Water Receipts to Interest Account as well as sum of \$30,000.00 from Water Receipts to Principal account.

The Committee also points out for information purposes, that in the year 1963 Swampscott had outstanding principal debt of \$3,150,000 which will have associated interest expense through maturity of \$660,000.

The approximate amounts included in the tax rates are as follows:

	1962	1963
Principal	\$ 7.00	\$ 8.25
Interest Expense	\$ 2.00	\$ 2.50

C. Uncollected Taxes

Situation:

Monies due the Town and remaining outstanding at the end of a given year are excluded from consideration as available funds in establishing the tax rate of the immediate following year. Thus, the balance due the Town at year-end is of immediate importance for tax rate purposes. The fact that the interest charge for overdue taxes is 4% per annum on a prorated basis, does not encourage prompt payment. The Tax Collector's efforts to expedite payment is extremely important, particularly, since some tax bills have been written off as uncollectible with the approval of the Massachusetts Department of Corporations and Taxation. This situation has occurred due to Statute of Limitations, bankruptcy, death, and tax-payers moving to unknown locations.

Results:

This matter was reviewed with the complete cooperation of Mr. Oliver Coughlin, Tax Collector, who furnished the following data:

Year	<i>Total Committed</i>	<i>Due and Uncollected at Year-End</i>	
	<i>Personal, Real Estate, Poll, and Excise Taxes for Year</i>	<i>Amount</i>	<i>Percent</i>
1962	\$2,855,396.46	\$227,878.23	8.0%
1963	\$3,231,334.68	\$154,821.80	4.8%

The definite improvement in 1963 over 1962, in the opinion of the Committee, is a direct reflection of Mr. Coughlin's efforts to reduce the outstanding balance through such actions as advertising of tax delinquent property which establishes a lien on the property and the assignment of a local constable as a deputy tax collector to enforce collections.

Auto excise taxes for the years 1957-1960 in the amount of \$8,964.71 and personal property taxes for 1957-1959 amounting to \$2,235.90 have been written off as uncollectible with the concurrence of the Department of Corporations and Taxation. This situation was created prior to Mr. Coughlin's term in office.

Mr. Coughlin's program should protect the Town from such losses in the future.

D. Preferential Real Estate Tax Treatment by Board of Assessors

Situation:

The Committee checked one complete line of business enterprise conducted in Swampscott consisting of three (3) different companies to determine the effective

tax rate paid by them for the year 1962 after giving consideration to the real estate tax abatements granted by the Board of Assessors.

Result:

Business "A" paid an effective tax rate of	\$50.50
Business "B" paid an effective tax rate of	\$56.54
Business "C" paid an effective tax rate of	\$59.95

MR. AND MRS. SWAMPSCOTT TAXPAYER PAID \$70.00

Memo:

The Committee cannot at this time do a similar calculation for 1963 for all three of the above companies since the Assessors' actions cannot be forecast. However, we can tell you that while Mr. and Mrs. Swampscott Taxpayer paid a tax rate of \$81.00, one of the above paid an effective tax rate of \$65.42 per thousand. This was accomplished by the Board of Assessors reducing the assessment on this particular business property by \$40,000.00 for the year 1963. To appreciate the impact of this matter, this one "transaction" effectively cancels over 44% of the total reported growth in the Town's real estate valuation between 1962 and 1963.

E. Comparison of Board of Assessors' Fund for Tax Abatements

Situation:

Abatement fund included in tax rate of:

1962	1963	<i>Increase</i>	
		<i>Amount</i>	<i>Percent</i>
\$46,194.86	\$95,623.30	\$49,428.44	107%

Result:

The Committee met with the Board of Assessors on October 24, 1963 and requested to be furnished:

1. Reason why their fund included in the 1963 tax rate more than doubled.
2. An analysis of the amounts contained in the 1962 and 1963 tax rate as to:
 - (a) Amounts to be exempted under the statutes.
 - (b) Amounts to be abated on their own judgment.

After waiting over three months, the Assessors met with us on January 30, 1964 and furnished an answer that was not in accord with our request.

We again requested the information.

The Board of Assessors in their letter dated January 31, 1964 answered 1. above by stating that the amount is arrived at "by estimation". Their answer to 2. above was with figures that did not agree with those contained in the tax rate calculation.

F. Comparison of Building Permits vs. Assessed Valuation Realized

Situation:

The Committee, at a loss to understand any valid reason for the sharply decreasing rate of growth in the Town's assessed valuation base, studied the Building Permits issued by the Building Inspector. We deleted from consideration property

of a non-taxable nature such as schools, and churches. We also noted the very conservative value assigned to a building permit estimate. We applied a time cycle of one (1) year to allow for construction completion.

<i>Taxable Building Permits Issued</i>		<i>Real Estate Assessed Value Realized</i>		
<i>Year</i>	<i>Amount</i>	<i>Year</i>	<i>Amount</i>	<i>Ratio</i>
1960	\$728,400	1961	\$599,375	82%
1961	\$596,225	1962	\$209,985	35%
1962	\$693,600	1963	\$ 90,540	13%

Results:

The Committee brought this situation to the attention of the Board of Assessors informally in August 1963 and formally on October 24, 1963 and asked for an explanation. The Board of Assessors replied on January 30, 1964 by saying that they could not explain the reason and that their present record system did not provide for this cross-check between building permits and assessments. The Assessors stated that they now were in the process of changing their record system so this information would be known for future years.

Certainly, over a period of three (3) years there should have been some correlation of building permit estimated value and assessed valuation realized but, unfortunately, the above proves otherwise and we still cannot give the taxpayers a valid reason.

G. Details of 1963 Real Estate Assessments

Situation:

The Committee noted that the 87 taxable type building permits issued in 1962 with estimated value amounting to \$693,600 resulted in but a \$90,540 increase in the assessed real estate valuation to the Town of Swampscott for the year 1963.

Result:

The Committee requested the Board of Assessors to furnish the details of the increment of increase (\$90,540) of assessed real estate valuation between the years 1962 and 1963 as indicated by the Assessors on the 1963 tax rate calculation.

We requested that this information be by individual parcel noting:

1. Building Inspector's Permit Number.
2. Owner's name and property location.
3. Amount and basis of assessment applied thereto.

We also requested the basis of establishing the Overlay amount in 1963 tax rate.

The Assessor's letter dated September 18, 1963 in answer to the above is quoted as follows except that the Committee has coded the building permit number, owner's name and location:

"Mr. Robert C. Hunt, Chairman
 Town Economy & Revenue Committee
 30 Magnolia Road
 Swampscott, Massachusetts

Dear Mr. Hunt:

"The information that you requested regarding:

A — Building Inspector's Permit Number;

B — Owner's Name and Property Location;

C — Amount and Basis of Assessment applied thereto;

is as follows:

<i>Building Permit Number</i>	<i>Owner and Location</i>	<i>Amount and Basis Assessment</i>	
XXXX	A	\$ 5,450	Unfinished
XXXX	B	10,000	Unfinished
XXXX	C	100	Unfinished
XXXX	D	1,500	Unfinished
XXXX	E	1,000	Unfinished
XXXX	F	2,000	Unfinished
XXXX	G	1,000	Unfinished
XXXX	H	1,500	Unfinished
XXXX	I	1,500	Unfinished
XXXX	J	2,000	Unfinished
XXXX	K	6,200	Unfinished
XXXX	L	1,000	Unfinished
XXXX	M	5,000	Unfinished
XXXX	N	6,000	Unfinished
XXXX	O	3,020	Unfinished
XXXX	P	6,000	Unfinished
XXXX	Q	5,000	Unfinished
XXXX	R	3,200	Unfinished
XXXX	S	3,200	Unfinished
XXXX	T	3,200	Unfinished
XXXX	U	3,200	Unfinished
XXXX	V	3,650	Unfinished
Total		\$74,720	
XXXX	W	1,000	
XXXX	X	13,000	
XXXX	Y	50	
XXXX	Z	400	

"This totals to \$89,170. The remaining \$1,370 is apparently in the adjustment of land values.

"The amount used in the Overlay is an estimation governed by past experiences.

Very truly yours,

BOARD OF ASSESSORS

s/ Thomas F. Collins, Chairman
 s/ Ernest Manchin
 s/ Anthony F. Pierre"

Comments:

Apparently parcels W, X, Y and Z were the only construction completed in the entire year of 1962. The basis of assessments to the completed properties was not noted by the Assessors.

Property "B" above is a commercial building.

In analyzing the building permit dates applicable to the 26 properties reported in the Assessors' letter above, nine (9) permits were issued in the year 1961 and 17 permits were issued in 1962.

H. Future Building Construction in Swampscott

Situation:

Mr. Thomas F. Collins, Chairman of the Board of Assessors, is quoted in part in the Lynn Daily Evening Item of September 18, 1963, as follows:

"The extremely important fact that the assessed valuation of the Town increased by but \$75,000 this year is indicative that development of new properties in Swampscott has practically reached its limit. The saturation point can now be said to have been reached and it is timely to remind the taxpayers that there is no prospect of any tax rate reductions in future years because of the virtual certainty that there will be no extensive new building in Swampscott."

Results:

With regard to 1963, the facts completely contradict Mr. Collins' statement. The Committee requested and has been furnished the *actual taxable* building permit value for the year 1963 which is \$911,800.

TRUSTEES OF WORLD WAR II MEMORIAL FUND

ERNEST MANCHIN, *Chairman*

PHILIP STAFFORD, *Secretary*

DAVID F. DOHERTY

BENJAMIN GOLDBERG

CLEMENT KENNEDY

JOHN R. COOPER

RICHARD B. JOHNSON

The thirteenth annual report of the Trustees follows:

Two meetings of the Trustees were held at the New Ocean House as the guests of Col. Kennedy. The thirteenth annual scholarship was awarded to Sheryl Tanch who enrolled at the State College at Salem. The amount of the scholarship was \$350.00.

The total of the scholarships awarded to date is \$3900.00.

The balance in the Fund as of December 31, 1963 follows:

Salem Five Cents Savings Bank	\$ 5,541.57
Salem Savings Bank	6,995.92

Provident Institution for Savings	128.85
Total balance	\$12,666.34
Due Sheryl Tanch	150.00
Net balance	\$12,516.34

The Swampscott World War II Memorial Fund welcomes gifts and bequests. It is suggested that those contemplating gifts or bequests, confer with any of the trustees of the Fund. Contributions made to this Fund are deductible by their donors in computing their taxable net income.

REPORT OF RAILROAD BRIDGE STUDY COMMITTEE

JOHN F. BURKE, *Chairman*

HERBERT D. KLEIN

BRADLEE M. BACKMAN

Purpose of Committee: "To study and investigate the possibility of removal of railroad bridges over Stetson and Bradlee Avenues and Walker and Paradise Roads", as per Article 44 of the 1963 Town of Swampscott Warrant.

Report: The above appointed committee having given consideration to the referenced matter makes the following recommendations:

1. Demolish the superstructure of the bridges on Paradise Road, Walker Road and Stetson Avenue. The Bradlee Avenue bridge has already been removed. Also remove the abutments on the Walker Road overpass.
2. Have an examination made, by competent personnel, of the remaining abutments to determine their structural soundness and stability.
3. If the abutments remaining in place are found to be structurally sound, then a fence or guard rail should be constructed across the top of each abutment to protect public safety.

From information available we find that the cost of the above recommendations will be as follows: (Estimated)

a. Removal of superstructures of the three named bridges	\$3000.00
b. Removal of abutments and sloping of embankments on Walker Road	\$2000.00
c. Fences or guard rails for Paradise Road and Stetson Avenue abutments	\$1000.00

Our recommendations are based upon the following reasoning:

1. The bridges in question serve no useful purpose.
2. The bridges present a hazard to children who play upon these structures and who cause damage to passing vehicles by the throwing of rocks, etc.
3. In the case of the Walker Road bridge, such a removal would provide safer road conditions and passage for vehicles.
4. Such a removal would increase the land values of the respective neighborhoods.

DEPARTMENT OF CIVIL DEFENSE

FORREST E. MASON, JR., *Director*

The Swampscott Civil Defense organization has intensified the training program of the Auxiliary Police, Auxiliary Fire, Rescue Squad, and Communications Departments during the past year. Two contributing factors for the accelerated training are national disasters and natural disasters. The potentiality of the latter happening within our town increases yearly what with a greater number of aircraft flying over town and the ever increasing number of "tanker trucks" carrying highly inflammable materials on our highways. There is naturally nothing that can be done about these problems or severe storms but we can be prepared to assist our regular town departments in times of emergency.

In my past Town Reports, I have stated a few simple steps for "family disaster action" and again I am repeating them as I feel that it is *most* important that each family in town take appropriate action and do the following:

1. Know your air raid alert signals, and what to do if they sound.
2. Prepare a room, or area, in your cellar that will afford you the most protection.
3. Have at least one member of your family take a Red Cross First Aid course.
4. Have at least twenty-one (21) days supplies of canned foods and water stored for each member of your family.
5. Have a planned family Civil Defense action so that each member will know what to do in case of any emergency that might arise.

I again want to stress to the townspeople that all personnel of Swampscott Civil Defense are *volunteers* and deserve the highest praise for their willingness to devote so much time to Civil Defense.

A. Auxiliary Police Department

By direction of the Chief of Police and the Board of Selectmen, their training program has been accelerated to the extent that these men are training with the men of the regular department on motor patrol work as well as traffic duty.

At the present time, by direction of the Chief of Police and the Board of Selectmen, Lieutenant Stephen J. Boraizis is the liaison officer between the two departments with Auxiliary Chief Charles Scanlon in direct charge of the men.

The men of this department are qualified to carry revolvers having trained with the State Police. In addition, they have been trained in the Red Cross First Air course.

Aside from training with the regular department, meetings are held at which time speakers give lectures on police work. They are also on call for duty on such holidays as Hallowe'en, Fourth of July and at such times as directed by the Chief of Police. Also on Sundays, during periods of heavy traffic, etc., to supplement the regular department at no cost to the taxpayers, giving the town better coverage.

The emergency radio equipment attached to this unit has already proved its worth to the town and has been used on several occasions during the last year.

B. Auxiliary Fire Department

Through the cooperation of the Fire Chief this department has been able to maintain its high degree of efficiency by having its members and equipment respond to Central Headquarters in case of a multiple alarm fire in town or if the regular equipment is called out of town. The opportunity to train with the men of the regular department has been a tremendous help to these men.

Captain James Champion is the liaison officer between these departments with Auxiliary Chief Charles Stover in direct charge of the men.

The equipment of this department is in A-1 condition and consists of two engines, one Junior Aerial Ladder Truck and two Lighting Units. Engine #4 has Captain Daniel Wormwood in charge, Engine #5 has Captain Maurice Caproni in charge and Ladder Truck #2 has Captain Frank Hardy in charge. These men have been in the organization since its inception and have done much in the training of volunteers in this department.

C. Rescue Squad

This squad is headed by Captain Roy Maston who through his tireless efforts has kept this unit together despite the difficult training exercises that must be held continually to keep abreast of all the new rescue methods. These men have attended the Rescue School in Topsfield which is conducted by the Massachusetts Disaster Service.

A fully equipped Rescue Truck and

Lighting Unit is attached to this squad and both are in A-1 condition.

D. Communication Department

This department is headed by Daniel O'Connell who has done an outstanding job in seeing that the radio equipment and auxiliary power plant is in the best of condition and available for instant use.

The members of this fine department are the unsung workers in Civil Defense because their real work comes in time of disaster. It is at this time when all other types of communication fails that these men work to get outside help for our Town and to those in trouble around us.

I am profoundly grateful to the wives and families of the members of the Swampscott Civil Defense for their understanding when their husbands are at work and are unable to be at home.

I am also grateful to the Board of Selectmen, to the Chief of Police, to the Chief of the Fire Department, and to all Town departments who have done so much to improve Swampscott Civil Defense during the year.



SPECIAL REPORT OF THE CENTRAL FIRE STATION BUILDING COMMITTEE

George B. Thomson
Board of Selectmen
Town Hall
Swampscott, Massachusetts

Gentlemen:

In accordance with your letter of October 22, 1963, the Fire Station Building Committee was reactivated in accordance with a vote by the Board of Selectmen at their meeting of October 17, 1963, with the approval of the Town Moderator.

The Board of Selectmen noted in the above letter that there is approximately \$6,000.00 in the Central Fire Station Fund and requested an investigation by the Fire Station Building Committee to determine if those funds were to be used to pay bills submitted by Mr. James J. McCarriston.

The Fire Station Building Committee has made the following determinations relative thereto:

1. By letter dated April 20, 1961, David Abrahams and Associates, Architects, noted that they had issued a certificate of completion with a final requisition on March 22, 1961.

2. The Contract Documents contained a maintenance bond from one year after the date of completion.

3. Prior to the notification by the Board of Selectmen, the Building Committee, the Architects and the Consulting Mechanical Engineers were not contacted and had no knowledge of any defects as alleged.

The Mechanical Engineers (Samuel Lesburg Associated) and the Architects (David J. Abrahams and Assoc.) have made reports to the Committee and copies thereof are contained herewith.

Letters addressed to Chief Walter M.

Champion, Jr., Swampscott Fire Department, dated October 29, 1963 and November 7, 1963, were not answered. The Board of Selectmen received copies of these letters.

The following bills were received on November 5, 1963 from the Swampscott Plumbing & Heating Company and not from the Fire Chief as requested:

No. 2497—\$617.00 Angle brackets for fin type radiation.

No. 2458—\$153.63 New air lines to expansion tanks.

No. 2525—\$21.88 Bleeder valves.

No. 2545—\$22.30 Line voltage thermostat.

No. 2848—\$20.00 Installation of drain.

The Fire Station Building Committee does not recommend that any of these bills be paid from the \$6,000.00 in the Central Fire Station Fund and suggests that this amount be returned to the Town as previously recommended at Town Meeting.

The replacement of the thermostat is a matter of maintenance and does not merit consideration in this report.

The following letter is from David J. Abrahams and Associates, Architects, of 651 Boylston Street, Boston 16, Massachusetts and addressed to Mr. George J. Burke, Chairman, Central Fire Station Building Committee, 285 Forest Avenue, Swampscott, Massachusetts.

December 19, 1963

Dear Mr. Burke;

We are enclosing a copy of a letter from our heating engineer, Mr. Samuel Lesburg, that refers to certain invoices from the Swampscott Plumbing & Heat-

ing Co. and an on-the-site-inspection of these items mentioned.

From our previous discussions you know that we concur with his findings. In my letter of November 22, 1963 I indicated that the Webster Walvector base-plate is especially fabricated for the proper support of the fin elements and a revision in the method of support substituted was not necessary.

I have had occasion to talk to the person who made the original installation, Mr. Tocci of De Bona Corporation, an offshoot of Fantasia & De Bona, and he was astounded to learn that someone had stated that "brackets had never been installed." His comment was that it would have been impossible to support the long runs without hangers. More than that, he knows because he put them on personally.

Sincerely yours,
David J. Abrahams & Associates
Israel Nigrosh

IN:ld
Enclosure

The following letter is from Samuel Lesburg Associates, Consulting Mechanical Engineers, of 262 Washington Street, Boston 8, Massachusetts and addressed to David J. Abrahams and Associates, 651 Boylston Street, Boston, Massachusetts.

December 17, 1963

Attention: Mr. Il Nigrosh
Re: Fire Station - Swampscott Heating System
Dear Mr. Nigrosh:
The following is in answer to your

letter dated December 6, 1963 re: heating work performed at the above project.

A. The fin type radiation as installed is enclosed in casings that are provided with means of supporting the fin pipe. It was absolutely unnecessary to install angle brackets supporting the fins, when hangers can be obtained from the radiator manufacturer for this purpose.

B. All other items in invoices 2458, 2525, 2545, and 2848 is work performed on heating system that were not necessary for the operation of the heating plant except the replacement of a thermostat.

C. The tank drain and valved lines to expansion tanks are not necessary for system operation.

D. The bleeder valves on expansion tanks are not necessary.

I also want to remind you, that at no time was our office informed that problems of any kind were being encountered in the operation of the heating system.

Yours truly,
Samuel Lesburg Associates
Samuel Lesburg

SL/hfb

Respectfully submitted,
George J. Burke
Chester E. Bond
J. Dane Chandler

PERSONNEL BOARD

EDWARD I. ROBINSON, *Chairman*
FREDERICK N. BALSER FREDERICK C. BURK
WALTER H. FORBES, JR. JOHN G. MCLEARN, *Clerk*

In accordance with Section 8, Article 9, the Personnel Board herewith submits

its fourth annual report to the Board of Selectmen and to the citizens of the Town of Swampscott.

The Personnel Board wishes to re-echo the sentiments of the Board of Selectmen, who extended, on behalf of the townspeople, their sincere appreciation for the dedicated services rendered by Raymond A. Harriman, while a member of the Personnel Board. The Personnel Board was truly sorry to hear of his retirement.

During the year, the Personnel Board met with every Board and every employee who requested a meeting. The Board also met with many of the part-time employees.

Due to the resignation of Charles A. Kenison, the Senior Engineering Aid, a request was made by the Board of Public Works for the hiring of a suitable replacement. It was stated that Mr. David B. Hilton, now hired in a different community, would come to Swampscott as a Senior Engineering Aid if he could start in Grade 6, Step 3. The Personnel Board unanimously agreed to grant the Board of Public Works permission to hire Mr. David B. Hilton as a Senior Engineering Aid in Grade 6, Step 3.

During the past year, the Personnel Board exchanged information with many of our neighboring cities and towns. This exchange has been mutually beneficial.

The Personnel Board is considering submitting an article to the Annual Town Meeting, permitting time off, not to exceed four days, to a person who has a death in his immediate family.

TRANSPORTATION STUDY COMMITTEE

HOWELL E. ESTEY, O.D., *Chairman*

EDWARD K. HEMPEL, *Executive Secretary*

EDWIN D. CROWLEY

NELSON J. DARLING, JR.

SAMUEL FREEDMAN

DAVID H. SMITH

GEORGE J. BURKE

This has been a year of action in the work of this committee in a distinct endeavor to give support to the program of providing adequate, co-ordinated transportation to serve the Metropolitan and adjacent areas in the Commonwealth. And by so doing, enhance the purpose to maintain an integrated Bus, Highway and Rail service within these areas; and particularly toward a planned, continued service upon the Boston and Maine Railroad in keeping with that possible and demonstrated, by the twelve-month experiment under the supervision of the Mass. Transportation Commission in increased passenger traffic thereon. We feel that any suspension of passenger service by the Boston and Maine as

threatened, would be a *tragic loss* to Swampscott and other North Shore communities, economically, socially and culturally, that could not be retrieved for a decade, should this happen. A form of Rapid Rail Transit must be assured by Public Demand, and Governmental and Legislative action to accomplish it.

At the time of this report, the recommendations of the Mass. Transportation Commission are upon the desk of the Governor, with specific, positive and definite proposals that advocate moving toward a solution of the Transportation crisis that is upon us. Public Demand and responsive action by Senators and Representatives in the Legislature, from all of the communities' representatives, should

now provide the incentive to move toward the possible solution, and thus justify the expenditure of \$10.2 million of Public Funds for the purpose. Public apathy can no longer be justified upon any basis, or Legislative inaction sufficient to defeat any positive solution that is possible. This Committee was given the responsibility by the Town Meeting of last March to bring in our recommendations concerning the central Boston and Maine Railroad station in Swampscott. Our report follows:

The Swampscott Transportation Study Committee at the request of the Town Meeting has made a careful investigation relative to the acquisition of the Boston and Maine Railroad station property on Railroad Avenue and Columbia Streets by the Town, and reports as follows:

As a result of contacts made with the Boston and Maine Railroad by members of this committee, we learned via Mr. W. A. Kirk, Assistant to Vice President—Industrial Development, that the sale of the property could be made to us on a conditional basis at a price of \$7,500. "The Town providing satisfactory waiting room space, automobile parking for patrons, suitable access and snow re-

moval," and of course maintenance of the property.

We asked the Town Department of Public Works to assess the cost of probable maintenance and the Planning Board via Mr. John Milo, Chairman, for information relative to present zoning and possible re-zoning if the Boston and Maine should suspend operation.

We find as follows: Added to the purchase price of \$7,500, there would be a probable maintenance cost of \$3,000 or a total of \$10,500 as a cost to the Town for the first year; to be appropriated at the Town Meeting should a favorable vote be received. There is a possibility of other costs arising in the proper maintenance of this property also.

Therefore, it is the recommendation of this Committee, in view of the situation of uncertainty concerning the future operation of the Boston and Maine Railroad, and the conditional agreement in a Deed of Purchase, as herein stated, committing the town to a yearly maintenance cost of uncertain amount; that it would not be feasible to purchase this property at this time. And thus to await a more favorable time in this particular case.



TOWN GOVERNMENT STUDY COMMITTEE

GEORGE B. THOMSON, *Chairman*

Statement of 1963 Policy and Program

Economy and Revenue Committee — Town Government Study Committee

The 1962 and 1963 Board of Selectmen, as did its 1956 counterpart, feels that *sharp tax rate increases call for more than drifting along with "Town politics and government as usual"*. Extraordinary measures are even more important *now*, perhaps, than they were then though the problem: *inflationary and spiralling Town government costs and confiscatory taxation therefrom*, is exactly the same as stated by the 1956 Selectmen and Finance Committee.

Neither the Board of Selectmen nor the Finance Committee can set a tax rate or exert much influence over it, in the final analysis, other than to *lay the facts before the people, outline fiscal problems, and recommend solutions*. Some, for example: M.D.C. and County levies are beyond local control. But the bulk of the Town's spending is based on the people's demand for certain services *and*, no less important, departmental spending requests.

However, at least as important as costs of government is the revenue to meet these costs *and the tax base* from which the revenue is derived.

There is evidence that this base has been underestimated for years!

It is in this area that the Selectmen have asked for *immediate* analyses and recommendations to aid our taxpayers. A basic premise behind their "*action now*" approach is that more participating and interested citizens in the effort can mean more — better-informed citizens town-wide, and a resulting organized, united confrontation of our fiscal problems — not with a petty political approach, but a demonstrably sound and workable program, embracing immediate and long-range goals, carefully designated, both realistic, practical and specific avenues

for approaching these goals — broadly summed up as "*Fiscal Stabilization*" for Swampscott — are within our capabilities to the degree that there is cooperation among us.

In view of the Selectmen's assignment of the Economy Planning Committee and the Tax Revenue Study Committee to assist the Town Government Study Committee in its broad review of Town administrative and legislative organization and procedures, it is in order to outline a preliminary program or working agenda in the initial period of adjustment.

1st. The Selectmen, recognizing that the Town Meeting had voted, in both 1962 and 1963, a mandate to the Government Study Group which covered the 1956 Board's statement of purpose for its "long-range Economy Planning Committee", specified that the two groups should operate as an "*Economy and Revenue Committee*" under the general direction of Robert C. Hunt, General Electric Contract Accountant, and Government Study Committee member, who will act as co-ordinator. The new set-up will pull loose ends together, eliminate overlapping functions, reactivate a far-sighted effort, initiated in 1956, to find methods of tax rate control for the future.

2nd. The Selectmen have ordered the Economy and Revenue Committee to fully and completely report to them and, through them, to the Town, exactly what has been, and is now, happening to *every tax dollar*. This work is now under way, supervised by Mr. Hunt. A preliminary report to the Town has been made. The Selectmen promptly acted on it.

The belief that the people have a right to the facts — all of the data and background underlying our fiscal and tax picture — seems hardly debatable to the Selectmen. It is the very least the people are entitled to and *it is an obligation of the Town's officials to keep the citizens informed at all times: fully, honestly, and openly*. These officials are public servants — no more — and, as such their business is the people's business. A solemn, basic duty is at stake here.

In many instances, it is clearly spelled out in the Statutes: — Town Agencies report all activities to the Selectmen and, through them, to the people — not just annually, but in every case, be it routine or significant.

This does *not* make Selectmen despotic "Little Caesars". They remain people "selected to watch over the affairs of their neighbors between town meetings and to keep their neighbors fully informed, on a continuing basis of what is being done, and what they feel should be done, in behalf of the town.

3rd. The Selectmen have ordered the Economy and Revenue Committee to assist the Town Government Study Committee in every way possible to do a full and complete job in getting at *all* the

facts relative to organization and programming.

The Town Government Study Committee welcomes this assistance and, in 1964, proposes to initiate action to publicly review and outline *all* earlier Economy Planning Committee, Tax Revenue Study Committee, and Finance Committee *proposals for fiscal stability which have current* application. This summary will include related articles in old warrants and *any* departmental or citizen's suggestions. Hundreds of pages of expert advice — citizen and professional — is *already* available from the fifties.

4th. Proceeding from this solid base — "A Program for Fiscal Stability" should be the assignment of the Economy and Revenue Committee.

It will be clearly understood that "no punches will be pulled" in developing *this* program, and that the most radical and forceful measures are not beyond its scope. "Let the chips fall where they may" tritely but accurately covers the matter.

Can anyone *honestly* say that our harsh tax realities impose any lesser obligation on our officials? We chose to ignore distasteful but vital measures resulting from the 1956 program — then halted the effort — simply because too many chose to shrink from reality — *the practical reality of a need for change*.

We cannot afford "the easy way" out again.

George B. Thomson
Chairman, Town Government
Study Committee

Second Annual Town Government Study Committee Report

A.

Introduction

The Town Government Study Committee, established under Article 17 of the Warrant for the 1962 Town Meeting

hereunder submits its report and recommendations for 1964.

Given a broad mandate by the town meeting's acceptance of the Finance Committee's favorable recommendation, the Town Government Study Commit-

tee in 1962 began a regular series of Tuesday Executive Sessions. Seeking to get a cross-section of the views of Town Officials and Town Meeting members, they circulated a questionnaire. The percent response was good and many suggestions received — many, most constructive — particularly when one considers that it is difficult for officials and Town Meeting representatives to be completely objective where their own positions may be involved. In addition, the people of Swampscott were invited to send in any suggestions they might have and made a significant contribution to the work and this report.

All proposals, except those obviously of dubious legal status, were placed in the Warrant for the 1963 Town Meeting. This was done *whether or not* the Committee favored them, in an attempt to allow the Town Meeting members to express *their* views publicly.

After a review of similar studies made by other towns, receipt of suggestions from Swampscott Officials and citizens, and lengthy discussions of obvious weaknesses in our Government, as it is now constituted, certain measures received approval — some did not.

Two basic points were made clear again and again in 1962 and in 1963:

(1) There is a definite need for centralized overall control of the Town's Administrative business in the public interest.

(2) Swampscott has one of the largest Representative Town Meetings in the Commonwealth and one of the lowest attendance records. Out of 324 men and women, there are times when the Moderator has difficulty finding a quorum.

B.

To discuss these points in more detail:

1. Administrative Operation

The Board of Selectmen in Swampscott has been rendered virtually useless,

a mere vestige of the "old days". Stripped of its powers over the years, it retains some status as the Honorary or Titular head of Town Government. The Board *does* have control of the Police Department and some part-time employees. It does have its own powers of personal persuasion and access to public opinion through the press, which has been kind enough to carry the Board's opinion on other areas of Town Government. To many citizens, active and vocal Selectmen have reinforced the mistaken concept that the Board is the actual head of a Town Government which, in reality, is made up of a group of completely autonomous Boards, Committees and individual officials who, quite legally, operate independently of each other and the Selectmen, and are responsible only to the voters and the Town Meeting.

Thus, the Selectmen have become a kind of "referral agency" receiving letters from people who mistakenly believe they are contacting the Town's top executive authority. The Selectmen acknowledge each letter, referring the matter to the appropriate Board, then pass back the other Board's answer. Perhaps, had Selectmen over the years been less accommodating and refused to act as "middle-men" by returning such letters to the sender, suggesting that the proper authority be contacted, and noting that the Selectmen have no say in the matter, many more citizens would be aware of the Board's weakness in the scheme of things.

The concept of a "headless" \$5,686,250 ('62 actual figure) business is shocking, but true in our case. All the Selectmen can do is sign warrants for issuance of checks after the money has been spent — a meaningless, archaic procedure.

Other towns have turned to the Town Manager or Executive Secretary form to centralize authority under the Selectmen and fix responsibility, and, in general, have come up with something which, on paper, is a neat pyramid of Town Administrative organization, with lines

of authority and responsibility clearly drawn from the Selectmen on down. An organization chart for Swampscott, *if one could be devised at all*, would look like a meaningless hodge-podge of conflicting, blurred relationships between departments and officials, largely based on personal contacts and verbal understandings and misunderstandings.

However, towns with the neat pyramids of clearly defined lines of authority and responsibility have, overall, fared no better than Swampscott, with its "headless" confused set-up. About all this proves is that any organization (or perhaps "disorganization," in our case) will function if staffed with reasonably intelligent adults, while the most perfect form of Town Government the experts can devise will fail miserably when staffed with people, elected or appointed, who are unfit to serve the general public interest by reason of insufficient mental capacity, experience and/or educational background, emotional maturity, or ethical standards.

Swampscott has studied and soundly rejected the Town Manager form of Government. By implication, it seemed logical to assume that variations would meet a similar fate. The Study Committee, faced what appeared to be an insoluble dilemma. From the objective, considered questionnaires and from informed, unbiased citizen reaction received by the Committee it was clear:

(1) *That people assumed they already had a Board of Selectmen in general charge of Town Government.* The reference of the majority of all questions to the Selectmen over the years, no matter what department was actually concerned, is evidence of this contention.

(2) *That many, aware of and concerned about the true situation, are convinced that centralized authority and responsibility for the overall functioning of Town Government must reside somewhere in the Administration Building, and that it would be ridiculous to consider*

any other office than that of the Selectmen;

(3) That as the Town Manager form not only had been rejected here, but also was making an unconvincing record in other communities, it provided no easy answer for the Committee, nor did variations of it: "Exec. Sec'y," "Director," etc.

Thus, faced with the dilemma between a clear need for centralizing authority and the absence of a ready made solution, the Committee conducted an exhaustive study, searching for another community which might have successfully dealt with this problem. Finding none, the Committee decided that it must devise an approach tailored to the situation in Swampscott.

As in most other municipalities, certain Boards and Officials with clearly defined, independent functions, spelled out in specific statutes and court decisions, should be eliminated from any corrective proposals. In brief, the Committee exempted from consideration the School and Library departments, the Housing Authority, the Finance Committee and the offices of Town Treasurer, Moderator, and Town Clerk and Tax Collector, because of their already clear statutory responsibilities not subject to review.

The Committee feels that a reporting function to the Selectmen is universally implied, however, in cases where it is sought or is necessary for the proper information and operation of the Board. This is, in fact, almost a 300 year requirement in our State — too often ignored. The public must be kept informed, not only through annual reports, required by January 5 of each town agency, but fully on a weekly, monthly or other regular basis.

In the case of a serious situation in any area, the Selectmen are properly equipped with unlimited investigatory powers under Chapter 98 of the Acts of 1959.

The Study Committee feels that, excepting those above-noted, all departments and officials must be brought further under scrutiny and general coordination of the Board of Selectmen.

It seems desirable and necessary to devise rules by which Town action can be more closely coordinated through the Board of Selectmen, the final "Clearing House" through some sort of "Advance Approval" function.

It also seems desirable and necessary to require regular reports by other Boards and officials to the Selectmen to assist them in carrying out their duty to keep the Townspeople informed. Submission of each Board's minutes to the Selectmen for itemized approval of proposed action by such Boards, in addition to copies of weekly reports from other officials, will enable them to report to the Public of the Town's condition and operation as required.

A specific by-law amendment to do the job of improving coordination and communication is being offered:

Article A. To see if the Town will vote to adopt the following amendment to its by-laws in accordance with that section of the report accepted by the 1963 Town Meeting printed on pages 45 through 48 of that Warrant:

Amendment to Article IV, Section 2, new paragraph:

"In addition to this requirement that all town agencies submit reports to the Selectmen by January 5th, said agencies shall during the year promptly furnish the Selectmen copies of any records, minutes of all meetings, plans, actions, etc., so that the Board may properly carry out its responsibilities for:

(a) Approving all expenditure warrants and contracts.

(b) Keeping the townspeople

fully informed at all times during the year of: the manner in which their town is being administered and of all actions of all departments of both routine and significant import."

or take any action relative thereto.

In general, it will restore to the Selectmen's now meaningless approval of bills, a real significance because the Board will have participated in the initiation of the expenditures. It should be noted that this can be accomplished within the framework of the Town's present government through a minor modification.

The Public Works Department, by voluntarily adopting a policy of consultation with the Selectmen, had already established a pattern somewhat along these same lines, lacking only the formalized detail suggested above although that also has been pledged.

The cooperation and working relationship established by some agencies can and should be emulated by other Boards and Officials — not only when a crisis arises, but on a regular basis. Even press reports make the need for closer cooperation apparent.

Regular physical appearance before the Selectmen would seem to be wastefully time consuming. Copies of meeting minutes and/or reports from all Departments and Officials, should suffice normally. The Selectmen would be obligated to consider these promptly, indicating to those concerned approval, or disapproval, of the whole or parts thereof forthwith. A few months experience, on a voluntary basis, would have made it simpler to deal with unforeseen difficulties practically, rather than theoretically but another 12 months of discussion and study has not produced a significant question or doubt.

2. Town Meeting — Our Legislature

The second phase of the Committee's

studies dealt with the Town Meeting and several obvious choices are open to the Town.

(a) We can remain as we are with 324 representatives, taking certain corrective measures to raise our level of attendance, information, and interest.

(b) We can reduce the number of Town Meeting representatives to 216 or 108 to shorten a confusing ballot so that voters may know the background and qualifications of those on the ballot, perhaps through a public information program conducted by the League of Women Voters or some other civic organization or group.

(c) We can return to our pre-1927 open form. The physical problem of no auditorium large enough to allow an "open" Town Meeting might be met by use of a gymnasium or a private building such as the Surf Theatre or the New Ocean House Convention Hall. The parking situation — already a problem with 324 members — must be considered.

A general article to allow consideration of the complaints is listed although these questions are proper decisions only for *all* Swampscott voters.

However, having presented these alternatives to the town meeting in 1963, and having found that there was little or no serious interest in *any* change, this must be accepted as the preferred choice until presented to the voters on the ballot in the manner prescribed therefor.

Action on the following articles will be a measure of the need for change.

C. Other Articles for 1964 Consideration

Turning to the Articles submitted, it should be noted that action on them will serve as a guide to the Town Government Study Committee in perfecting the present proposal in Section B.

The action of the Town Meeting on

them could result in constructive changes, or the failure to deal with the issues involved could mean opportunities lost for orderly progress.

Article B. To see if the Town will vote to continue the Town Government Study Committee and appropriate the necessary funds therefor.

As indicated, in the report above, much remains to be done, including specific further studies recommended by others and further proposals in final form. The members of the Committee, with the exception of the Chairman, have been engaged in a tax rate study during the year, inevitably delaying consideration of numerous matters of concern.

The Committee had little chance to do this during 1963, due to assignment of its members to the tax rate and tax base study.

However, the Chairman has received a great amount of information for future committee consideration from various sources.

Article C. To see if the Town will vote to petition the General Court for legislation to permit re-establishment of its Board of Fire Engineers.

An unadjusted, decade-old action compels annual pleas for adoption of this. Recent retirements under conditions indicative of the situation; three medical cases, have again made this a must despite lobbying against the Town by past and present officials and special interest groups. We should stand for the "home rule" principle, denying that in our town there shall be second-class employees and citizens denied the right of appeal.

To correct conditions, which allegedly have damaged men's lives and careers and clouded their families' futures, there *are* alternatives open to Swampscott neighbors of the officers and men. For example:

Article C-1. To see if the Town will vote to put on the 1965 ballot the question of whether or not to designate its Selectmen "Public Safety Commissioners" in accordance with G.L. Ch. 41, Sects. 21 and 101.

Article C-2. To see if the Town will vote to amend its By-Laws by adopting G.L., Ch. 40, Sect. 21B to establish a Personnel Relations Board.

In both C-1 and C-2 no new agencies are contemplated.

C-1 gives the Selectmen a new title, replacing that of "Police Commissioners".

C-2 is intended to give the Selectmen a new function.

Nor is there a need to go to Beacon Hill and face the annual underground campaign of falsehood and villification. The issue can be faced and resolved in Swampscott.

Favorable action on C-1 or C-2 should be followed by naming of a Selectman as "The Commissioner" (C-1) and/or having the Selectmen act as the "Personnel Relations Board" (C-2) to avoid creation of new Town agencies.

There is now little room for lingering doubt that *both* C-1 and C-2 are an immediate necessity.

It should be noted that, far from a one-way street, an avenue to relieve the department head of subjective, personal problems will be created as well as improvement in morale. His authority to oversee the technical operation of the department will be enhanced with such problems removed.

Article D. To see if the Town will vote to amend its By-Laws to extend the terms of the Selectmen to 3 years as of March 1965 by electing 1 for 3 years, 1 for 2 years, and 1 for 1 year initially and petition the

General Court for necessary legislation if any or take any action relative thereto.

The adoption of this article is important for objective continuity on a Board in which we may see an increased centralization of authority and responsibility. The longer term, standard in the majority of towns in the Commonwealth, will extend the length of time a Selectman can serve his town without being concerned with political considerations.

2 Articles to:

1. Clarify organization of Building Dept.
2. Insure Town conformity with State Gas Code.

Article E. To see if the Town will vote to amend its Building By-Laws by adopting the following clarifying section to insure that this protective service is operated in the best interests of the Town and its people, substituting under "Article 1, Building Department" the following new Section 1:

The Town's Building Department is forthwith to be re-established formally in accordance with the following:

a. The Building Code Advisory Committee is to retain its exact present status and function, except that a member of the Board of Health shall be appointed to serve on the committee, by the Selectmen, forthwith, for the balance of a regular four year term, until 1967, and Article 1, Section 2-c of the Building By-Law is hereby so amended.

b. The Building Inspector is hereby specifically (rather than by implication as before) designated as head of the Building Department and Zoning By-Law enforcement officer.

c. Serving under the coordination

of the Building Inspector, and appointed by the Selectmen, excepting only the Plumbing Inspector according to statute, notwithstanding any contrary provisions of any other town by-law or section thereof, shall be an assistant, when and if appointed, under provisions of the present Building By-Law, the Wiring Inspector, the Plumbing Inspector, appropriate Board of Public Works Personnel, in cases relating to water supply, sewage disposal, etc., Fence Viewers, Measurer of Lumber, Smoke Inspector, the Fire Chief or his designee for oil installations, and any other inspectors who may later be designated where, as in the above cases, their functions are related to construction of any type.

d. There shall be a single permit issued by the Building Inspector in the name of the Town of Swampscott for any installation or construction work or part thereof including remodeling.

e. The single application and permit shall be drafted as to form by a representative from each of the following Boards and the Building Inspector and the Fire Chief:

The Board of Selectmen

The Board of Public Works

The Board of Health

The Planning Board

The Building Code Advisory Board

The Building Code Advisory Committee shall from time to time review these forms for suitability.

f. Fees to be charged for the issuance of such permits shall be established by a committee of three including the Building Inspector and one representative from the Finance Committee who shall be Chairman,

and one representative of the Board of Selectmen. This Committee shall duly consider the cost of operating the Building Department and fees charged in comparable communities, in initially establishing permit fees. The Building Code Advisory Committee shall review them from time to time to insure that they realistically reflect said costs without being unreasonable relative to other communities.

g. The Building Department shall be furnished with office room and such supplies as are necessary for the transaction of its business.

Article F. To see if the Town will vote to adopt the following By-Law for regulating the installation of gas appliances and gas piping, or take any action relative thereto:

Town of Swampscott By-Laws
for
Installation of Gas Appliances
and Gas Piping

Section 1. The Swampscott By-Laws regulating the installation of gas appliances and piping shall be the Massachusetts Code for gas appliance and piping as established by the General Court of Massachusetts under Chapter 737 of the Acts of 1960 and any amendment thereto.

Section 2. The local authority having jurisdiction and responsibility for administering this by-law shall be the Board of Health acting through the Gas Inspector, to be appointed according to the new "Section 1" of the "Building Code" in accordance with the statute and rules of the Gas Regulatory Board.

Section 3. All gas fitters installing gas appliances and piping in the Town of Swampscott must obtain a permit from the Gas Inspector, except in those instances where gas heated plumbing fixtures or appli-

ances are installed by the same plumber who installs the gas piping.

Section 4. A fee will be charged for all gas permits recommended under the new "Section 1" of the "Building Code".

Section 5. The invalidity of any portion of this By-Law shall not affect the validity of any other portion thereof.

Two Consolidation Articles:

Article G. To see if the Town will vote to consolidate, coordinate and clarify the administration organization and functions of the following Advisory Study Committees as they now exist by placing them under the general direction of the Town Government Study Committee, appointed by the Moderator and annually accountable to the Town Meeting to which all formal and final reports and recommendations shall be made in writing, although interim reports may be made to the Selectmen, the Finance Committee, and to the people at any time: the Economy and Revenue Committee (The Economy Planning and Tax Revenue Study Committees), Committee to Investigate Hazards, Group Insurance Advisory Committee, Harbor and Waterfront Committee, Waste Collection and Disposal Committee, Railroad Bridge and Way Committee, and any others consistent with a continuing review of Town Government, in cooperation with the Finance Committee, with appointments thereto to fill vacancies to be made by the Chairman of the Board of Selectmen and the Moderator, as heretofore, and appropriate the necessary funds for clerical assistance, supplies, printing, mailing, etc. or take any action relative thereto.

Article H. To see if the Town will vote to designate the Director of

Veterans' Services, or his designee, an "ex-officio" member and coordinator of the committees concerned with proper commemoration of the services of Swampscott Veterans of all wars to Nation, State, and Community.

Tax Rate Control:

Article I-A. (Conduct of Econ. Base Study — 1958 and 1959 Articles. As sponsored by Tax Revenue Study Comm. in 1958 and as sponsored by Tax Revenue Study Committee in 1959 in conjunction with the Reappraisal and Revaluation Comm.) To see if the Town will vote to authorize and direct the Planning Board and the Board of Selectmen to jointly engage an expert planning consultant under the provisions of Title 7 of the Housing Act of 1954 to present the Town with a survey and appraisal of the Town's physical, economical, and recreational and service needs, together with recommendations as to methods best designed to furnish these needs consistent with good planning and improved control of taxes, and authorize and direct the Planning Board to apply for matching Federal funds and appropriate the necessary money therefor or take any action relative thereto.

Article I-B. (E.P.C. Art. of '57 and '58 for Admin. Efficiency and Economy.) To see if the Town will vote to authorize and direct the Selectmen to engage expert assistants to aid in the analysis of the Town's administrative procedures to effect increased economy and efficiency and appropriate the funds therefor.

Town Meeting:

Article J. To see what action the Town will take, if any, relative to repeal of Chapter 300 of the Acts of 1927.

D. Conclusion

Some have said that this Committee

and the Selectmen are seeking more centralized authority and control in the Board. To this the *Committee* readily pleads guilty. The Selectmen have not sought such control or authority as we have suggested, and, thus do not share our guilt.

Anyone familiar with the present Board knows that it is interested *only* in more orderly town government with clearer lines of authority and responsibility. They have clearly expressed their frustration at being placed in the position of "buck-passing", referral agents who must plead with other Boards on behalf of the people. They have made it clear to us that the exercise of some meaningful authority by someone is a basic necessity in the best interests of Swampscott and its people. They are not personally anxious to assume additional burdens.

The Town Government Study Committee, disturbed by certain things it has been told during its studies relative to areas of variable application of Town regulations, is in *complete* agreement that there must be clear leadership duties assigned to *some* executive group in a town which, in reality, is a \$5,686,250 ('62) a year business. There is only one executive body in the town form of government where top authority can and should be placed, and that body is the Board of Selectmen. Thinking was unanimous on these self-evident facts. Our fellow townspeople must have a single office where answers can be obtained and action on problems provided with promptness and finality. Again — that office can only be that of the Selectmen. No other course, *including the antiquated system presently followed*, can be justified on logical grounds in these days of increasingly complex town and regional problems.

In point of fact, some feel the Town Government Study Committee may not have gone far enough in its proposals.

Stronger statutory alternatives are

available, though we do not favor them at this time:

A. The Selectmen *could* be empowered to appoint Boards and Officials to serve at their discretion. There is ample precedent for such a course.

B. The Selectmen *could* be substituted for many Boards and take over their duties and staffs. This, in whole or in part, is not uncommon in other towns.

However, as above, our Committee felt that the same end result is possible through our General proposal, now in specific form, with minimal disturbance of present personnel in Town Office.

The articles, some of which we hope will be adopted as noted, will at least begin to bring some order out of the confused Government relationships which could and often do result under present conditions.

Swampscott has a government based on no plan but on personal relationships between Boards and Officials — a fragile Administrative Fabric, compelling evidence of a serious need for *strengthening Administrative Centralization*.

The Committee feels the Selectmen should be charged with putting public functions in proper relation to each other, discouraging petty politics in the Administration Building and encouraging cooperation, good will, and efficiency. It is clear proof of lack of proper authority if trouble still exists despite clear instructions from the present Board early in its term, that the Administration Building must be a place of business and service to the Town, that politics must not interfere, and that it must be required of *all* to give the taxpayers a dollar's worth of work for a dollar's worth of pay, as *most* have always done. It is perhaps significant that the Selectmen were challenged in the '63 election as a probable result of their attempt to get these few obviously necessary principles established.

Because all know the Selectmen have

no real authority, a very few could ignore this long overdue call to duty. They are free to engage in divisive gossip and petty "politics". Where and if it exists it should stop. The Selectmen must be given the power to insure that it does, in the public interest. No one should be allowed free rein to abuse a public trust. All Town offices belong to the townspeople. *No one* has a vested interest in any.

Small areas of disruption and irresponsibility alone, are *final evidence of merit of the case for Administrative Centralization*.

The fact that our Town Administration consists of a series of independent authorities often, perhaps always in some cases, operating in ignorance of each other except when they come in conflict. Common goals for securing our Town's future are officially non-existent except when, purely by voluntary agreement, a common viewpoint is reached on a major issue. There have been healthy examples of cooperative unity of purpose. But it is too often the exception — not the rule.

Many fully recognize the basic long range importance and magnitude of finding a solution to our "atomized" Government of isolated departments. The town is in the position of a football coach with 11 quarterbacks on the field calling signals which coincide only in obvious situations. Integration of our Government of good men in each area under central leadership is as important to the Town as is integration of a team of specialists in each position under one quarterback to the coach.

Much has been said of late on the subject of "Conflict of Interest".

The new statute, effective May 1st, '63 will require considerable study in its local application. The Selectmen were requested to classify some officers and employees as "special employees". The Study Committee's work can be most

helpful to the Selectmen in such cases and, conversely, their consideration of such requests may enlighten the Committee's studies.

The Committee looks forward with interest to further experience with the new statute as it may be able to serve as a channel for suggestions for perfecting amendments to the statute or supplementary by-laws for Swampscott.

The Town Government Study Committee is also intensely interested in the efforts to set up a *Southern Essex County Regional Planning and A.R.A.* area. The Metropolitan Area Planning Council with its potential good effects and dangers, and in the transportation and highway studies — a matter of specific concern since the 1956 Board of Selectmen initiated action in *these* fields — long before others recognized elementary planning and engineering aspects of the problems involved. Here lies another compelling reason for centralization of authority so that the Town can speak with one voice in the public interest. *Our economic future could well depend on it.*

With this our report concludes. At present, we have found what must be done, but are not entirely convinced our moderate way is the best. However, it deserves a try in the hope that nothing stronger is needed. We now turn to you for help and guidance and invite your endorsement of our present proposal in its present general form and solicit constructive perfecting suggestions from all interested citizens and officials.

Town Government
Study Committee

Reno S. Bisegna

Charles M. Ewing

Robert C. Hunt, Secretary

William H. McCarty, Jr.

George B. Thomson, Chairman

COLLECTOR OF TAXES

OLIVER W. COUGHLIN, *Collector of Taxes*

an account with the Town of Swampscott — 1963:

DR.

Real Estate	\$2,656,819.49
Sewer Assessments	2,379.61
Sidewalk Assessments	13.41
Water Liens	10,358.84
Committed Interest	444.33
Personal Property	182,996.66
Poll	8,308.00
Excise	383,210.53
Water Rates	144,891.10
Water Service	13,943.01
Water Rent	1,500.00
Water Miscellaneous	985.49
Unapportioned Sewer Assessments	6,793.98
Department Accounts Receivable	5,806.49
Estate of Deceased Persons	2,153.20
Apportioned Sewers Paid in Advance	25.54
Refunds	6,125.64
Collector's Cost	413.98
Interest on Taxes	827.03
	<hr/>
	\$3,427,996.33
	<hr/>

CR.

Cash Paid on Real Estate	\$2,517,328.04
Cash Paid on Sewer Assessments	2,170.77
Cash Paid on Sidewalk Assessments	13.41
Cash Paid on Water Liens	8,427.17
Cash Paid on Committed Interest	368.65
Cash Paid on Added Interest	827.03
Cash Paid on Personal Property	171,735.27
Cash Paid on Poll Tax	6,840.97
Cash Paid on Excise	314,692.11
Cash Paid on Water Rates	107,111.90
Cash Paid on Water Service	11,183.84
Cash Paid on Water Rent	1,500.00
Cash Paid on Water Miscellaneous	985.49
Cash Paid on Unapportioned Sewer Assessment	2,579.41
Cash Paid on Dept. Accounts Receivable	3,633.57
Cash Paid on Apportioned Sewers in Advance	25.54
Cash Paid on Collector's Cost	413.98
Abatements on Real Estate	48,758.76
Abatements on Personal Property	5,070.60
Abatements on Poll	1,352.00
Abatements on Excise	23,074.16

Abatements on Water Rates	232.20
Abatements on Water Service	66.52
Abatements Refunded	6,125.64
Uncollected Real Estate	90,732.69
Uncollected Sewer Assessments	208.84
Uncollected Water Liens	1,931.67
Uncollected Committed Interest	75.68
Uncollected Personal Property	6,190.79
Uncollected Poll	115.03
Uncollected Excise	45,444.26
Uncollected Water Rates	37,547.00
Uncollected Water Service	2,692.65
Uncollected Dept. Accounts Receivable	2,172.92
Uncollected Estates of Deceased Persons	2,153.20
Uncollected Unapportioned Sewers	4,214.57
	<hr/>
	<u>\$3,427,996.33</u>

TREASURER'S REPORT

ROBERT G. BYRNE, *Treasurer*

In account with the Town of Swampscott for year ending December 31, 1963:

Balance on Hand, January 1, 1963	\$ 1,299,850.13
Receipts and Income from all sources during 1963	5,345,342.01
	<hr/>
	\$ 6,645,192.14
Less Warrants Paid	6,111,024.96
	<hr/>
Balance on Hand, December 31, 1963	\$ 534,167.18

STATEMENT

Indicating Borrowing Capacity as of December 31, 1963:

Valuation, 1961, less Abatements	\$ 41,095,801.00
Valuation, 1962, less Abatements	42,545,300.00
Valuation, 1963, less Abatements	41,038,957.00
	<hr/>
Total Valuation	\$124,680,058.00
Average Valuation	41,560,019.33
Five Per Cent (5%) of Average Valuation	2,078,000.97
Less Outstanding Debt Issued Within Debt Limit	633,000.00
	<hr/>

Borrowing Capacity as of December 31, 1963	\$ 1,445,000.97
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TRUST FUNDS

The following is a list of Trust Funds held by the Treasurer as Custodian of all Funds and Securities of the Town as provided for in Chapter 282 of the Acts of 1915, indicating balances as of December 31, 1963:

Phillips Medal Fund	\$ 2,568.48
Joanna Morse Library Fund	5,196.00
Ellen R. Whittle Library Fund	2,000.00
Mary L. Thomson Library Fund	1,000.00
Cemetery Gifts and Bequests Fund	8,127.28
Emma Y. Stocker Cemetery Fund	517.90
Hattie F. Sherman Cemetery Fund	500.00
Manuel Ross Scholarship Fund	1.00
Perpetual Care of Cemetery Fund	6,388.47
Clara F. Ingalls Fund	1,706.00
Benjamin G. Ingalls Fund	1,706.00
Grace T. Peterson Cemetery Fund	1,979.66
*High School Alumni Fund	5,235.19

*This is not a Trust Fund as defined by law but is held by the Town Treasurer in behalf of the Alumni Fund Committee.

BOARD OF ASSESSORS

THOMAS F. COLLINS, *Chairman*

ERNEST MANCHIN, *Secretary*

ANTHONY F. PIERRE

The Board of Assessors submit all figures used to determine the Tax Rate for 1963 at \$81.00 per thousand:

VALUATIONS

Real Estate	\$32,800,175.00
Personal Property	2,259,218.00
Total	<u>\$35,059,393.00</u>

APPROPRIATIONS AND ASSESSMENTS

State	\$ 95,294.54
County	162,590.93
Town	3,740,946.18
Total	<u>\$ 3,998,831.65</u>

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Taxation on Property and Polls	\$ 2,848,124.15
Taxation on Motor Vehicles	354,350.08
Receipts from State	351,307.35
Receipts from County	6,918.88
Receipts from Metropolitan Parks	1,756.24
Receipts from Town	134,835.37
Available Funds	301,539.58
Total	<u>\$ 3,998,831.65</u>

TABLE OF AGGREGATES

Number of Persons, Partnerships, Corporations	4020
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Number of Polls	415
Number of Dwellings Assessed	352
Value of Land	\$ 7,835,094.00
Value of Buildings	24,965,081.00

MOTOR VEHICLES AND TRAILERS ASSESSED

(Not figured in the Tax Rate)

Number of Cars Assessed	747
Valuation of Cars Assessed	\$ 6,876,735.00
Excise Tax on Cars Assessed	387,325.31

BOARD OF PUBLIC WORKS

ALFRED N. FRAZIER, *Chairman*

GEORGE J. BURKE

ROGER A. WILLIAMS, JR.

PAUL A. POLISSON, *Superintendent*

AUSTIN D. MOSCO, *Administrative Assistant and Secretary*

GEORGE H. MELCHER, *Town Engineer*

CHESTER E. BRADLEY, *Water Supt.*

FREDERICK C. BURK, *Park Supt.*

TIMOTHY J. RYAN, *Highway Supt.*

ARTHUR E. HARDY, *Cemetery Supt.*

The Board of Public Works herewith submits its Eighth Annual Report to the citizens of the Town of Swampscott for the year 1963.

Mr. Alfred N. Frazier was unanimously elected Chairman for 1963 at the meeting of the Board held after Town Meeting.

The Department of Public Works for administrative purposes is divided into six service divisions. A general report of each Division's activity follows with a summary of accomplishments completes the 1963 Report.

Cemetery Division

There are four assigned employees for cemetery purposes with additional help as needed from the other Divisions to properly maintain one of the best appearing cemeteries in the state.

There were 107 interments in 1963. All receipts for interments, lot sales, liners, foundations, etc., were paid to the Town Treasurer.

A new garage was completed adjacent to the Cemetery Office for storage of Public Works vehicles and for housing all grinding and maintenance equipment

for all types of power mowers used by the Public Works Department. The repairs, grinding and painting of the power equipment is done by qualified Public Works employees during the winter months.

A new section of the Cemetery is being developed and should be completed in 1964. The existing area for development of the Swampscott Cemetery will provide graves until approximately 1975. Therefore, the Board of Public Works recommends that additional land be purchased now for future use.

Engineering Division

Engineering services furnished by this Division throughout 1963 included land surveying, preparation of record plans, writing descriptions of properties and easements, correcting maps for the Board of Assessors in accordance with land transfers as received from the Registry of Deeds, computation of assessment quantities, cost estimating, designing of various works and structures, preparation of contracts including specifications and

drawings, laying out and supervising the work on various construction projects, and the furnishing of engineering data to private engineers, surveyors, attorneys, and the general public. The apportionment of these services is shown in the following table:

Department or Division	Man-Hours	Per Cent
Water Division	2,562	24.67
Sewer Division	1,926	18.55
Highway Division	1,708	16.45
Cemetery Division	1,203	11.58
*Engineering Division ..	749	7.21
Board of Assessors	572	5.51
Housing Authority	528	5.08
Board of Selectmen	289	2.78
Park Division	279	2.69
School Department	213	2.05
Private Citizens	206	1.98
Finance Committee	80	0.77
Planning Board	38	0.37
Town Counsel	25	0.24
Board of Health	4	0.04
Board of Election		
Commissioners	3	0.03
Totals	10,385	100.00

*Includes administration and work not chargeable to a particular division or department.

Because projects requiring engineering services are usually described in the annual reports of the various divisions and departments concerned, no listing of such projects is repeated here.

Highway Division

This division has twenty-one assigned employees plus two assigned employees for all traffic work. From this division assistance is given to the other divisions requiring added personnel for short periods of time and for special priority projects.

Under general maintenance all catch basins were cleaned in the spring and fall, streets and sidewalks were swept, patched, plowed, sanded and repaired. Beaches were cleaned, drains flushed and

repaired. In the fall the two leaf machines did a remarkable job of cleaning up leaves.

Traffic lines and signs were replaced by this division for the Board of Selectmen and the Police Department, and cross walks on Humphrey Street were again painted a solid traffic green for the safety of the pedestrians. New bituminous concrete sidewalks were constructed under the Continuous Sidewalk Program and old bituminous concrete sidewalks were resurfaced under the Sidewalk Replacement Program.

Park Division

One of the highlights of this division was the reading of Mr. Polisson and his faith in Yankee Folklore, who requested that the act of Dowsing be tried to find a lost well at the Thomson Administration Building grounds. Several forked sticks were cut from various tree species and put to use in the hands of department men; however a willow forked branch held by Clyde Emery suddenly dipped in spite of his trying hard to hold it, a hole was dug and the well located. It is expected that with the installation of a pump watering can be carried on during heavy load periods of the regular water system.

Little League baseball was helped in the first large advancement of its grounds by relocating the bleachers to center field, the rebuilding and reseeding of the grass in-field and the construction of high chain link fence bull-pens. We now believe this field to be second to none in the circuit.

Rebuilding two clay tennis courts at Phillips Park to permanent type, light green in color allows for a much longer season and an easier maintenance problem.

The construction of the permanent type at Jackson Park allows flooding for little tots in the winter. It is hoped that floodlighting be installed for evening use.

Planting newly constructed green-

belts and replacing Dutch Elm diseased trees with flowering cherries and hawthornes, as well as the small Scanlon tailored type was carried out.

Through the spraying of oaks by helicopter, the spread of the oak leaf skeletonizer was checked.

Due to the present controversy of the use of pesticides, only insecticides and acaricides that meet the approval of the Department of Entomology and Plant Pathology College of Agriculture, University of Massachusetts, are being used.

Towards acquiring further information of material use and the probable requirements of licensing of applicators, refresher courses were attended at the University.

The replacement of the Town Seal at the northern end of the Fish House was a work of a craftsman, Mr. Carl Goddard of Nahant who carved the patent from sugar pine. A casting was forged at the Walpole Correctional Institution and the seal was then painted by Mrs. Goddard, resulting in a lovely piece of work.

Sewer Division

This Division has four employees and they maintain and repair all main sewers. Their duties also include the maintenance of all the motorized equipment in the Sewer Pumping Station.

In the Pumping Station, the 4500 g.p.m. pump unit which was installed in 1932, was checked for impeller wear and wearing ring clearance.

In accordance with the vote of the Town Meeting of March, 1963 the Board of Public Works advertised and awarded a contract for the purchase and installation of a new auxiliary diesel engine to replace a gasoline engine which has become obsolete. This engine drives an auxiliary pump used during periods of heavy pumping and is the only unit available in the event of power failures which often times occur during periods

of excessive pumping caused by storms. The engine has been delivered and will be installed in January, 1964.

A complete set of cutting knives were installed to the two comminutors and the Receiving Basin was cleaned periodically.

Two manholes were constructed for the 20" and 18" outfall sewer gate valves at the entrance of the Town Way to Whales Beach. The two gate valves were previously opened and closed through a gate box and this made it difficult for inspection and repairs.

With the seweroder, preventative maintenance work is carried on with a minimum of labor and eliminates costly emergency work.

During the summer months the operation of the Division Chamber and chlorinator alleviated the pollution in Stacey Brook Culvert. The functioning of this operation requires daily inspection and maintenance which is carried on by the personnel of this Division. 5000 gallons of chlorine was consumed and the cost of operating the chlorinator is assumed on a cooperative basis by the Town and City of Lynn.

To attend the pumping equipment and control the proper operation of the sewer system, a stand-by operation is in effect during week-ends and holidays.

The following work was completed in 1963:

- a. Particular Sewers inspected — 20 house laterals.
- b. Main Sewers rodded and flushed — 260 streets.
- c. Sewer and Drain structures raised to grade — 208 structures.
- d. Sewer lines excavated and repaired — 14.
- e. Storm Drains rodded and flushed — 32 streets.

- f. Loose manhole covers sealed — 42.
- g. Sewage pumpings for 1963 — 525,-890,000 gallons.

Water Division

The year ending December 31, 1963, embraced the following activities plus many routine jobs incidental to this Division and the Public Works Department in general.

Repaired 56 service leaks, renewed 14 services, installed 56 new services, cleaned out 14 services, renewed 25 services from the main to the sidewalk, renewed 9 services from the sidewalk to the meter, thawed out 13 frozen services, repaired 14 frozen meters, turned on and off 260 services, repaired 22 hydrants, replaced 2 hydrants broken by automobiles, installed 3 new hydrants.

Breaks were repaired in the 6" mains in Burrill Street, Swampscott Avenue and Greenwood Avenue.

242 feet of 6" cast iron cement lined main was installed in Birch Road, 320 feet of 6" cast iron cement lined main was installed at the Shopping Center at Paradise Road, 120 feet 2" copper tubing was installed in Burpee Terrace, 400 feet of 6" cast iron cement lined pipe was laid in Capon Road from Essex Street to the New Cemetery Garage Building and a hydrant was installed; from the Garage Building to the northwesterly end of the Cemetery development project, 325 feet of 2" plastic pipe was installed for Cemetery watering purposes; 2" plastic pipe was installed in the roadways of the nearly completed new section of the Cemetery adjacent to Essex Street.

In compliance with an article in the Town Warrant sponsored by the Fire Chief, hydrants were installed at Stetson Avenue opposite Suffolk Avenue, Elmwood Road near the corner of Hardy Road, and Paradise Road opposite Morton's Store in the Shopping Center.

Meters were read quarterly.

Hydrants were flushed in the spring and inspected and winterized in the late fall.

Under contract, the Standpipe was drained, cleaned and sand blasted on the inside; necessary repairs were made and then three coats of paint were applied to the inside and two coats applied to the outside.

In all streets under construction this year, all old iron service pipes were renewed with copper tubing from the main to the sidewalk; the service boxes and valve boxes were brought to grade and painted for easy identification during construction.

Under contract, improvements to the Water System progressed. The installation of one mile of 12 inch and 10 inch cast iron cement lined pipe from Paradise Road through Walker Road, Banks Road, Redington Street and Greenwood Avenue to Rockland Street and from Greenwood Avenue through King Street to the junction of Rockland Street with Redington Street was completed this fall.

The Engineering Department assigned an engineer to layout and inspect the construction of the mile of 12 inch and 10 inch water main at a saving of approximately \$1500.00 rather than pay for consulting engineers' fees.

Land and a building have been leased from the M.D.C. for a pumping station and a study is being made by our consulting engineers to determine the type and size pump required.

Plans are being made to let out a contract for the installation of approximately another mile of 12 inch cast iron mains in the spring.

Public Works Garage

This Division has two mechanics and they are responsible for the maintenance, repair and overhaul of all the motorized equipment in the Public Works Department. A preventive maintenance program has been put into operation, and this has

checked many large repair jobs on the equipment.

The Public Works Department's 48 pieces of mechanized equipment have all received minor overhaul, tune-up and minor repairs.

As soon as weather permits, the construction of a new building to house the Public Works Garage will be started.

As workload increases, a third mechanic will be required to continue the efficiency of this preventive maintenance program.

Summary of Major Public Works Accomplishments

Chapter 90 — 1963 — Financed by State 50%, County 26%, Town 25%:

Salem Street — from Humphrey Street to Vinnin Street.

Town Approved Road Construction:

Shelton Road—from Humphrey Street to Alden Road.

Walker Road — from Paradise Road to Monument Avenue.

Farragut Road — from Paradise Road to Monument Avenue.

Monument Avenue — from Burrill Street to Walker and Farragut Roads.

Banks Roads — from Walker Road to Redington Street.

Redington Street — from Humphrey Street to Forest Avenue.

Greenwood Avenue — from Redington Street to Bay View Avenue.

King Street — from Greenwood Avenue to Redington Street.

In conjunction with the road construction of the above streets, work of the following nature was accomplished:

- a. New bituminous concrete sidewalks
- b. New granite corner curbs

c. Bituminous concrete curbs

d. New copper water services from main to sidewalk

e. Drains repaired

f. Manholes and catch basins reconstructed

g. Manholes and catch basins removed and reset.

Seal Coat with Asphalt and Pea Stone:

Allen Road
Alden Road
Bates Road
Dale Street
Hanley Street
Sherwood Road
Tid Street
Deer Cove Road
Fairview Avenue
Glen Road
Holly Circle
Laurel Road
Shepherd Avenue
Burpee Terrace

Continuous Sidewalk Program:

Dennison Avenue
Bradlee Avenue — No. 107
Phillips Avenue — No. 115
Lewis Road — one side

Sidewalk Replacement Program:

Atlantic Road
Arbutus Road
Burpee Road
Claremont Terrace
Hardy Road
Phillips Street
Puritan Avenue
Puritan Road
Stetson Avenue
Atlantic Avenue
Aspen Road
Bradlee Avenue
Essex Street
Humphrey Street
Prospect Avenue
Puritan Park
Pine Street
Walnut Road

Recreation:

Hadley School Play Area—Walk from Elmwood Road to play area and chain link fence.

Permanent asphalt surface tennis courts — Phillips Park.

Little League Bull Pens.

Addition of 6 floodlights for Abbott Park.

Varsity Baseball Infield rebuilt to specifications.

Power Service to Phillips Park Tennis Courts and Press Booth of Stadium.

Purchase of regulation basketball standards for Phillips Park, Abbott Park and Jackson Park.

Bridges:

New salt treated decking and steel plates — Danvers Road.

New Equipment Purchased:

- 1 — 21,000 G.V.W. Dump Truck
- 1 — Leaf Loader
- 1 — Econoline Van Truck

By using the capabilities of the personnel assigned to the various Divisions of the Public Works Department, the following work is accomplished:

Layout, Grades and Inspection of all Projects

Replacing old Water Services

Installing Drains

Installation of Granite Curbing

Inspection and Repair of Main and Particular Sanitary Sewers

Repair and Construction of Manholes and Catch Basins

Removal of Trees, Stumps and Roots

Hauling, Placing, Grading of Loam and Gravel

Excavation and Grading of Roadbed and Sidewalks

Fine Grading and Rolling in Preparation for Bituminous Concrete

New Garage Building at Cemetery.

Drainage Facilities:

A contract was awarded for a section of the Little's Point Drainage facilities, approximately 30% of this project was completed before freezing weather forced the Department to close down this project. This contract will be completed by early summer.

Sanitary Sewers:

A contract was awarded for Sanitary Sewer for Puritan Road, Tupelo Road and Juniper Road. This project was closed due to freezing weather and will be completed early in 1964.

A new concrete block garage adjacent to the Cemetery Office on Capon Road was constructed by the Public Works Department employees. The new building is 40 feet by 42 feet by 12.5 feet with reinforced concrete floor, heating unit and electric power for repair work on all types of grass cutting equipment. The estimated cost of this garage if built by contract would be \$22,000. The cost to the Town is as follows:

a. All Materials	\$ 6,035.95
b. Estimated Labor	6,000.00
c. Estimated Labor on Design and Supervision..	1,400.00
Total Cost	<u>\$13,435.95</u>
Savings to the Taxpayers	8,564.05

The Board of Public Works is pleased to announce that by prudent and efficient management policies and the cooperation of all its employees, it was able to close out the year with an estimated surplus of \$25,000. which represent unexpended balances from all Public Works Budget Items, exclusive of the Water Budget.

The following Public Works employees were retired in 1963:

Robert Scanlan, employed October, 1942

Nazareno Rotundi, employed July, 1944

Francesco Pietrogallo, employed April, 1943

Charles A. Kenison, Senior Engineering Aid, in the Engineering Division, resigned to accept employment with

Camp, Dresser and McKee, Consulting Engineers, Boston, Mass.

The Board of Public Works wishes to extend its thanks to the Finance Committee, the Board of Selectmen, the Planning Board, the Town Counsel, the Citizens of Swampscott, the Supervisors and Personnel of the Public Works Department for the assistance and cooperation given to the Department in making the eighth year, under Public Works, a success.



SCHOOL REPORT



HIGH SCHOOL WING

Honoring the Service of

FRANK L. MANSUR

Superintendent of Schools 1931-1952



MACHON SCHOOL WING

*Honoring the Memory and Service
of the late*

ROBERT D. FORREST

Superintendent of Schools 1955-1962

SCHOOL COMMITTEE, 1963

THEODORE C. SARGENT, <i>Chairman</i> (Term Expires 1965)	64 Bay View Drive
JACOB SHACTMAN, <i>Vice-Chairman</i> (Term Expires 1964)	89 Gale Road
GEORGE A. CHADWELL (Term Expires 1966)	96 Stetson Avenue
CHARLES F. BUCKLAND (Term Expires 1966)	46 Lewis Road
PHILIP H. STAFFORD (Term Expires 1965)	26 Banks Road

Regular meeting, second Thursday of each month. Public is welcome.

CHARLES L. WHITCOMB, *Superintendent of Schools*
 PHILIP A. JENKIN, *Assistant Superintendent of Schools*

The office of the superintendent of schools, located at 24 Redington Street, is open every weekday from 8:00 a.m. to 4:00 p.m.

SCHOOL PRINCIPALS

John I. McLaughlin, High School	LYnn 2-2574
Keith L. Jordan, Alice Shaw Junior High School	LYnn 2-7540
Jane T. Rogers, Stanley School	LYnn 2-1954
Esther K. Heikel, Machon School	LYnn 2-5730
J. Richard Bath, Hadley School	LYnn 3-7973
Madelaïne M. Murphy, Clarke School	LYnn 8-2659

To the Citizens of Swampscott

Ladies and Gentlemen:

Nineteen hundred sixty-three was a year of construction — both of buildings and of administration. The Machon and High School projects were completed and Messrs. Whitcomb and Jenkin have consolidated and advanced the educational planning stages begun with the change in superintendency in 1962.

Many citizens will join us in a sigh of relief that no major building construction is necessary in the immediate future. Now we can turn to the important areas of building maintenance that have necessarily been deferred because of the pressure for more classroom space. A planned program of renovation is underway that will distribute the costs over the next few years and bring all of our buildings up to date in physical appearance and put them in good repair.

An important executive change is now before us with the impending retirement of the High School principal. Mr. McLaughlin's extraordinary record of skillful administration has brought increased stature to Swampscott High School. The High School principalship is a challeng-

ing post that deserves the most capable man that can be found. The Committee is in the midst of screening some 50 candidates, and every effort will be made to bring to Swampscott the best candidate that is available. Swampscott's record of High School excellence must be preserved and extended, to meet the needs of our expanding society. It is significant to note that 77% of our class of 1963 are attending various schools and colleges, with 45% enrolled in four-year, degree-granting institutions. This is an exceptional record for any High School in the Nation and particularly reflects the quality of our pupils and our community.

Swampscott can well be proud of the records of its students and the abilities of the faculty and administration. Excel-

lence is attained with the frugal use of the School Committee's annual budget.

The Committee is grateful for the strong support received from parental groups and community organizations. Particularly gratifying is the constructive work of the Council for Public Schools. Their study of elementary school organization was very helpful. We implemented their recommendation by designating Mr. Whitcomb as supervisory head for elementary education, his responsibilities in this area to include teacher selection; Mr. Jenkin, in addition to other duties, will concentrate on personnel recruitment for the secondary schools. Close cooperation by P.T.A., Band Parents, Boosters, and other community efforts have been of great assistance in developing a school, home, and community relationship that encourages our emphasis on better education.

The School Committee is updating its written policies and procedures, and particular emphasis continues on curriculum development and individual student needs. New attention is being given to research and development programs that will enable us to apply modern techniques throughout the system. The aim is to allow every child to develop to the best of his ability — to acquire the education appropriate to his individual self. Swampscott is committed to excellence in education. We welcome assistance from all citizens to help us in our endeavors.

We urge you to read carefully the superintendent's report that follows. It not only chronicles the first full year of the new superintendency, but indicates the broad areas in which we are moving toward future achievements. It should encourage you to learn more about the operations of Swampscott's largest citizen enterprise. No human enterprise is more important.

Yours respectfully,
Theodore C. Sargent, *Chairman*
Jacob Shactman
Philip H. Stafford
George A. Chadwell
Charles F. Buckland
Swampscott School Committee

To Members of the School Committee
Gentlemen:

All too seldom does one pause to look back to a time a year past and say that things are better now than they were then. Because I can, in all conscience, make such a statement, it is with sincere pleasure and satisfaction that I submit to you this my second annual report as your superintendent of schools.

In my report of last year, after a scant five months in the Swampscott system, I wrote in the very midst of uncertainty and confusion that attended not only two major construction projects but also problems in the transition of the superintendency. Today, we are in calmer waters. The two additions, at Machon and the High School, stand completed; and the Swampscott system and I have had more than a full year together. We are on a far more even keel than it seemed likely twelve months ago we ever could be.

Building Needs Met

In the early months of 1964, at special dedicatory services, we shall name the new Machon wing in memory of the late Dr. Robert D. Forrest, superintendent from 1955 until his untimely death in March of 1962, and the new wing at the High School in honor of Mr. Frank L. Mansur, who retired from the superintendency in 1952 after twenty-eight years of devoted service. It is altogether fitting that the contributions of these two men to the development of our Swampscott public schools be memorialized in the two structures that henceforth will bear their names.

Completed at a cost of \$195,000, the Machon wing provides rooms specially designed for kindergarten use, an all-purpose area, and a small kitchen, along with administrative, health, and guidance offices. These new spaces make possible within the old building the development of areas for remedial and other small group instruction and for library services.

Serving on the building committee for

the Machon addition with Chairman Selden D. Hulquist were George A. Chadwell, Donald C. Goss, Michael Palleschi, Frederick C. Small, and Sidney A. Simons. This group, giving throughout the project unstintingly of its time and concern, selected as architects the Boston firm of Harvey and Provost and as general contractor James J. Welch Company, Inc., of Salem. Work was completed on schedule, with the new and attractive wing ready for occupancy when school opened in September.

Considerably more complex than Machon's, the High School addition, built at a cost of \$600,000, provided a science wing, new rehearsal rooms for vocal and instrumental music, a lecture hall, a language laboratory, a new library, and improved areas for art, guidance, health, business, home economics, and central administration: in all, a net gain of ten classrooms, with many existing areas reorganized and refurbished for the extended and more efficient use that modern education demands of them.

Virtually doubling the burden of duties it carries normally, the School Committee, perhaps uniquely in Swampscott history, became the building committee for the High School wing, designating Charles F. Buckland as chairman and Philip H. Stafford as secretary. It engaged Perley F. Gilbert Associates, Inc., of Lowell, as architects and Anthony Frasca Company of Lynn as general contractor. It also employed as clerk Mrs. Jane Pinard, whose efficient keeping of minutes and financial records contributed materially to the successful completion of a difficult and demanding task.

Numerous delays in work and deliveries, and a last-minute crisis in getting the building cleaned up and ready for use, forced a postponement of the opening of the High School's fall term from September 4th to the 9th. Even for some weeks thereafter, equipment for home economics and science rooms, as well as for other areas, still did not

materialize, halting anything like normal operation until well into the autumn months.

Yet from the beginning, though without his full complement of rooms available, Principal McLaughlin was able to abandon the "block" scheduling that got the High School through 1962-63 and to resume a full seven-period day, with classes once again meeting five rather than four times a week. Each week brought some degree of improvement. By November 1st Mr. Eickelberger and his industrial arts classes were able to emerge from their 1962-63 bivouac in the old manual training room at Hadley School and return to regular quarters at the High School. Bit by bit equipment came and workmen departed. Gradually, with infinite patience and perseverance, the principal and his staff — teachers, secretaries, and custodians — worked their way through and round the problems of construction and into a normal program.

Inestimable credit is due to the two principals, Miss Esther K. Heikel of Machon and Mr. John I. McLaughlin of the High School, for their resourcefulness under fire during the annoyance and inconvenience of 1962-63. In crisis after crisis, these two principals and their staffs — teaching and non-teaching alike — came up with the decisions that kept the school program going from day to day without visible evidence to the outsider that it might ever have been thrown off stride.

On both projects, too, we were singularly fortunate to have a clerk of the works whose professional skill and personal integrity served us well. Elmer A. Anderson of Bridgewater, Massachusetts, lived intimately at both schools for more than a year, winning the friendship and respect of many of us. In a very real sense, the successful completion of each wing, within time schedules and budgets, is a tribute to him.

Staff Alters and Grows

Partially as a sign of the times, partially too because of building expansion and other factors, turn-over in personnel becomes each year a greater problem. Many of the changes are unavoidable.

Four of our most valued teachers, whose combined experience in the schools of Swampscott totaled 120 years, retired in June. These were Miss Marion P. Burlingame, who had taught for twenty-three years at Hadley, six at the High School, and three at Shaw; Mrs. Hazel V. Chase, who had been thirty-seven years on the Machon faculty; Miss Margaret E. Durgin, whose service included twenty-three years at Hadley and twenty-two at Stanley; and Mrs. Gertrude A. Lowe, who joined the Clarke faculty in 1956. Teachers of their calibre and skill are virtually irreplaceable.

Thirteen other teachers, several responding to calls to teach elsewhere, submitted their resignations:

High School

Richard W. Call, special class
Mrs. Annamae Frazier, mathematics
(part time)
Seymour B. Hall, social studies
Roger B. Hooper, mathematics
(dept. head)
James A. Murphy, mathematics
Eloy E. Reese, English and social
studies

Junior High

Miss Hope B. Brown, library
John C. Donohue, science
Miss Sharon Huisman, mathematics
Miss Virginia Phillips, English
Mrs. Ann M. Whittemore, speech
(part time)

Elementary

Mrs. Patricia A. Caruso, Clarke,
third grade
Miss Rita E. McLaughlin, guidance
In the fall of 1963, we welcomed three teachers back from leaves of absence: Mrs. Dorothy Bondevitch, Hadley fifth

grade; Mrs. Eva Ladge, Hadley second grade; and Mrs. Claire C. Pelletier, Shaw Junior High French. Terminating their temporary appointments therefor as replacements for each of these respectively were James W. Johnston, Miss Elizabeth A. Jackson, and Marshall D. Hastings.

To replace those who had retired or resigned, and to cover new classrooms at the High School and our expanding program generally, the administration was faced in the spring and summer of 1963 with the recruitment of twenty-two new faculty members. Making the task more difficult than in most years was Swampscott's salary schedule, which had not advanced since the fall of 1962 and lagged at least one full year behind pay scales in communities that compete with us for the most qualified teachers. The problem identified here is currently one of our most serious handicaps in our pursuit of excellence.

We were indeed more fortunate than could be expected in finding new staff members with substantial experience and impressive training. All twenty-two of our new faculty members came to us with some previous teaching, representing an average of five years each. Nine held advanced degrees; five were working to complete Masters' programs within the year. Two of them, both on the High School staff, are British subjects and received their training at universities of their homelands, Mrs. Prosser in England and Miss Bamford in Scotland.

The new faculty members were assigned as follows:

High School

Miss Colleen Bamford, French and
English
Robert S. Hargraves, mathematics
Charles F. Kimball, social studies
Albert G. Mitchell, Jr., social studies
Mrs. Patricia A. Prosser, mathematics
Mrs. Margaret E. Rolfe, mathematics
(part time)
Bradley C. Sheridan, mathematics

Miss Rosalyn Stoker, English
Glenn M. Thompson, science

Junior High

Mrs. Lillian Atkinson, mathematics
John R. Bonin, science
Miss Verna P. Erwin, English
Miss Patricia E. Kennedy, English
Mrs. Carlisle K. Macdonald, library
Mrs. Susan P. Maynard, social studies
John H. McDevitt, guidance
Mrs. Aileen S. Michaels, French

Elementary

Miss Claire A. Arment, Machon fifth
Mrs. Helen B. Barrett, Hadley fourth
Mrs. Barbara Brinkley, Clarke first
Mrs. Una L. Lee, Clarke third
Mrs. Virginia A. Fortier, Machon
fourth

There were four major shifts in responsibility within the existing faculty. Mr. Richard D. Stevenson, social studies teacher at the High School since 1951 and assistant to the principal since the summer of 1962, assumed the title and full duties of assistant principal. Mr. Robert V. Andersen, teacher of mathematics at the High School since 1953, succeeded Mr. Hooper as department head, with responsibility for organizing and developing the mathematics program throughout the system, on all grade levels. Miss Eleanor Birch, Hadley School faculty member from 1937 to 1950 and then, after leave of absence to teach in Germany, a member of the social studies department at the Shaw Junior High since 1959, undertook the special class program at the High School, succeeding Mr. Call. Mrs. Winifred H. Sheehan, fourth grade teacher at Clarke since 1959, succeeded Miss McLaughlin as guidance counselor for the elementary grades.

I should like at this point to comment that all of these four people have taken over their new duties with enthusiasm and a strong sense of commitment and are making contributions that are in every way gratifying. We could not, I

believe, have made better choices for these positions.

Several changes occurred also within the ranks of our non-teaching staff. Mrs. Hilda O. Boston retired last spring as head of the High School cafeteria, a position in which she had won the respect and affection of students and faculty for more than a decade. Mr. Norman R. Branden, though serving only since 1961, found it necessary to retire from the High School custodial staff.

Named to succeed Mrs. Boston in the High School cafeteria was Mrs. Sarah C. Corcoran, who had been a staff member there since Dec. 1, 1950. Newly appointed as custodians were Richard F. Coletti, now serving at the High School, and Willard S. Barnes, who is currently dividing his time between the High School and Machon, expansion of these two buildings having made necessary, at a very minimum, the employment of one more man than we had before. In the High School office, Mrs. Betty Rollins became part-time clerk and Mrs. Grace Pope full-time junior clerk typist. Once again, we have been very fortunate in the people we have recruited; I have every confidence that these positions are competently filled.

Professional Advancement Plan in Second Year

Now at a very critical stage is the Swampscott Professional Advancement Plan, instituted in the fall of 1962.

Sixteen faculty members have qualified under this voluntary program as Career Teachers. These are now receiving salary increments \$200 to \$400 above the salary schedule and in return are carrying extra duties designed for the improvement of our program. Several are developing courses of study in foreign language, industrial arts, social studies, and English. Some are working closely with student teachers in a more detailed practice teaching program than we have had before. Not a few are undertaking

graduate work at colleges and universities upon which they will draw directly for methods and materials in their own teaching. Four other teachers are now undergoing their first year of evaluation as candidates for Career Teacher responsibilities next year.

As I indicated in my report of last year, the plan is not without its problems. Created, as it had to be, in the abstract, it naturally encounters difficulties in practical application. Already some changes have been made. The School Committee last year, adopting recommendations of the Review Council, withdrew department heads and guidance counselors from the original provisions of the plan and approved individualized requirements for those two groups.

Other changes may have to be considered. Chief among the trouble spots are the varying sizes of increments and the nature and extent of special assignments. Three groups—the Review Council, the Career Teacher Councils themselves, and a special committee formed from the Swampscott Teachers' Association — are now studying the plan with an eye to these as well as related problems and will shortly bring in recommendations. If the plan is to have wholehearted teacher support, which is necessary to it, I believe the School Committee should study very judiciously these forthcoming proposals.

Though by no means uncritical of the plan, teachers have in the main reacted to it temperately and intelligently. Those who have elected not to join have done so, for the most part, with a "wait-and-see" attitude. A few say they have stayed out for reasons of conscience. Many who did not participate, or who at one stage or another withdrew, are sincere and thoughtful in making constructive recommendations for the plan's improvement. Generally, consensus is that, with people of good will and good sense working together, the Professional Advancement Plan can be made to succeed and

to do so in the best interests of the Swampscott schools.

For my own part, I should like to repeat the point I made in my report of a year ago, when I stressed that the success of this venture will in large part depend "upon the financial soundness, in comparison with schedules in communities similar to Swampscott, of our basic salary schedule." Then, as you will recall, I added, "Depressed salary schedules have wrecked many otherwise well-conceived plans of the so-called merit type." I would re-emphasize the point at this time.

Key Programs Continue

The past school year would accurately be described as a time less of innovation than of crystallizing earlier gains and of plotting the course directly ahead. The 1962 annual report characterized our thinking and progress in modern mathematics, junior high conversational French, testing, elementary libraries, social studies, and in-service programs for teachers. Changes have occurred and are still occurring in these fields; others are imminent.

(1) Mathematics

Modern mathematics has progressed steadily since the 1961-62 workshop pioneered for our high and junior high teachers by Professor Franklin Fitzgerald of Boston University. The year 1962-63 saw the program offered at the secondary level. This past year it was introduced to grades four, five, and six. We shall offer it in the fall to the primary grades, up through the third. Mr. Hooper last year continued the workshop begun by Professor Fitzgerald for secondary teachers and organized others for teachers of grades four, five, and six.

Mr. Andersen, succeeding Mr. Hooper as department head, has continued to work with all teachers of mathematics from the fourth grade up through the twelfth and has enlisted Miss Mary E.

White, of the High School faculty, to offer workshops for teachers of the primary grades. It is gratifying this year to see how teachers have grown in their confidence and interest in this new and challenging program of study.

(2) Reading

Two of our reading teachers, Miss Nance Marquette of the Shaw Junior High and Mrs. Marjorie R. Berg of the High School, are mainly responsible for a reading workshop planned for high and junior high teachers. The project won the support of the School Committee, which made a supporting appropriation in its 1963 budget.

Taught by Dr. Mabel S. Noall, Boston University associate professor, the course when announced last fall drew such a heavy registration both of our secondary and of our elementary teachers that it was not possible to admit teachers who applied from outside the system. It now seems more than obvious that we should offer a similar course next fall, designed for teachers of the first six grades.

(3) Library

The library program for the elementary grades that began in 1962 continues its growth. Now a pivotal point in the life of the Hadley School, where the library is housed, the program has made its influence felt at the other schools. Mrs. Priscilla Moulton, elementary librarian, has worked with teachers and with parents in obtaining and organizing book selections suitable for children from kindergarten through grade six. Machon will shortly have its collections housed in the old kindergarten room, which the new wing has left available for use as a library. Clarke and Stanley, through the initiative of faculty and parents, are using existing space as best they can.

(4) New Ventures in Scheduling

The departmentalized program at Stanley School continues to challenge

our thinking about the self-contained classroom. Commenting on the program at Stanley, which gives upper intermediate grade pupils specialized teachers in different subjects, Mrs. Jane T. Rogers principal, reports:

This organization of grades five and six has taken on an air of permanency at Stanley School. Each year the exact arrangements of classes is modified to meet the needs of the particular pupils involved; otherwise much of the earlier thinking and planning is "holding up" under current evaluation.

A number of professional writings have recently encouraged this form of elementary organization in grades four, five, and six. For example the most recent James B. Conant report, on The Education of American Teachers, finds such organization for the later elementary grades desirable and predicts during the next ten years, "there will be an increasing tendency to use special-ists in grades four through six."

Though less extensively than at Stanley, other elementary schools in Swampscott have also broken the lock step of the self-contained classroom. More and more, principals and teachers in recent years have tried out to varying degrees, the notion of letting one teacher, where sufficiently expert and interested, take successive classes in the same subject or subjects. Machon this year has extended the approach to an ungraded reading program, each child in the first three grades being taught at his own level regardless of his class or age. Though we lack objective appraisals of any of these ventures to date, prevailing impressions are, virtually without exception, favorable.

A departure of a different nature on the elementary level finds two teachers combining as a team to work with a first grade of thirty-six pupils at the Clarke School. To take care of a greater than desired enrollment at this level, and to utilize the large kindergarten room avail-

able at Clarke for the first grade, Mrs. Meredith Eickelberger and Mrs. Barbara Brinkley were asked by the administration to coordinate a two-teacher program for the one class. The pupil-teacher ratio is thus greatly to the advantage of the pupils and reports thus far have been excellent.

At the Shaw Junior High we have been trying to break through the "block" type of scheduling to achieve a flexibility that will permit programs "tailored" as closely as possible to fit each pupil's needs and abilities. The schedules of some pupils have already been re-worked this year to let them enter classes on different ability levels in different subjects. A committee of teachers is now studying the feasibility of extending this same procedure throughout the entire school.

One of the most challenging problems confronting our system arises from the pressure to increase the course offerings to students. This results in the trend to five rather than four majors and increased enrichment activity both within and outside the daily schedule for students, and increased planning time and teaching loads for the staff. Principals, department heads, guidance staff and the superintendent have been meeting regularly since October in search of satisfying solutions, and will continue regular meetings in the future.

It becomes evident, however, that more courses mean more time. If we are to offer them, we must open up new opportunities for pupils to work under the direct supervision of teachers. This solution could, of course, mean a longer day, a longer year, or other schemes not yet apparent, such as perhaps extending our existing program to include summer school and continuing education. Certainly, there is no simple and immediate answer.

(5) Other Programs

Other significant developments in the system include the beginning of the first

stringed instrument program in two decades; the up dating of equipment in the business department at the High School, following a survey by that department of machines now in use in businesses employing our graduates; and the growth of our language program, with conversational French now extending from grade four through grade eight and with the resurgence, after a lapse of several years, of classes in French IV at the High School.

The language department is also rightly proud of the records of two of last year's seniors. Harriet Simons achieved the highest mark possible on her College Board Latin, the so-called perfect score of 800. William Sjogren was given advanced credit at Dartmouth because of his work in Latin at Swampscott High.

(6) Guidance

Growth continues significantly also in our guidance program. Swampscott is now one of thirty-five communities in Massachusetts providing services to students at all grade levels. Intensive planning for college admissions now begins in the junior year, with group meetings held for students and their parents to discuss the changing and demanding college admissions picture.

An analysis prepared by Mrs. John R. Cooper, director of guidance, reports that 77% of the Class of 1963 are at various schools and colleges. There were 217 accredited schools that offered acceptances to members of this class. Mrs. Cooper's reports present us with these figures for last June's graduates:

- 45% are attending four-year degree-granting institutions
- 18% are attending two-year colleges or schools
- 5% are attending two-year business schools
- 3% are enrolled in schools of nursing
- 6% are attending preparatory schools, including post graduate course
- 16% are employed
- 7% entered the armed forces.

Supplementary Programs Prove Their Worth

Summer School, which began modestly in 1960 with a total registration of 130 in eight courses, after its second year under the direction of Mr. J. Richard Bath reports 208 enrollments in 12 courses. All but twelve of the boys and girls who participated last summer were Swampscott residents. The program in 1963 included typewriting, study skills, conversational French, remedial reading, developmental reading, mathematics, science, and art.

Continuing Education has advanced from a registration of 241 in ten courses in the fall of 1957 to a present 390 in 17 courses that require 21 separate classes in all. Now in its third year with Mr. Harold I. Power as director, the program offers a curriculum of French, a Great Books discussion group, shorthand, office machines, drawing and painting, furniture refinishing, physical fitness for women, investments, clothing, rug hooking and rug braiding, knitting and crocheting.

We are pleased and honored to have with us, in the third year of the American Field Service program, two students from countries abroad: Carlos E. Cerecedo of Argentina and Claire F. Nordmann of Switzerland. The contributions these students make to the day-to-day life at Swampscott High School are important; horizons would be much narrower without them. It is also a privilege for us to share in a project that fosters, as this one does, the ideal of world citizenship and understanding.

Teams Wins Fresh Laurels

It is hardly necessary to mention here that this past year has been outstandingly successful for Swampscott's athletic and

physical education program. We are all proudly aware that ice hockey, baseball, field hockey, track, cross country, and football teams completed brilliant seasons, the latter with its undefeated record and capture of both Northeast Conference and Class B titles. Director Stan Bondevitch, and his coaches and instructors, deserve credit not only for their string of victories but also for the basic program of physical education in which over the years these victories have had their roots.

Our local pride was touched, too, when on November 17th the Swampscott band and drill team stole the show at Fenway Park, nationally televised in their performance at the Boston Patriot's football game. Comments from the Patriots' management and from the Boston press were flattering. In the opinion of one writer, "The best team on the field was the Swampscott drill team." Both Mr. Hammond and Mrs. McLearn have every right to feel gratified at the recognition that has come to Swampscott through their talented and tireless work.

Enrollments Level Off

School enrollments, after the upsurge of past years, begin now to show a slackening trend, with an increase of thirty pupils at the High School in contrast to seventy-nine a year ago. Elsewhere in the system there are in fact fewer pupils in 1963 than there were in 1962, with the exception of an increase of four at Hadley. Throughout the system there is a drop of twenty-two from last year.

Although we have no room to spare, and lack of space restricts our present program in some areas, it does look as though with our building program complete we can now house adequately the number of pupils we may expect to have.

PUPILS ENROLLED — OCTOBER 1, 1963

			<u>Grade 10</u>	<u>Grade 11</u>	<u>Grade 12</u>	<u>Sp.</u>	<u>P.G.</u>	<u>Total</u>
High School			244	236	203	14	1	698
			<u>Grade 7</u>	<u>Grade 8</u>	<u>Grade 9</u>			
Shaw Jr. High			211	219	240			670
Grades	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>Sp.</u>
Clarke	45	62	48	44	51	49	61	360
Hadley	52	46	48	54	54	66	52	372
Machon	38	31	29	34	30	34	29	225
Stanley	52	48	64	64	66	64	72	442
	<u>187</u>	<u>187</u>	<u>189</u>	<u>196</u>	<u>201</u>	<u>213</u>	<u>214</u>	<u>12</u>
								<u>1399</u>
			High		698			
			Jr. High		670			
			Elem.		1399			
					<u>2767</u>			

Full School Committee Schedule

The general public is not always fully aware of the many hours that go into the School Committee's work. Often unrealized is the accumulation of frequent calls, both in person and by phone, that members make and that are made to them and the on-the-spot inspection visits, especially in construction periods, to school buildings. Most demanding, of course, are the meetings, regular and special. There were more than thirty of these in 1963, counting school committee and building committee meetings together. A far cry from the required minimum of ten! For Mr. Chadwell, who served also on the Machon Building Committee, the demand on his time made by the schools was even greater.

Decisions and considerations in 1963 ranged the gamut from Bible readings and conservation, through maintenance and personnel, to budgets and curriculum. In addition, the Committee made a substantial start on a new compilation of written policies to guide the over-all administration of our schools. A year to two-year project, this ultimately will bring together within the pages of one manual a complete enunciation of policies, practices, and procedures. The new

venture will fill a long-felt need.

In Conclusion

If the Swampscott schools are to reach the level of excellence we all wish for, an increased public concern and interest in the schools is desirable — a concern and interest which reaches beyond the PTAs, the Council for Public Schools, the Boosters' Club, the Band Parents Organization, and building committees to the general citizenry itself. I am confident the understanding would increase the pride of the public schools, increase the public confidence in our young people and focus public attention on the problems ahead.

This second annual report would be deficient indeed if it did not include an appreciation for the many persons who have shared the responsibility and the rewards of serving Swampscott in the field of public education during the past year. It is my hope that the year ahead will provide a record of continued friendship, cooperation, and accomplishment, and that Swampscott will have benefited because we have served another year.

Very respectfully yours,

Charles L. Whitcomb,
Superintendent of Schools

FINANCIAL STATEMENT

Appropriation		\$1,425,066.00
Refund		5.00
		<hr/>
Total		\$1,425,071.00
Expenditures:		
Salaries	\$1,209,158.55	
Office Expense	15,538.86	
Travel Expense	2,334.26	
Building Expense	77,423.02	
Insurance	2,350.00	
Miscellaneous	105,787.64	
Out-of-State Travel	2,495.64	
Federal-aided Projects	5,503.30	
Warrants Payable	4,412.36	
	<hr/>	1,425,003.63
Balance at Close of Year		\$ 67.37
Receipts Deposited with Town Treasurer		
State Aid, General School Fund	76,192.71	
State Aid, Special Services	11,500.00	
State Aid, Vocational Schools	2,309.80	
Summer School Fees ..	4,232.00	
Adult Education Fees	2,582.23	
Other Receipts	611.45	
	<hr/>	97,428.19
Net Cost to Town		\$1,327,508.07

PUBLIC LIBRARY TRUSTEES

GEORGE W. HOWE, *Chairman*

RUTH M. BARRY, *Secretary*

ANDREW R. LINSOTT

EDITH N. SNOW, *Librarian*

An opportunity to compare the Library with others of similar population was provided by the Massachusetts Public Library Association which, in 1963, tabulated national standards to apply to this state. In a population of 10,000 to 15,000:

Standard recommended:

Book stock: 35,000 to 43,500 volumes
Titles added per year: 1900 to 2700
Periodical subscriptions: 75 to 100
Recordings owned: 200 to 500
Personnel: 6 to 10 full-time
Average circulation for Massachusetts
6.7 volumes per capita

Swampscott:

42,000 (Dec. 31, 1963)
added 2607 volumes (1963)
92
479 (plus a few on order)
6
7.4 volumes per capita

This is only quantitative comparison; by constant checking of national lists we feel confident that the qualitative would correlate. All this is not cause for complacency, but it is creditable, and tends to indicate that with continued financial support, gradual gains may be made.

Most significant was the discussion meeting of the Assistant Superintendent, Senior and Junior High School Principals, heads of three departments of instruction, the School Library Supervisor, and the Librarian of the Public Library. Through the School Library Supervisor a code for use of libraries was placed in the hands of all teachers as a guide to making assignments which would take advantage of our growing areas of specialization, and therefore would be more satisfactory to students. In operation only since September, this shows promise which will increase as teachers form the habit of cooperating with libraries.

Within the Library these items of progress are on record: a complete inventory of the Children's collection for the first time in seven years; the merging of the Young people's collection of recreational reading with the main collection, as tastes have matured so noticeably; short story anthology collection created

with satisfaction to both students and adult readers; subscription to the complete Moody's services, including Stock and Bond surveys; a leaflet about opportunities offered at the Library, with a special "Information for Students" and a third one explaining how to find criticism of an author or a work, useful to high school, college, or adult education students. Continuing work: Modernizing headings and references in the card catalog; organizing indexes and supplementary materials for reference service to adults and students; reading lists compiled and distributed; reading club for children during the summer vacation; regular story hours year round, by a most faithful volunteer, Mrs. Frederick Gardner.

One increasing channel of communication is the list of books added each month, to which has been added a sheet of news about exhibits, gifts and other comments. The Lynn Item has printed this list in full which has been gratifying. That it is read is proved by the telephone calls from people who ask for certain books because "it was in the paper". This list is also distributed within the building, and by the Librarian of the elementary schools to the teachers who have expressed an interest.

Reference work becomes constantly more demanding, but is difficult to measure or explain in brief. Several inquiries by mail have been answered from our local history files. Several times out-of-town committees have come to inspect the building so satisfactorily enlarged seven years ago.

Many gifts of books and some periodicals have been received with appreciation. An unusual gift, to be featured in 1964,

was a slide projector with film strip attachment, from Mrs. Ralph S. Damon in memory of her brother, Arnold S. Potter.

The 225 slide views of Swampscott in an earlier day have been redone in 35mm size which means there will be some to lend to interested groups, as well as a set for use within the building. 100 8"x10" prints were made from Ellis negatives, which are also valuable history of the town.

BOARD OF PUBLIC WELFARE

RICHARD CHAMBERS, *Chairman*

PAUL C. CURTIS

NORBERT A. ULMAN

WALTER L. RANGER, *Director*

During the year 1963 our total case load remained at approximately the same level as in 1962, Old Age Assistance showing a decline and Medical Assistance for the Aged a sharp increase, a trend we expect will continue. Our total expenditures for Assistance totaled \$199,640.03 and reimbursements of \$166,498.97 were received, leaving a net cost to the Town for Assistance of \$33,141.06. Our expenditures for Administration totaled \$32,350.28 and reimbursements of \$29,150.01 were received, leaving a net cost for Administration of \$3200.27.

Medical expenses have been increasing steadily for the past several years and further increases are expected in 1964 for hospitalization and nursing home care. These increases are shown by our medical expense of five years ago amounting to 16% of our total expenditures for Assistance while in 1963 our medical expenses were approximately 50% of our total Assistance payments.

On September 1, 1963 all budgets were increased by 5.1% to cover the increased cost of living since the last adjustment in July 1960. Our basic budgets were established in 1947 and from time to time they have been increased due to cost of living adjustments in accordance with Chapter 118A, Section 1. This latest increase brings the total cost of living adjustments to 36%.

Effective January 1, 1964 legal settlements on Old Age Assistance and General Relief are to be abolished and replaced with a residence law similar to that which applies to the other three categories of public assistance. At the same time the State is to increase its reimbursement under Old Age Assistance by 3½% and will reimburse for 20% of all expenditures under General Relief.

We again wish to express our appreciation to the Police Department for their usual prompt and considerate service in moving recipients of public assistance to and from nursing homes and hospitals.

CASES AIDED

	1962		1963	
	Cases	Persons	Cases	Persons
Old Age Assistance*	149	149	133	133
Medical Assistance for the Aged	47	47	61	61
Aid to Families with Dependent Children	8	22	9	30
Disability Assistance	10	10	9	9
General Relief*	22	62	22	64

*Includes Swampscott Settled cases aided out of Town and billed to Swampscott.

The following is a summary of the financial operations of the department for the year 1963:

GENERAL RELIEF

EXPENDITURES

Salaries				\$ 15,075.67
Relief				
In Town	\$	3,657.05		
Other Cities and Towns		2,028.82	5,685.87	\$ 20,761.54

REIMBURSEMENTS

For Relief				
State Department			63.14*	
Other Cities and Towns			636.80*	699.94
Net Cost to Town				\$ 20,061.60

OLD AGE ASSISTANCE

EXPENDITURES

For Assistance:				
Town Funds	\$	14,250.22		
Federal Funds		96,427.40	110,677.62	
For Administration:				
Town Funds		1,540.00		
Federal Funds		11,032.39	12,572.39	\$123,250.01

REIMBURSEMENTS

For Assistance:				
Federal Funds	\$	60,670.91		
State Department		33,622.23*		
Other Cities and Towns		2,291.97*		
OAA Meals Tax		5,451.88*	102,036.99	
For Administration:				
Federal Funds		12,463.62		
State Department		4,614.66*	17,078.28	119,115.27
Net Cost to Town				\$ 4,134.74

MEDICAL ASSISTANCE FOR THE AGED

EXPENDITURES

For Assistance:

Town Funds	\$ 46,826.60		
Federal Funds	12,340.53	\$ 59,167.13	

For Administration:

Federal Funds		4,702.22	\$ 63,869.35
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REIMBURSEMENTS

For Assistance:

Federal Funds	\$ 27,766.41		
State Department	18,490.59*	46,257.00	

For Administration:

Federal Funds	4,588.70		
State Department	1,597.79*	6,186.49	52,443.49

Net Cost to Town			\$ 11,425.86
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AID TO FAMILIES WITH DEPENDENT CHILDREN

EXPENDITURES

For Assistance:

Town Funds	\$ 7,582.85		
Federal Funds	1,610.20	\$ 9,193.05	

REIMBURSEMENTS

For Assistance:

Federal Funds	3,745.50		
State Department	2,428.36*		
Support Payments	350.00	6,523.86	

For Administration:

Federal Funds	3,704.07		
State Department	713.07*	4,417.14	10,941.00

Net Credit to Town			\$ 1,747.95
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DISABILITY ASSISTANCE

EXPENDITURES

For Assistance:

Town Funds	\$ 12,688.48		
Federal Funds	2,227.88	\$ 14,916.36	

REIMBURSEMENTS

For Assistance:

Federal Funds	3,733.50		
State Department	7,247.68*	10,981.18	

For Administration:

Federal Funds	1,095.68		
State Department	372.42*	1,468.10	12,449.28

Net Cost to Town			\$ 2,467.08
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*Not available for use of this department.

FEDERAL FUNDS ON HAND DECEMBER 31, 1963

	For Assistance	For Administration
Old Age Assistance	\$ 26,374.47	\$ 8,135.99
Medical Assistance for the Aged	21,811.11	1,996.87
Aid to Families with Dependent Children..	8,753.93	5,012.90
Disability Assistance	2,405.62	3,079.41

BOARD OF HEALTH

E. WALLACE DONALD, *Chairman*

ROBERT H. BESSOM, M.D.

EDWARD L. CASHMAN, JR., M.D.

To the Citizens of Swampscott:

The number of births reported for Swampscott residents total 160. This is a decrease of 16 from our overall total of 176 for the corresponding period of last year. Six of the births were premature with two fatalities.

One hundred and thirty-eight deaths occurred among our residents this year, providing a crude death rate of 10.3 per thousand population.

The average age was 68.2; diseases of the Heart and Circulatory System continue to lead the causes of Death with 73, followed by Cancer with 19, Respiratory System 15, Prematurity 1, Accidents 6, Diseases of the Nervous System 20, and 4 Miscellaneous causes.

Following is a list of Communicable Diseases reported during the year and the three preceding years:

	1963	1962	1961	1960
Chicken-pox	155	115	109	150
German Measles	77	9	7	371
Hepatitis				
Infection	4	3	1	4
Measles	55	83	99	445
Mumps	219	23	16	43
Salmonellosis	6	6	2	1
Scarlet Fever	6	12	9	9
Strep. Throat	30	21	42	84
Tuberculosis	1	2	3	0
Whooping cough	0	0	0	0

The incidence of Communicable Dis-

eases dropped slightly from last year. This is the eighth consecutive year with no cases of polio which can be attributed to the high level of immunity in the community. The department held clinics in schools and various points throughout the town during 1963 to administer Sabin (Oral) vaccine Type II to complete last year's immunization; also Type I and III to those persons not previously done. The Health Department is always on the alert for further immunization programs as the need arises.

For the fourth consecutive year there were no cases of Whooping Cough, which reflects our immunization program for specific diseases. Records show that 95% of our school children had received basic immunization before entering school and annual booster immunization of the first, sixth and 11th grade pupils maintain a high level of immunity in the school children.

One case of Tuberculosis was reported and has been receiving drug therapy at home. Essex County Sanatorium is now closed for the care of Tuberculosis patients and in the future any new cases of tuberculosis will be hospitalized in Middlesex Sanatorium, Waltham, Mass. Clinic facilities at the Essex Sanatorium are still in operation, but in the near future the State Department of Public Health is relocating the facilities and at this moment the exact place of location is unknown. In contrast to what the general public thinks tuberculosis still

remains a major Public Health problem as long as there are active cases which have not been detected and treated. This can only be accomplished by more concentrated case finding methods, follow-up of active and arrested cases; contacts and screening programs. This department's activities in tuberculosis control for the past year included 164 visits to arrested and active cases, 210 visits to contacts and suspected cases and a Tine Testing program in the community schools. A total of 596 pupils in Kindergarten, Grade 7 and 11 were Tine tested with a result of 8 positive reactors being found.

Dental defects among our school children continues to be a major problem as indicated by our semi-annual inspection program in the kindergarten through the sixth grade. We regret that it was necessary for one of our dentists, Dr. Edgar Leach, to resign. His interest in our dental health program has always been greatly appreciated. Dr. Jerome Gordon was appointed to fill the vacancy left by Dr. Leach.

The School Health Program at both St. John's Parochial School and Hillel Academy has been planned and carried out under the direction of the Health Department. Vision and Audiometer Testing was done in compliance with the Massachusetts School Health Law. The majority of the physical examinations were performed by family physicians, a system which has proven of great value to the department as well as the children. The Public Health Nurse has been

available at all times for conferences with the parents and teachers in relation to Health problems.

At the annual Rabies Clinic held in September, 326 licensed dogs were inoculated for rabies protection. An additional 57 received the vaccine privately.

Routine Inspection and samples from our Town Bathing Beaches and Swimming Pools indicate these facilities were relatively free from pollution this year. Chlorination and partial diversion of Stacey Brook continued to produce satisfactory results at Kings' Beach.

The Board of Health is pleased that construction to take care of drainage and sewage at Little's Point was started this past year.

The Mosquito and Noxious Weed program was again carried on throughout the town with a full time man in charge from June 11 through September 5.

The number of plumbing permits issued this year was 402 a decrease of 40 for the year 1962.

In conclusion, we wish to state that the Public Health Program is necessarily of a dynamic nature, always changing as needs change, with emphasis on all health problems which affect every person living in our community. Any additional information regarding the Health Activities can be obtained in our office.

We wish to thank the Health Department personnel, all departments and many private citizens who have helped make our health programs possible.

PLANNING BOARD

GLENN W. BARTRAM, *Chairman*

JAMES R. MADDOCK, *Secretary*

RALPH L. WILLIAMS

ALEXANDER B. WAY, JR.

JOHN F. MILO

The Board held fifteen meetings during the year including necessary hearings on Articles appearing in the Town Warrant. Several houses were built in Pilgrim Heights (originally the Wormwood development) and other locations. Considerable

time was required to arrive at a plan for rezoning the extensive original "Little Property" on Paradise Road. The revised By-law and Map have been completed and printed. A special Town Meeting was called and the new Zoning plus Map was accepted and has been incorporated in the revised By-law.

HOUSING AUTHORITY

LEONARD H. BATES, JR., *Chairman*
RICHARD T. MCINTOSH, *Vice-Chairman*
DAVID F. DOHERTY, *Treasurer*

JOHN A. MASSEY, *Assistant Treasurer*
MARTIN C. GOLDMAN, *Member*
AUSTIN D. MOSCO, *Director-Secretary*

The Authority is pleased to submit its annual report for the year 1963 and hopes that it will be informative to all interested residents.



Seated (left to right): Martin C. Goldman, Leonard H. Bates, Jr., Chairman, Richard T. McIntosh. Standing: David C. Doherty, John A. Massey.

The office of the Authority is located at 6 Duncan Terrace in the Golden Age Project. Regular and special meetings are held as often as necessary to carry out the business of the Authority. Annual

election of officers are held on the first Tuesday in April.

The Authority is an independent corporation from the Town. Four members

are elected by the voters of the Town and the fifth member is appointed by the Chairman of the State Housing Board for a five year term. The other four members are elected for a five year term with staggered expiration dates to guarantee a majority of experienced members to carry out the functions of the Authority. All vacancies are filled by vote of a joint meeting between the Authority and the Board of Selectmen until the next annual election, to fill the unexpired term.

All checks and withdrawals against the accounts of the Authority must be signed by the Chairman or Vice Chairman and Treasurer or Assistant Treasurer.

The Executive Director, Counsel, Insurance Brokers of Record and employees are all appointed by the Authority. It employs a call maintenance man at an hourly rate based on actual hours worked. Tradesmen are called as needed at the prevailing wage.

To date the Authority has jurisdiction for the operation of one Veterans Project and one Elderly Housing Project. Both these developments were constructed, are operated and maintained at NO COST to the Town.

Periodic inspection of grounds and apartments are made by the Authority and/or its representatives for both the aforementioned programs.

The following insurance policies are carried by the Authority: Fire, Public Liability, Moneys and Position Bond, Workmen's Compensation, Non-ownership Auto and Fire and Theft on office furniture. All the policies are awarded and approved by the State Housing Board.

All positions are bonded for \$10,000 each under the Blanket Bond of the State Housing Board.

Veterans Project 200-1

During the calendar year the Authority received a subsidy from the Common-

wealth of Massachusetts amounting to \$10,150 which is the maximum or 2½% of the total \$406,000 bond issue that can be obtained for debt requirements and operations. The Debt Schedule requires that all bonds be retired in 1991 and/or a period of 40 years.

Major maintenance projects for the year consisted of exterior painting and replacement of seven kitchen floors and countertops.

The sum of \$1,296 was paid to the Town during the year which represented a payment in lieu of taxes.

The Project consists of 9 multiple buildings, 4 apartments in each for a total of 36 apartments. There are 20 four room apartments and 16 five room apartments. There are 36 individual basements and gas heating units. Each unit is equipped with a gas range and electric refrigerator. All heating and utility charges, exclusive of water, are paid directly by the tenants.

During the year the Authority had a total of 6 move-outs which was the highest turnover since the initial occupancy in 1950.

The total development cost for this 36 unit program amounted to \$406,000 or \$11,277.78 per apartment.

The annual re-examination of family income was carried out in accordance with approved procedures and rents were computed and established accordingly and became effective in September. Rent revisions are made as often as necessary depending on the financial circumstances of the individual families.

Preference is given to honorable discharged veterans of World War II and the Korean War in the low income group with children. Secondary preference is given to other groups as follows:

1. A single veteran 50 years old or over and a widow of a veteran
2. Elderly persons over 65 years old
3. Non-veterans in the low income group.

Veterans Management

Program 200-1

Rents and Income Limits in relation to tenant's family income:

18% with one or less minor dependent

16% with two minor dependents

14% with three minor dependents.

\$200 deduction from total family income for each minor dependent child in excess of three in number.

Minimum Monthly Rents:

Families with one or less minor dependents \$30.00

Families with two minor dependents \$26.50

Families with three minor dependents \$23.50

Admission Limits:

Families with one or less minor dependents \$4500.00

Families with two minor dependents \$4700.00

Families with three minor dependents \$4900.00

Continued Occupancy Limits:

Families with one or less minor dependents \$5000.00

Families with two minor dependents \$5200.00

Families with three minor dependents \$5400.00

The minimum average monthly rental cannot fall below \$42.00, an amount established by the State Housing Board for the successful financial operation of the Project within the Veterans Housing Law.

Balance Sheet — Veterans Project 200-1

For the year ending December 31, 1963

ASSETS

Administration Fund		\$ 2,542.59
Petty Cash		20.00
Tenants Accounts Receivable		267.50
Debt Service Fund	\$ 11,738.75	
Investment — Debt Service Trust Fund	3,981.50	
Investment — Administration Fund	29,452.13	
State Treasurer's Account	252.00	
Debt Service Trust Fund	436.87	
		<hr/>
		45,861.25
Prepaid Insurance		1,587.87
Development Costs	\$406,000.00	
Less: — Development Costs Liquidation..	93,000.00	
		<hr/>
		313,000.00
Capital Improvements		17,600.00
		<hr/>
		<u>\$380,879.21</u>

LIABILITIES

Accounts Payable		\$ 17,600.00
Matured Interest and Principal		11,738.75
Bonds Authorized	\$406,000.00	
Less: — Bonds Retired	93,000.00	
		<hr/>
		313,000.00

Debt Service Reserve	\$ 14,690.02	
Unamortized Bond Premium	4,418.37	
Reserve from Sale of Property	252.00	
Operating Reserve	13,815.82	
Earned Surplus	5,364.25	
		38,540.46
		<u>\$380,879.21</u>

Elderly Housing Project

667-1

During the fiscal year ending September, 1963 the Authority received a subsidy from the Commonwealth of Massachusetts a sum in the amount of \$14,075 which is the maximum or $2\frac{1}{2}\%$ of the total \$563,000 bond issue that can be obtained for debt requirements and operation. The anticipated amortization of Notes Payable will expire in the year 2002 or a 40 year period.

Minor improvements and maintenance program was carried out consistant with the operation of an Elderly Housing Project.

The average rent of \$53.00 per month includes gas for heat, hot water and cooking. The tenants pay for their respective electrical bills which amount to approximately \$4.00 per month depending on individual usage.

Following are some of the main features of the Golden Age Development:

1. Access road to project from Superior Street with turn-around at end of street.
2. Emergency vehicle path to buildings which will not reach across road.
3. Parking for 16 cars.
4. Asphalt paved walks, drying yards and sitting areas.
5. Trees and grass areas.
6. Each building has individual boiler room with gas boiler and hot water heater, fireproof stain halls, complete

fire detection units, emergency lighting and call buzzer system.

7. Each apartment as $3\frac{1}{2}$ rooms, separate living room, bedroom with closet, kitchen and bath, master television antenna system outlet, fire detectors in bedroom, living room and kitchen, automatic door release which unlocks front door when unit emergency call device is tripped, kitchens are equipped with double sink, gas range, electric refrigerator, range hood and fan units.
8. There are six buildings for a total of 40 apartments, four six-unit buildings with two units over four; one eight-unit building with four apartments over four; and one eight-unit building with four units over four with office located at one end of first floor.
9. The buildings are two story with brick veneer construction.

The eligibility requirements for the program are as follows:

1. A person must be 65 years of age or over (single individuals living alone or couples are eligible).
2. A person must be a citizen of the United States (except an alien who has served in the armed forces of the United States and who has been honorably discharged and provided application has been made for citizenship and aliens eligible to receive Old Age Assistance).
3. A person must be of the low income and must be in need for good housing. Apartments for two persons may

be occupied by the following combinations:

- a. Married couple
- b. Two men or two women
- c. A brother and sister
- d. In some instances an elderly tenant (65 years or over) and a non-elderly person provided that person is necessary for physical and well being of the elderly person in the low income group.

**Elderly Management
Program 667-1**

Minimum monthly rents	\$53.00
Admission Limits:	
Individuals	\$2500.00
Couples	3000.00
Continued Occupancy Limits:	
Individuals	\$3125.00
Couples	3750.00
Rents and Income Limits in Relation to Aggregate Income:	
Individuals	25%
Couples	27%

Balance Sheet — Golden Age Project 667-1

For the year ending September 30, 1963

ASSETS

Administration Fund		\$ 4,634.09
Investment — Administration Fund		5,000.00
Prepaid Insurance		3,657.77
Development Costs	\$563,000.00	
Less: — Development Costs Liquidation	11,000.00	
		<u>552,000.00</u>
		<u><u>\$565,291.86</u></u>

LIABILITIES

Contract Retentions		\$ 1,411.37
Notes Authorized	\$563,000.00	
Less: Notes Retired	11,000.00	
		<u>552,000.00</u>
Matured Interest and Principal		(39.52)
Debt Service Reserve	\$ 1,858.00	
Operating Reserve	6,644.98	
Earned Surplus	3,417.03	
		<u>11,920.01</u>
		<u><u>\$565,291.86</u></u>

**Elderly Housing Project
667-2**

During the year the Authority came to the conclusion, as it was very evident from the numerous applications on file, that there was a definite need for a

SECOND Elderly Project. Consequently, the Authority consulted with the State Housing Board officials who concurred with the Authority's findings.

A tentative site was selected, a preliminary application was filed with the

State Board and approved. An Article will be placed in the 1964 Town Warrant for approval to proceed with the construction of this development, at NO COST to the Town.

The realization of this very worthy and needy program will rest entirely with the 1964 Town Meeting.

Once again the Authority is indebted to the various Town Departments (especially the Department of Public Works) staff of the State Housing Board, group and individual citizens for their cooperation and constructive comments offered during the year.

JURY LIST

In accordance with Section 9 of Chapter 234 of the G.L. the following list is published in the Annual Town Report:

Name	Address	Occupation
Andersen, Neil E.	16 Crossman Avenue	Senior Engineer
Anderson, Arnold O.	69 Pine Street	General Electric
Anderson, Eric	29 Blaney Street	Foreman
Anderson, George V.	22 Stetson Avenue	H. P. Hood & Sons
Antoniello, Charles J.	12 Ryan Place	Mechanic
Axelrod, Leonard	171 Beach Bluff Avenue	Buyer
Barnes, Willard S.	28 Claremont Terrace	Self Employed, Lobster Fisherman
Barnett, Morris	26 Devens Road	Merchant
Bellin, Albert I.	8 Neighborhood Road	Engineer
Bingle, Adolph Jr.	45 Sheridan Road	Engineer
Blake, Harold M.	11 Commonwealth Ave.	Truck Driver
Bogus, Arthur H.	75 Barnstable Street	Custom Pedlar, Self Employed
Boragis, Demetrice	13 Shelton Road	Machinist
Buchanan, James W.	110 Aspen Road	Retired
Cameron, John	18 Norfolk Avenue	Asst. Bldg. Custodian
Caron, Louis B.	69 Cherry Street	Mason
Cashman Robert W.	49 Sampson Avenue	Maintenance Dept.
Cass, Robert H.	11 Bay View Avenue	Land Developer
Caswell, Jack H.	42 Bates Road	Sales Representative
Cerone, Alfio D.	75 Crescent Street	Mechanical Inspector
Cohen, Jacob	79 Rockland Street	Self Employed
Corso, John P.	18 Cherry Street	Cement Finisher
Covitz, Melvin	80 Norfolk Avenue	Route Salesman, Wholesale Creamery
Cunningham, Helen A.	20 Beach Avenue	Husband is Tool Estimator
Davidson, Andrew S.	11 Barnstable Street	Electrician
Davis, William	36 Burpee Road	Salesman
Day, William J.	22 Claremont Terrace	Sheet Metal Worker
Deon, Ivan G.	22 Columbia Street	Service Sales Writer
Denenberg, Ralph	34 Banks Terrace	Salesman
Deschenes, Charles E.	133 Stetson Avenue	Salesman
DiCarlo, Albert	52 Pine Street	Driller
Doherty, Warren J.	15 Thomas Road	Retired
Dotolo, James	15 Duke Street	Construction Laborer
Evitts, Leonard J.	40A Roy Street	Bank Teller

Name	Address	Occupation
Fallon, Samuel S.	176 Burrill Street	Vice President and Sales Manager
Farnum, Roger L.	6 Thorndike Terrace	Road Agent
Farrer, R. A.	259 Paradise Road	Construction Superintendent
Fermon, Jack	196 Aspen Road	Sylvania
Fierstein, Abraham S.	25 Orchard Road	Insurance Agent
Ford, Thomas M.	297 Salem Street	Maintenance
Ford, Vivian G.	88 Rockland Street	Waitress
Frawley, Elizabeth	47 Duncan Terrace	Telephone Operator
Freedman, Sherman	94 Banks Road	Salesman Clerk
Fromer, George	150 Atlantic Avenue	President and Treasurer
Gaffney, James	62 Columbia Street	Machinist
Galpert, Herbert	14 Cedar Hill Terrace	Salesman and Treasurer
Gansor, Henry J.	9 Cherry Court	Baker
Garber, Maurice J.	3 Beverly Road	Owner
Gatto, Carmen	3 Parsons Drive	Marine Machinist
Gendron, Robert M.	8 Cherry Court	Milkman
Gibbs, Henry T.	23 Phillips Avenue	President
Goffi, Joseph J.	40 Banks Road	Steam Fitter
Goldstein, Ida	11 Erie Street	Saleswoman and Head of Department
Goodwin, Mr. Stephen	75 Burrill Street	Assistant Secretary
Gordon, Meyer	21 Roy Street	Shoemaker
Green, Nathan	128 Aspen Road	Salesman
Greig, Victor D.	185 Burrill Street	Retired
Gross, Christy M.	14 Elliott Street	Machine Worker
Grover, Patricia	11 Orchard Circle	Department Manager for Women's Sportswear
Guilmain, Alfred J., Sr.	35 Crescent Street	Auto Body Repairman
Halloran, Fred J.	21 Salem Street	Die Manufacturing
Hark, Samuel D.	21 Bradlee Avenue	Wholesale Meat Dealer
Harris, Robert S.	29 Dennison Avenue	Shoe Salesman
Hart, Reginald S., Sr.	187 Burrill Street	Retired
Hartley, Herbert V.	128 Burrill Street	Machinist
Hartwell, Warren W., Jr.	44 Bellevue Road	Administrative Asst.
Hayes, John F.	15 Cherry Street	Electrical Switchboard Operator
Heath, John Andrew, Jr.	44 Crosman Avenue	Asst. Purchasing Agent
Henderson, Walter A.	43 Berkshire Street	Wholesale Fuel Distributor
Hennessey, Raymond J.	21 Outlook Road	General Electric Co.
Hendrickson, Edward O.	1 Bond Street	Service Manager
Hill, Edward F.	3 Paton Terrace	Shoe Salesman and Sales Supervisor
Holbry, Joseph B.	37 Magnolia Road	Machinist
Hotz, Louis	65 Phillips Avenue	Clerk
Hunkins, Paul J.	48 Banks Road	Assistant Buyer
Hussey, Ellery F.	23 Elmwood Road	Printing
Israel, Maurice M.	108 Burrill Street	Selling
Issen, Ruben	11 Cedar Hill Terrace	Designer
Joly, Joseph A.	44 Eastman Avenue	General Electric Co.
Kahn, Maurice E.	1 Brooks Terrace	Jewelry Salesman
Kapoll, James T.	12 Boynton Street	Leather Laborer
Kossen, Nicholas	118 Burrill Street	Wholesale Distributor and Owner
Landry, Albert E.	10 Boynton Street	Building Contractor
Lavoie, Joseph A.	88 Banks Road	Salesman

Name	Address	Occupation
Leonard, Laurence F., Jr.	132 Beach Bluff Avenue	Investment Counselling- Research
Lewis, Carl S.	102 Norfolk Avenue	Purchasing Agent
Lewis, Marion T.	16 Cherry Court	Stem Maker
Linares, Anthony S.	23 Cherry Street	Stock Department
Lougee, Carlton T.	31 Maple Avenue	Telephone Co.
Luciano, Peter V.	12 Cherry Court	Foreman
McIntire, Richard A.	9 Clarke Road	Journeyman Plumber
McMahon, John P., Jr.	106 Burrill Street	Accountant
Macomber, Lynward W.	75 Burrill Avenue	Sales Representative
Malcolm, Martin B.	74 Paradise Road	Precision Grinder
Marano, Nicholas J.	261 Burrill Street	Warehouse Man
Marder, Samuel	139 Paradise Road	Shoe Salesman
Melnik, Theodore F.	62 Shelton Road	Bowling Alleys
Moen, Francis P.	54 Plymouth Avenue	General Electric Co.
Moran, Edwin F.	64 Beach Street	Head Stockkeeper
Morris, Christopher	20 Cherry Street	Route Builder
Mudge, Walter T.	309 Paradise Road	Assistant Treasurer
Nellis, Veeder C.	16 Beverly Road	Mechanical Engineer
Newhall, Ralph A.	36 Ellis Road	Manufacturing Engineer
Nichols, John M.	37 Beach Avenue	Stock Broker, Credit Dept.
Nicolas, Charles	184 Aspen Road	Project Engineer, Field Supervision of Building Construction
Nyberg, Batt	15 Cutting Road	Marketing Manager
O'Blenes, Henry J.	22 Burpee Road	Machinist
O'Shea, John J.	92 Paradise Road	Methods Planning
Ossoff, Melvin R.	78 Columbia Street	Leather Sales
Pagnotti, John P.	8 Cedar Hill Terrace	Recap Builder
Patkin, Stanley J.	32 Ross Road	Auto Dealer
Pearson, Roy E.	33 Eastman Avenue	Machinist
Perreault, Raymond E.	18 Paradise Road	Salesman
Perry, Donald W.	12 Beach Avenue	Hume Pipe of N.E.
Pierro, Victor C.	22 Shelton Road	General Electric Co.
Pike, Dana L.	9 Boynton Street	Machinist
Pollak, Robert S.	26 Parsons Drive	Office Manager
Popp, Charles H., Jr.	80 Roy Street	Custodian
Powell, Fred A.	147 Burrill Street	Jordan Marsh
Powers, Lawrence M.	33 Crosman Avenue	Field Engineer, Instrument Department
Reiley, James M.	5 Ocean View Road	General Electric Co.
Richard, Donald J.	179 Burrill Street	Exterminator
Robertson, Howard E.	10 Cliffside Terrace	Sheet Metal Worker
Rogers, Malcolm H.	12 Banks Road	Machinist
Ryan, Paul A.	148 Burrill Street	Apprentice
Seward, Peter A.	31 Claremont Terrace	General Electric Co. Jet Engines
Shuman, Harry	13 Charlotte Road	Roofing-Siding and Alumi- num Products
Siegel, Nathan	45 Rockland Street	Shoe Last Salesman
Siskind, Bernard S.	19 Essex Avenue	Distributor, Radios, Small Appliances
Smith, Huntley E.	137 Burrill Street	Machinist
Stein, Albert B.	4 Crosman Avenue	Manager
Strauss, Horace V.	30 Bradlee Avenue	President and General Manager

Name	Address	Occupation
Travascio, Antonio, Jr.	14 Norfolk Avenue	Highway Department
Vernava, Robert M.	101 Eastman Avenue	Lineman
Viens, Florence	55 Thomas Road	Display Manager
Vincent, George F.	49 Bellevue Road	Self Employed
Watts, John H.	101 Norfolk Avenue	B&M Railroad
Weinberg, Joseph	12 Blaney Circle	Plumbing and Heating Contractor
Weinstein, Emmanuel	19 Charlotte Road	Paper Merchant, Vice President of Corp. Sales
Whidden, Donald S.	90 Puritan Lane	Treas. and Gen. Manager
White, John F.	50 Elwin Street	Industrial Brush Maker
Williams, Reade	14 Bay View Drive	General Electric Co.
Yannetti, Ronald	21 Priscilla Road	Manager
Young, Stanley A.	12 Dale Street	Manufacturer of Plastic Materials for Packaging
Zeitlan, Melvin	3 Erie Street	Designer of Sportswear Men and Boys, Foreman of Cutting Room
Zeman, Donald	105 Phillips Avenue	Sales Manager
Zimmerman, Herman	10 Commonwealth Ter.	Carpets



GENERAL INFORMATION

Swampscott was incorporated as a Town on May 21, 1852.

Situation: About 15 miles northeast of Boston.

Population: State Census 1960 — 13,294.

Town Census 1963 — 9150*.

*Persons Twenty Years and over taken every year.

Area: 3.05 square miles.

Assessed Valuation: \$35,059,393.00.

Tax Rate: \$81.00.

Form of Government: Representative Town Meeting (accepted May 17, 1927. First Meeting held February 27, 1928).

Governing body of Town: Board of Selectmen.

Elihu Thomson Administration Building: 22 Monument Avenue.

Senators in Congress: Leverett Saltonstall and Edward M. Kennedy.

State Senator: Charles V. Hogan of Lynn (1st Essex District).

Representative in Congress: William H. Bates of Salem (6th Congressional District).

Representatives in General Court: George B. Thomson of Swampscott; J. Hilary Rockett of Marblehead; and Thomas M. Newth of Swampscott (14th Essex District).

Members of the Governor's Council: John J. Buckley of Lawrence (5th District).

Qualifications of Voters: Must be 21 years of age, born in United States or fully naturalized; a resident of Massachusetts one year and Swampscott six months. Registration Monday through Friday, 9-12 A.M., 1-5 P.M. Special sessions held preceding elections.

WHERE TO VOTE:

Precinct 1—Machon School on Burpee Road.

Precinct 2—Clarke School on Norfolk Avenue side adjoining Abbott Park.

Precinct 3—Central Fire Station, Burrill Street.

Precinct 4—Hadley School on Redington Street.

Precinct 5—Alice Shaw Jr. High School on Forest Avenue.

Precinct 6—Phillips Beach Fire Engine House, Phillips Avenue.

Tax Bills: Due and payable on or before October 1. Law provides for addition of interest from October 1 on bills unpaid after November 1. Poll and motor excise taxes are payable 30 days and water bills are payable 60 days from date of issue.

FOR YOUR CONVENIENCE

EMERGENCY NUMBERS

CIVIL DEFENSE	LYnn 8-9622
AMBULANCE	LYnn 5-1111
FIRE	LYnn 5-4050
POLICE	LYnn 5-1111

Information on:

Call:

At:

Assessments	Assessors	LYnn 5-1644
Bicycle Licenses	Police	LYnn 5-1111
Bills and Accounts	Town Accountant	LYnn 5-1648
Birth Certificates	Town Clerk	LYnn 5-1646
Building Permits	Building Inspector	LYnn 3-4538
Cemetery	Cemetery Superintendent	LYnn 3-4369
Death Certificates	Town Clerk	LYnn 5-1646
Dog Licenses	Town Clerk	LYnn 5-1646
Dogs — Lost and Found	Dog Officer	
Draft Board	Draft Board No. 68	LYnn 8-9144
Elections	Elections and Registrations	LYnn 3-1873
Engineering	Town Engineer	LYnn 2-1696
Entertainment Licenses	Selectmen	LYnn 5-1645
Fire Permits	Fire Department	LYnn 5-4050
Fishing and Hunting Licenses	Town Clerk	LYnn 5-1646
Garbage Collection	Health Department	LYnn 5-1643
Housing Authority	Executive Director	LYnn 3-5516
Library	Public Library	LYnn 3-8380
Lights, Street	Selectmen	LYnn 5-1645
Marriage Certificates	Town Clerk	LYnn 5-1646
Milk Inspection	Health Department	LYnn 5-1643
Mortgages, Personal Property	Town Clerk	LYnn 5-1646
Old Age Assistance	Old Age Assistance	LYnn 8-4400
Parks and Playgrounds	Public Works	LYnn 5-1647
Plumbing Permits	Plumbing Inspector	LYnn 5-1643
Resident Listing	Elections and Registrations	LYnn 3-1873
Rubbish Collection	Health Department	LYnn 5-1643
Schools	School Department	LYnn 2-2067
Sewers	Public Works	LYnn 5-1647
Streets	Public Works	LYnn 5-1647
Tax Collections	Tax Collector	LYnn 5-1646
Trees	Public Works	LYnn 5-1647
Veterans' Benefits	Veterans' Service Department	LYnn 3-4313
Voting Registration	Elections and Registrations	LYnn 3-1873
Water	Public Works	LYnn 5-1647
Weights and Measures	Sealer	LYnn 5-4764
Welfare	Welfare Department	LYnn 8-4400
Wiring Permits	Wire Inspector	LYnn 3-4538
Zoning	Building Inspector	LYnn 3-4538



